

Payment of Course Tuition Fee Refunds

In circumstances where Marcus Oldham College defaults (see above), if a refund of course tuition fees paid to Marcus Oldham College is applicable, Marcus Oldham College must refund the amount within six (6) weeks after the default day, the default day being the day the course ceased to be provided.

In circumstances where the student defaults, if a refund of course tuition fees paid to Marcus Oldham College is applicable, Marcus Oldham College must refund the amount within four weeks after receiving a written claim, from the student. The written claim must include the date of the claim, the student's full name, and the basis for making the claim, the address to which the refund is to be forwarded, and the student's signature. Claims will not be processed where the signature on the claim does not match the student's signature as shown on other documents provided by the student for admission to Marcus Oldham College. Students are required to submit the written claim as soon as possible after the default day.

Where a full or partial refund of the course tuition fees paid to Marcus Oldham College is applicable, Marcus Oldham College may as an alternative to making a refund payment, arrange for another course or part of a course suitable to the student or intending student, and transfer the due refund as payment or part payment for that course. If the student agrees to accept this alternative arrangement, Marcus Oldham College is relieved of its liability to make the refund payment.

Appeal Procedure

A student may appeal against a decision by Marcus Oldham College not to refund some or all of the tuition fees paid by him/her to Marcus Oldham College.

There shall be a Fee Refund Appeal Committee consisting of three members:

- Principal
- Business & Development Manager
- Course Director

A notice of appeal shall be lodged in writing with the Principal within one month after the day on which the decision appealed against was posted to the student.

The Principal shall give the student 21 days notice in writing from the date of postage of the time, date and place set for the hearing of the appeal.

In the hearing of an appeal a student may make submissions in writing or in person and may be represented by another person.


The Fee Refund Appeal Committee shall hear and determine any appeal referred to it by the Principal and the Committee's decision shall be final.

Students retain the right to take further action under Australia's consumer protection laws.

DECLARATION

I certify that I have read and understood the Terms and Conditions of this Agreement and certify that I agree to abide by them.

Full Name: PAVEL ALEXANDROV

Signature:  Date: 08/11/05