

**APPLICATION FORM
KATE SHEPPARD MEMORIAL AWARD TRUST**

NAME:

ADDRESS:
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TELEPHONE/FAX:

EMAIL:

DATE OF BIRTH:

PROJECT DETAILS

TITLE:

- 1. Brief, clear but full description of the project for which you are seeking funding:**

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- 2. How does your project meet the objectives of the Trust:**

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FINANCE DETAILS

3.

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4. Amount requested from the Trust \$.....

5. If the award money does not cover entire cost of the project, please specify exactly what components the money will be used for:

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CHECKLIST OF INCLUSIONS

Tick

- Stamped, self addressed Envelope
- Full Curriculum Vitae
- Two references dated within the last three years
- Names of two referees accessible by telephone
- Certified proof of New Zealand citizenship or minimum five years' residence

Have you signed the privacy conditions below?

PRIVACY ACT

The information in this application will be used solely for the purpose of assessing your application for the Kate Sheppard Memorial Award. Personal information contained in this application will be made available only to members of the select ion committee.

Where references are given to the Trust by the referee these will be considered confidential to this application and will not be released to the applicant.

ACKNOWLEDGEMENT

I,
agree to the above conditions in respect to my application. Should my application be successful I agree to the publication of my name and course of study as a recipient of the Award.

Signed:

Dated:

For our Information:

How did you hear about the Kate Sheppard Memorial Award?

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KATE SHEPPARD MEMORIAL AWARD TRUST

APPLICATION GUIDELINES

The Kate Sheppard Memorial Award is awarded from the balance of funds publicly raised for the Kate Sheppard National Memorial to Women's Suffrage, unveiled in Christchurch in 1993.

Purpose of the Trust

- (a) To establish an award to provide an opportunity for a woman holding New Zealand Citizenship or who is permanently resident in New Zealand to develop her potential by undertaking further education, study, research or training in areas which are of value to the community in New Zealand, and
- (b) To provide financial assistance towards books, equipment, use of facilities and other appropriate assistance.

Conditions

The Award shall be made annually unless in any one year the Trust deems that none of the applicants merits an Award.

The tenure of the Award shall be for a period of **one year** but this may be extended for a further year if it is deemed desirable to do so having regard to the particular work being undertaken.

The successful applicant must uplift the Award within twelve months of the Award being notified to her.

The Award may be terminated at any time if the Trust is not satisfied that the holder is diligently pursuing the work for which the Award was granted or has otherwise failed to comply with the terms and conditions of the Award.

The Trust will negotiate with the successful applicant the details of payments, timetable, report presentation, other relevant matters and may require a contract to this effect.

The Kate Sheppard Memorial Award this year will be \$2,500.

APPLICATION

All Applications must be clearly written or typed and include the following:

- Details of the proposed course of study, research, education or training.
- Estimated cost or budget, and other funding already received.
- A full Curriculum Vitae and details of previous relevant work and/or study undertaken.
- **Two written references** that have been given within the last three years
- The names of **two other referees** who must be contactable by telephone
- An outline to indicate how the skills and knowledge to be acquired can be applied for the benefit of the New Zealand Community.
- **Certified** photocopies of evidence of New Zealand Citizenship (birth certificate or passport) or evidence of New Zealand residency of no less than five years' duration. Copies must be certified by a Justice of the Peace, Solicitor or other such person.
Do Not Send Originals
- Signed copy of the enclosed privacy conditions.
- **A stamped self addressed appropriate sized envelope must be included** if applications are to be returned.

Applications close 30 June and must be posted to:

**Kate Sheppard Memorial Award Trust
PO Box 29-516
Fendalton
CHRISTCHURCH 8001**

The successful applicant will be notified by the Trust. The recipient of the Award will be announced on or about Suffrage Day, 19 September.

The Trust's decision is final and no correspondence will be entered into.