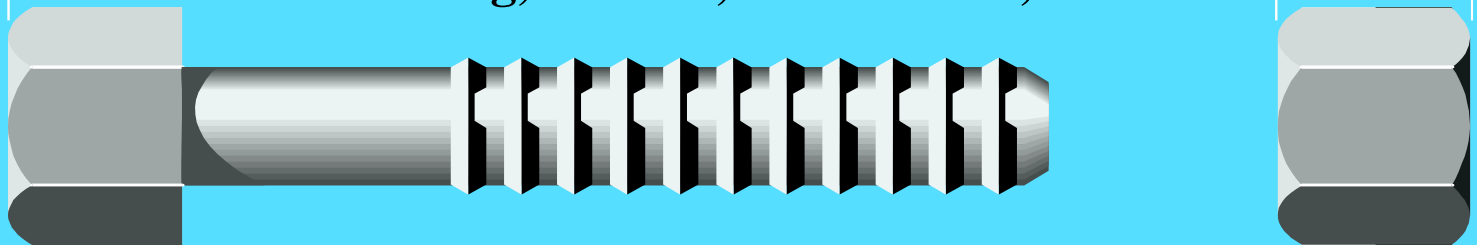
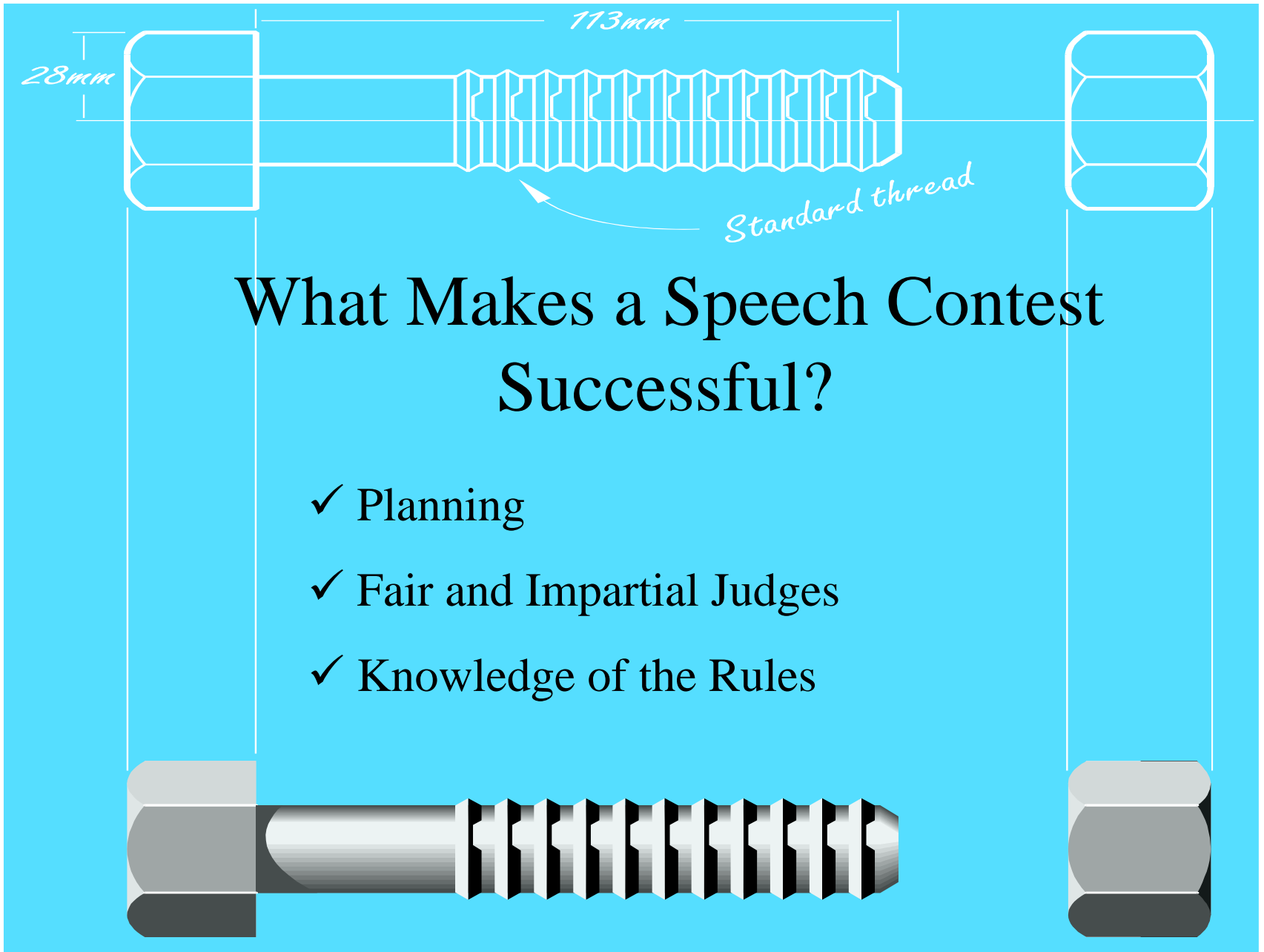


# Speech Contest Judging Nuts and Bolts

**District 67 Fall Conference**

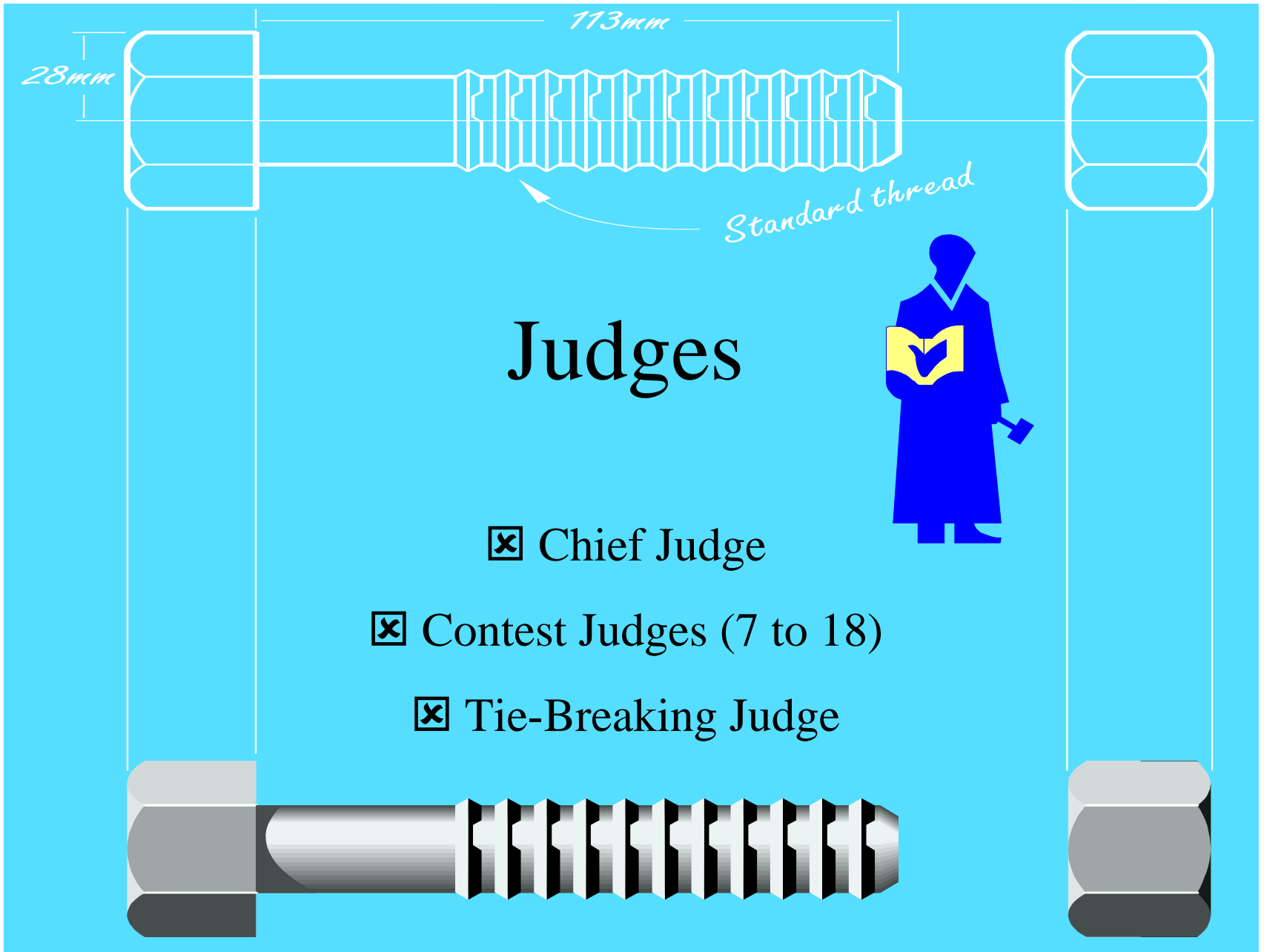
**Taichung, Taiwan, November 8, 2003**



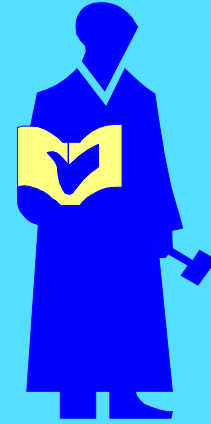


# What Makes a Speech Contest Successful?

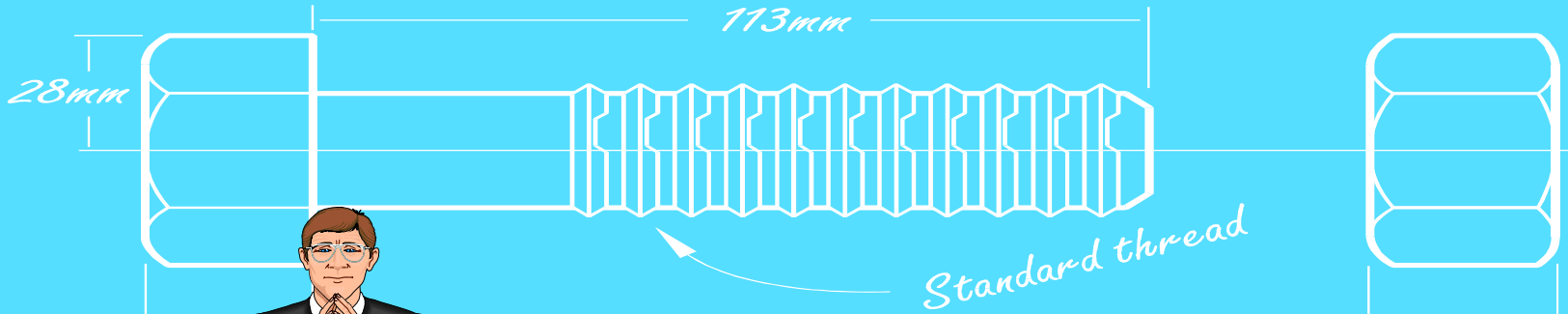
- ✓ Planning
- ✓ Fair and Impartial Judges
- ✓ Knowledge of the Rules



# Judges



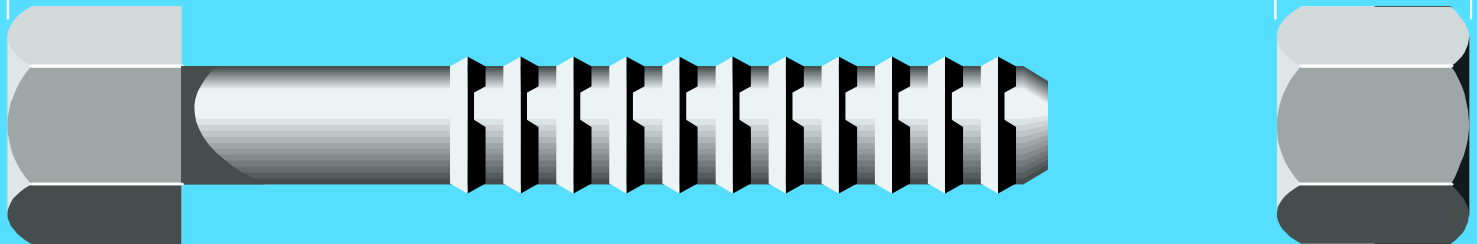
- ☒ Chief Judge
- ☒ Contest Judges (7 to 18)
- ☒ Tie-Breaking Judge

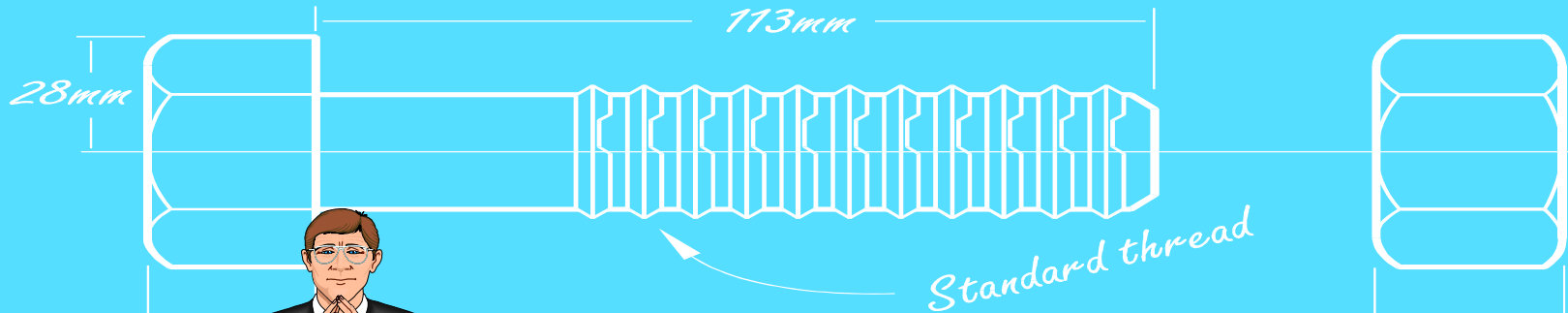


# Chief Judge

**Appoints and counsels contest judges, counters, timers, and a secret tie-breaking judge**

**Provides contest judges with a list of contestants, a brief pre-contest orientation including a review of the Contest Rules and the Judging Form**

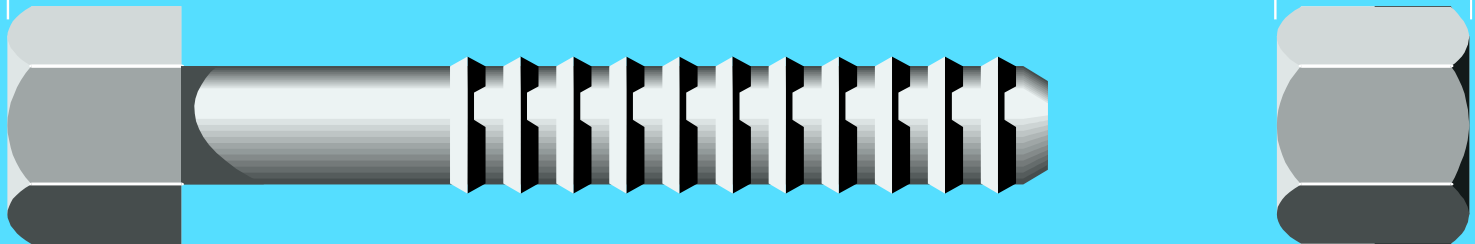


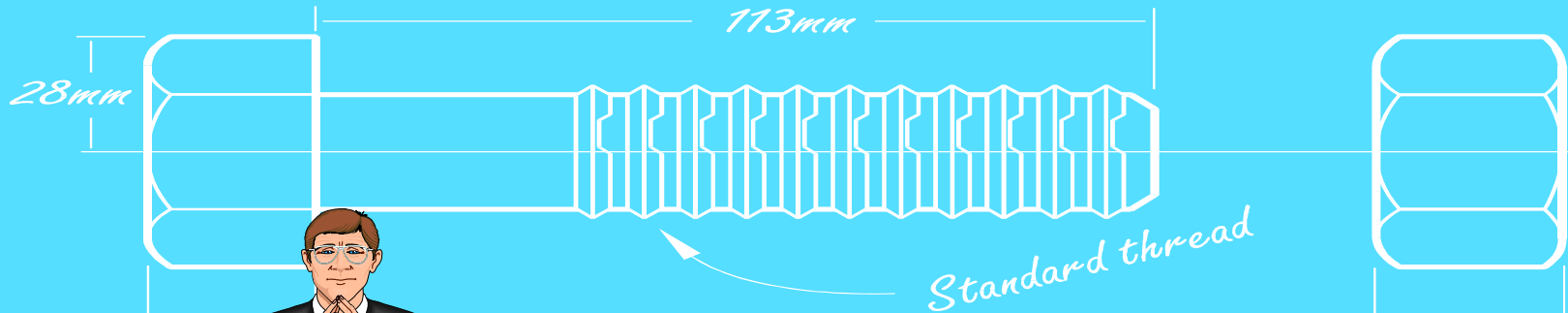


# Chief Judge

**Reminds the judges not to time the speeches, nor have biases of any kind.**

**The Chief Judge does not vote unless appointed as a voting judge**

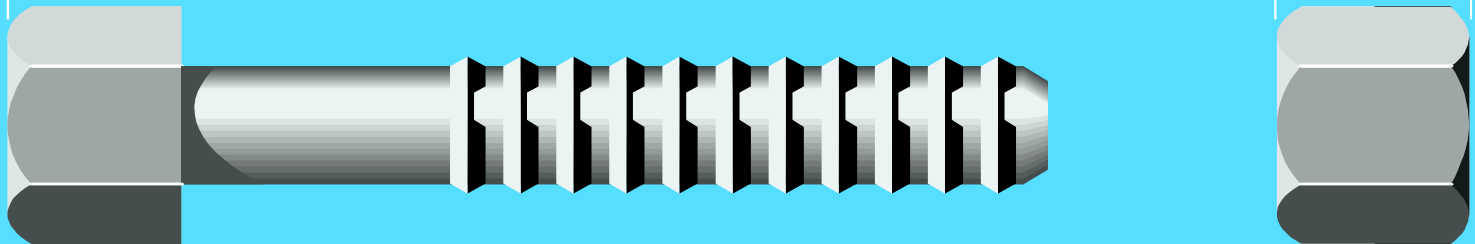


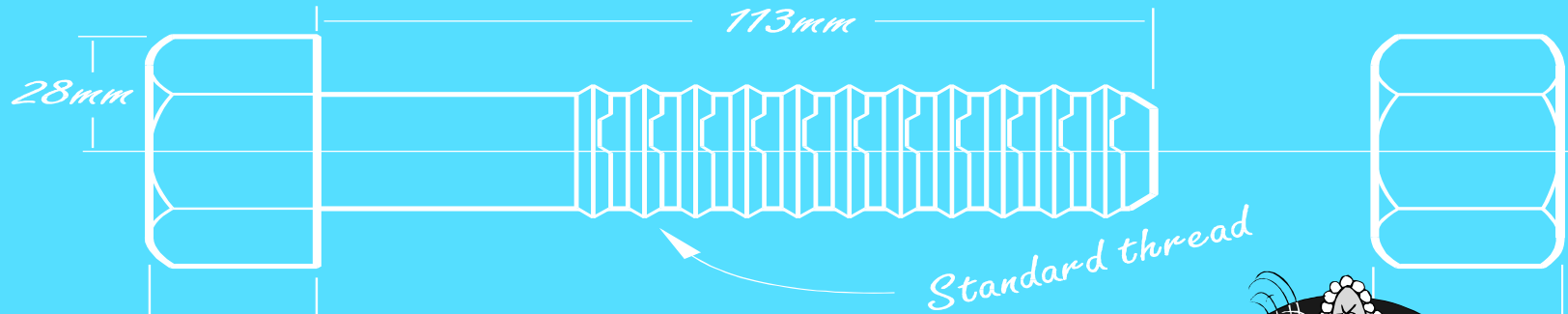


# Chief Judge

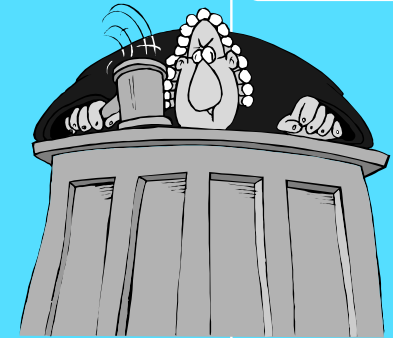
**Provides each counter with a posting sheet and oversees the counting process**

**Provides the Contest Chairman with a list showing placement of contestants**



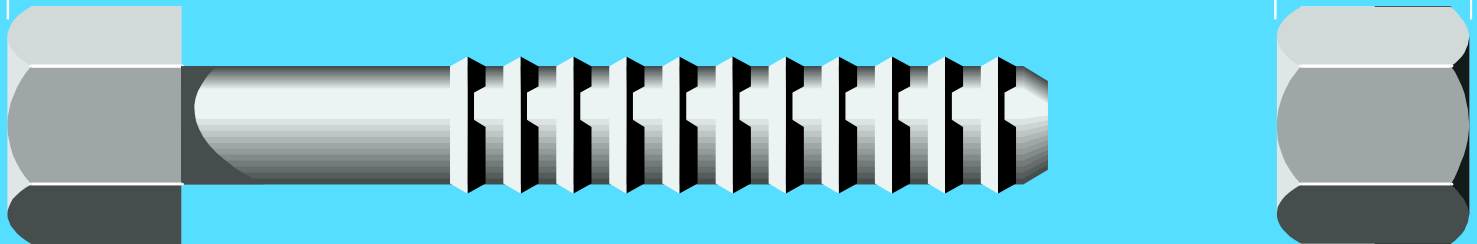


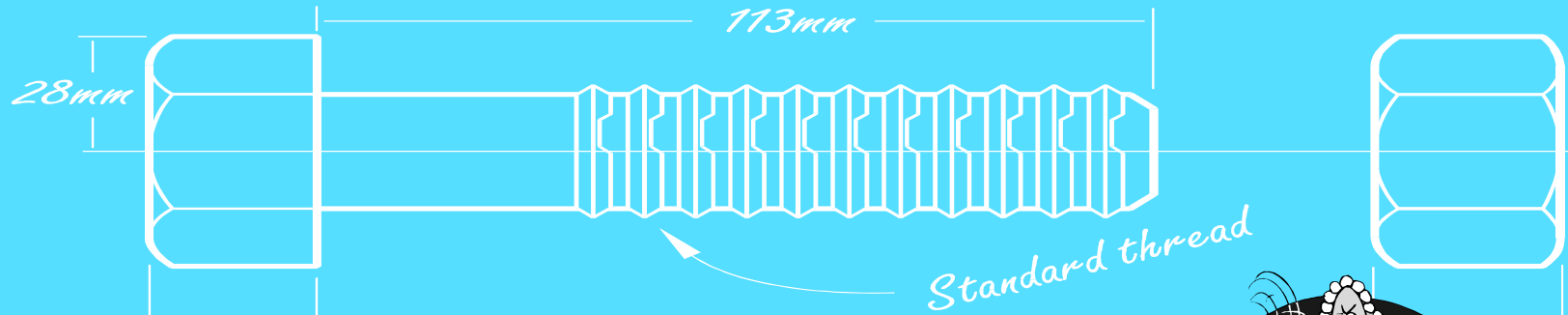
# Contest Judges



## Qualifications of Judges

**Judges must be members in good standing, and whenever practical, must have been a member in good standing since the previous July 1**



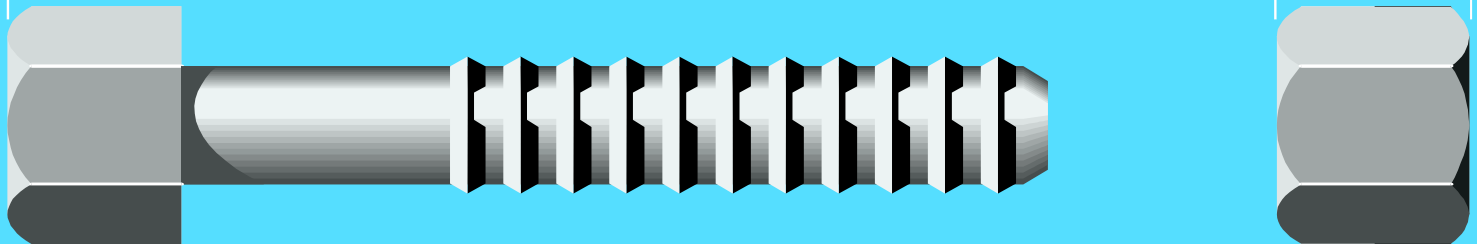


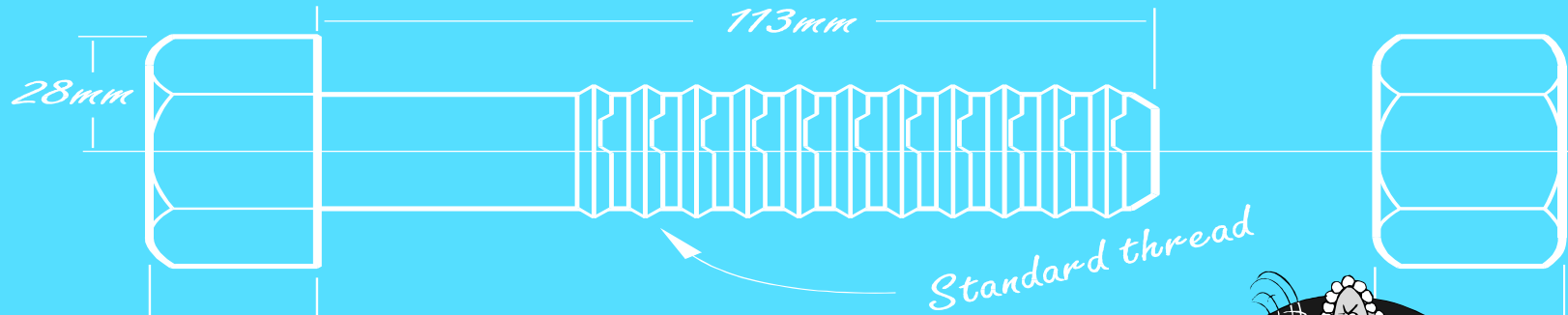
# Contest Judges



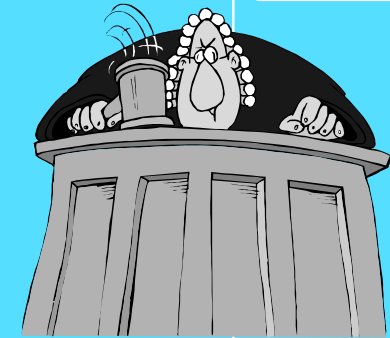
## Qualifications of Judges

**Whenever practical, a judge must have completed at least six Basic C&L Manual Projects**



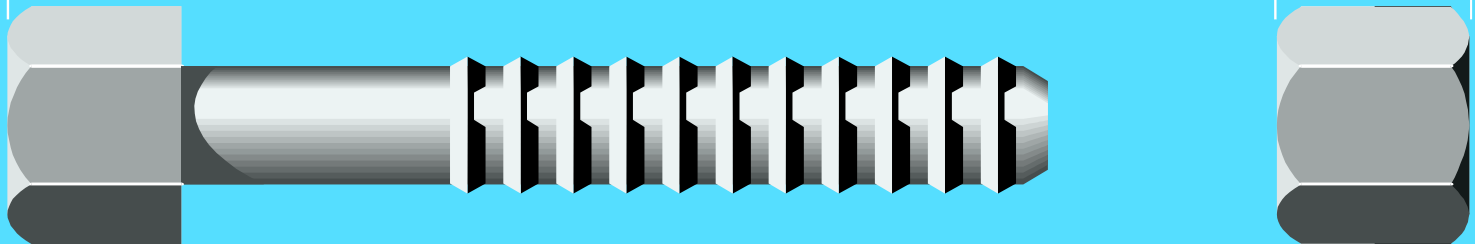


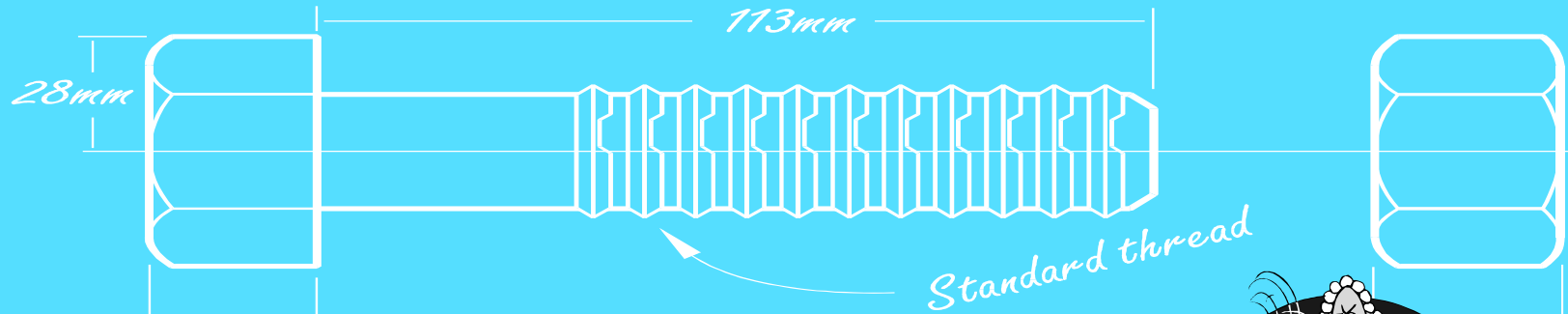
# Contest Judges



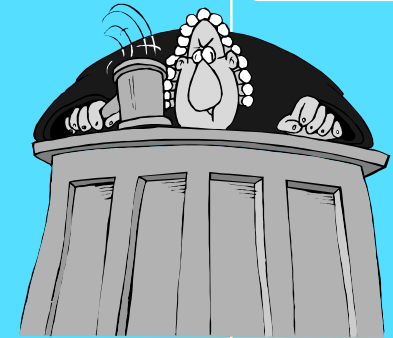
## Qualifications of Judges

**Whenever practical, judges must have participated in some sort of Judges Training Program**



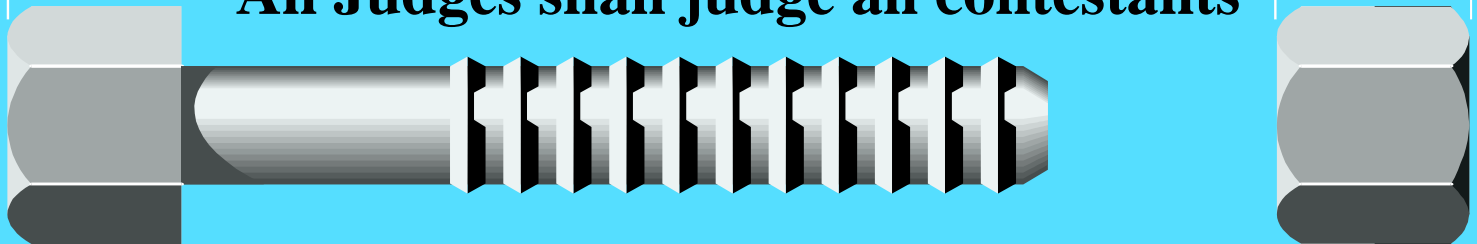


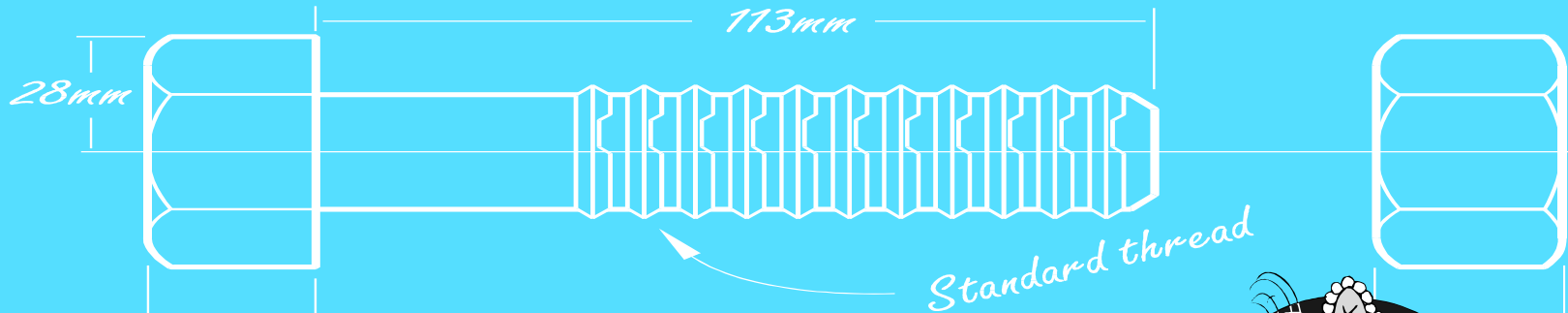
# Contest Judges



## Qualifications of Judges

**Judges must not be a member of the same Club, Area or Division as any contestant, otherwise, equal representation is advised.**  
**All Judges shall judge all contestants**



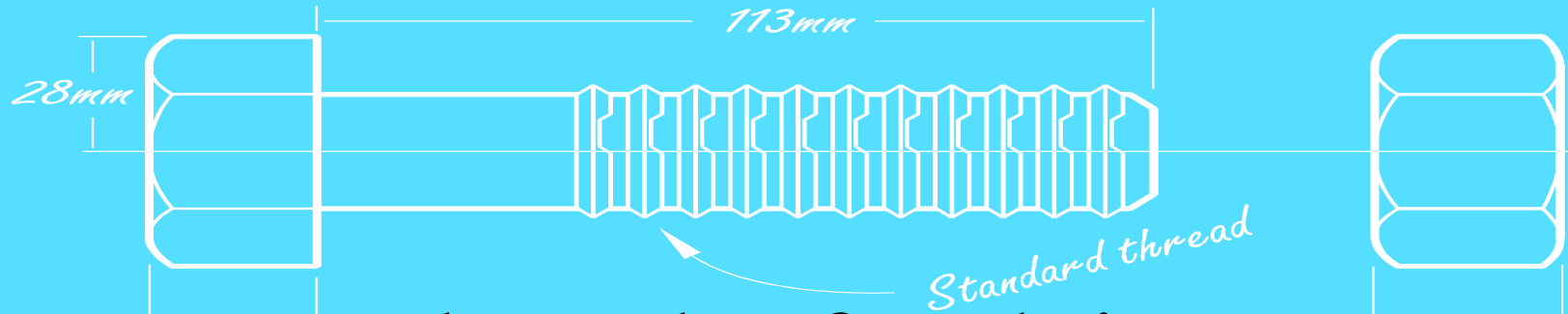


# Contest Judges

## A Good Judge is...



- ✓ Accurate
- ✓ Fair
- ✓ Trustworthy
- ✓ Knowledgeable
- ✓ Good Listener

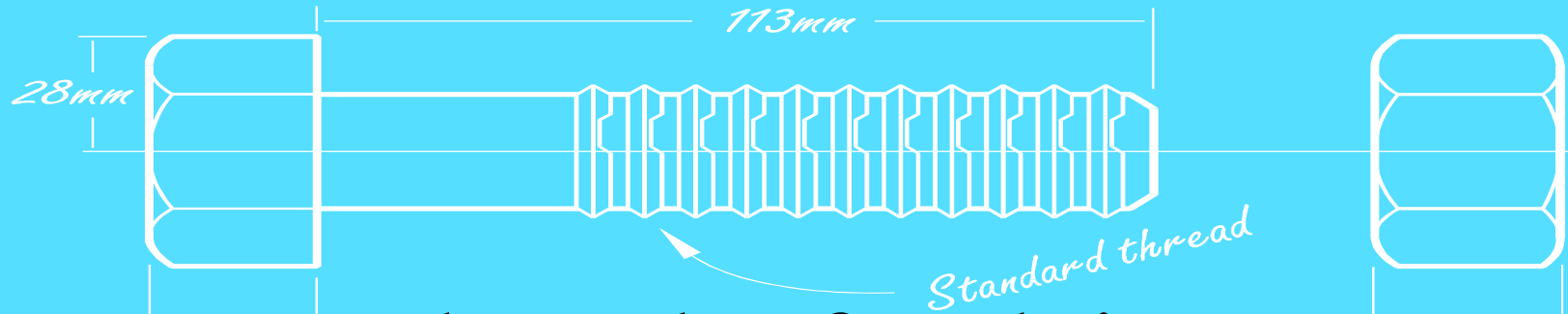


# The Job of Judging

**The duty of a judge is NOT to  
Evaluate a contestant**

**An Evaluator -**

- **appraises a speech**
- **measures performance against a specified goal**
- **recommends ways to improve**

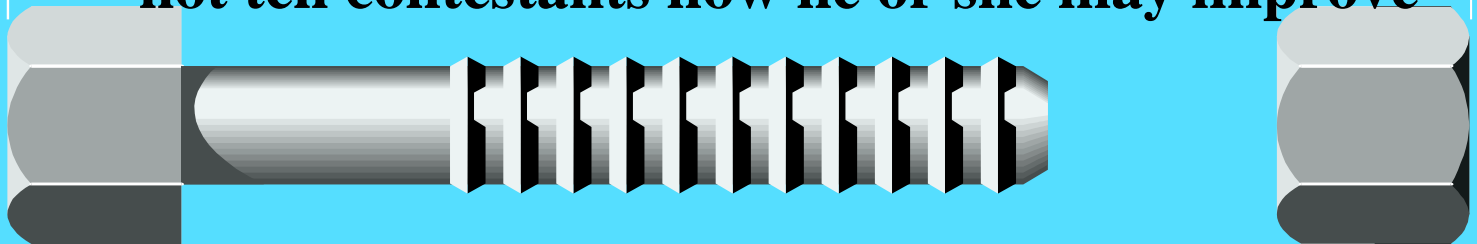


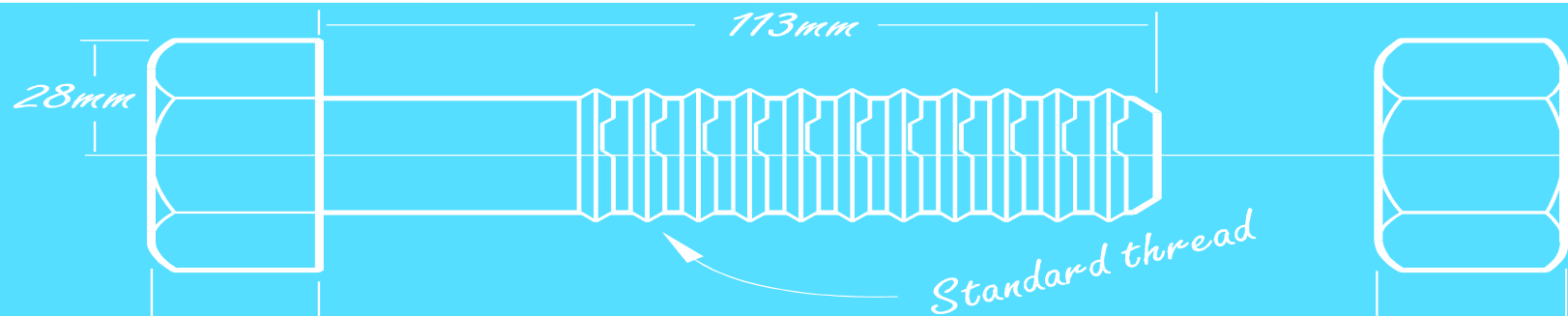
# The Job of Judging

**The duty of a judge is simply to  
PICK A WINNER**

**In doing so, a judge must -**

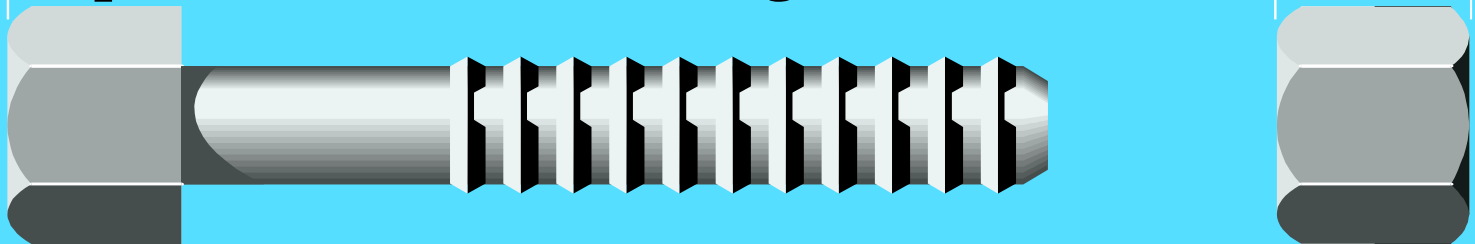
- keep his/her decision confidential**
- not explain his/her decision**
- not tell contestants how he or she may improve**

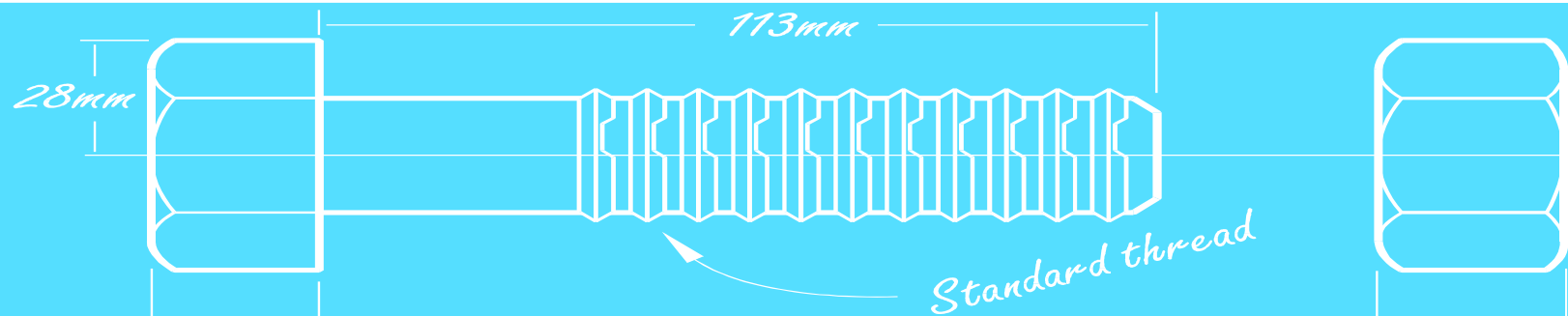




# Obligations of Judges

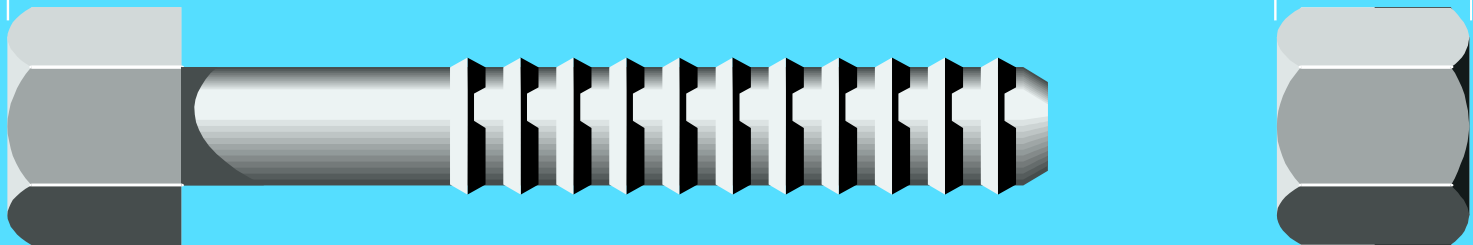
- 1) review rules and judging forms before each contest
- 2) arrive twenty minutes before the contest schedule
- 3) use a numbering system that is constant
- 4) do not time speeches, nor judge on the basis of perceptions that it was too long or too short

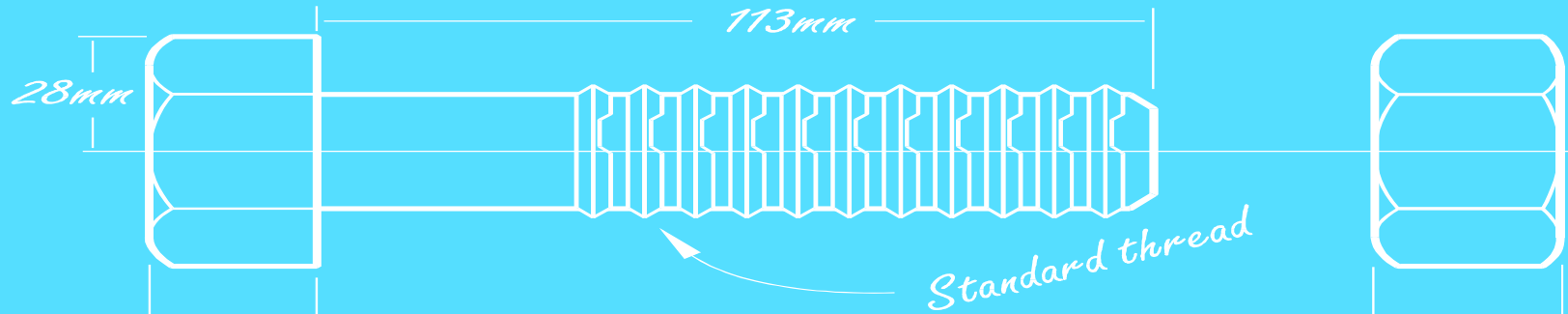




## Obligations of Judges

- 5) **double check scores before completing the ballot**
- 6) **do not score ties - always break your own ties**
- 7) **write out your 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners**
- 8) **don't forget to sign the ballot**

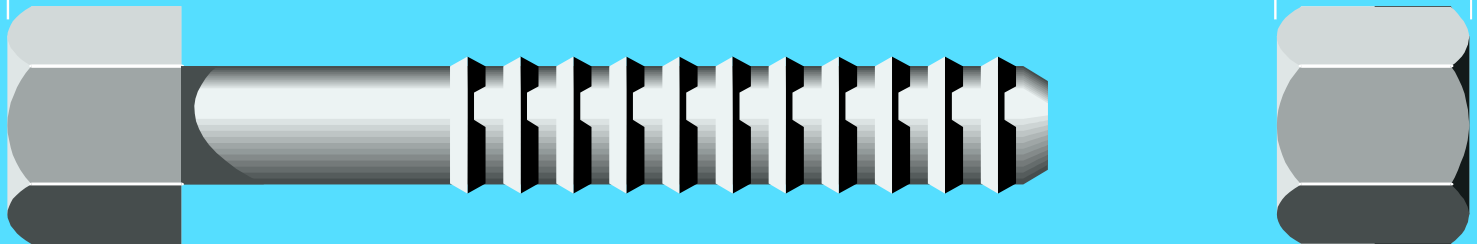


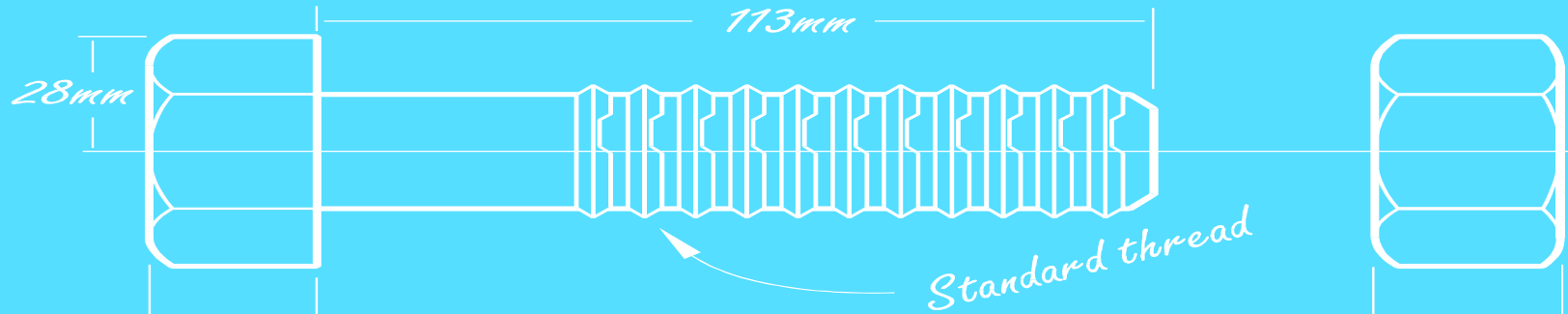


# The Ten Commandments of Judging



- I. Thou shalt not judge close friends and relatives**
- II. Thou shalt not judge clothing, appearance or beauty**



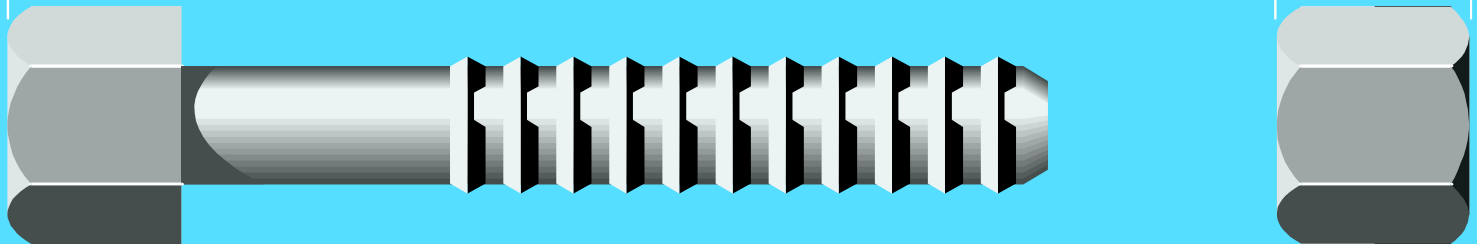


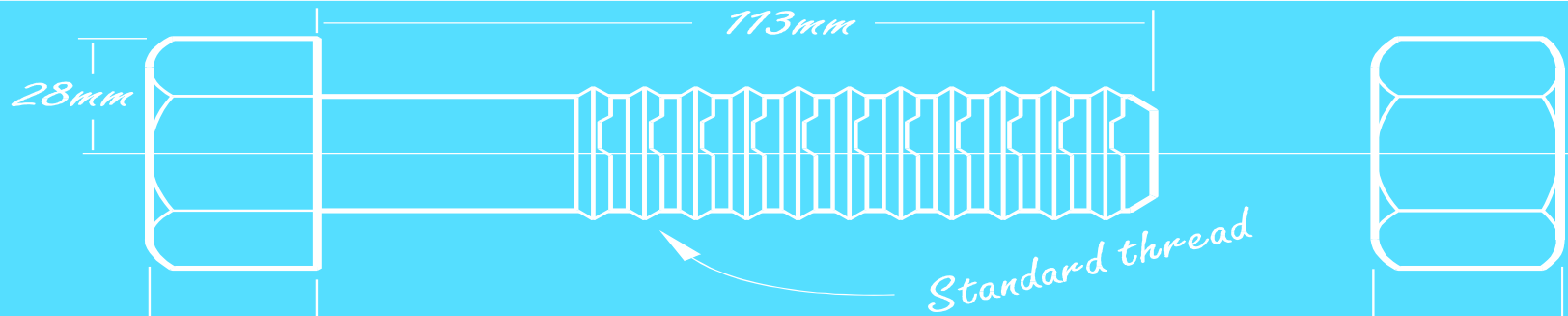
# The Ten Commandments of Judging



**III. Thou shalt not be prejudiced or biased**

**IV. Thou shalt not the speaking order affect your decision**



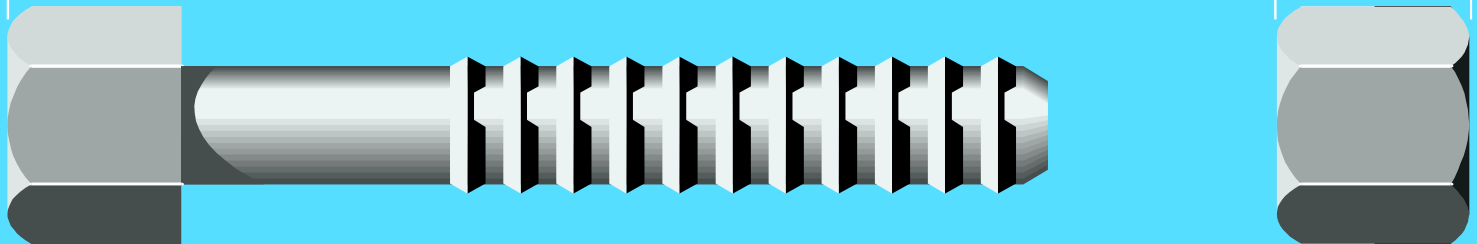


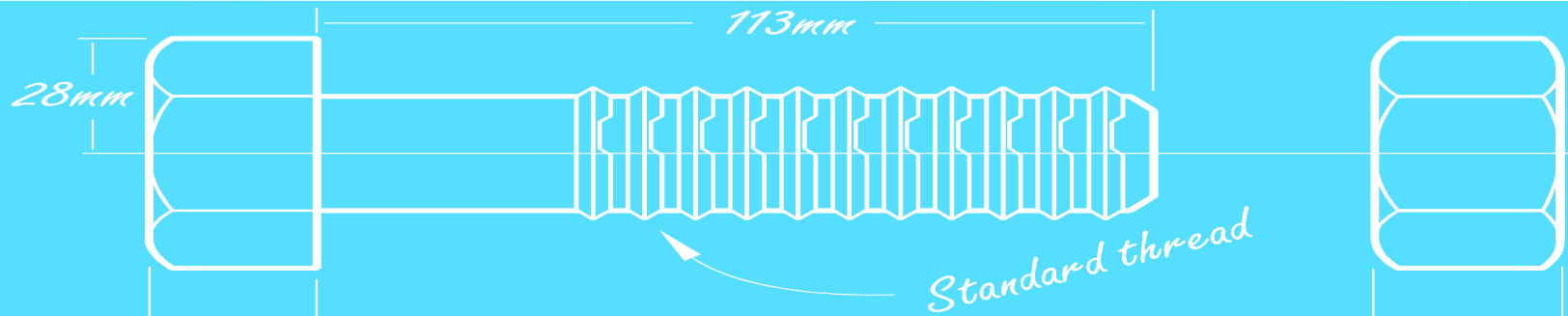
# The Ten Commandments of Judging



**V. Thou shalt not “support the underdog”**

**VI. Thou shalt not be unfamiliar with the judging form**



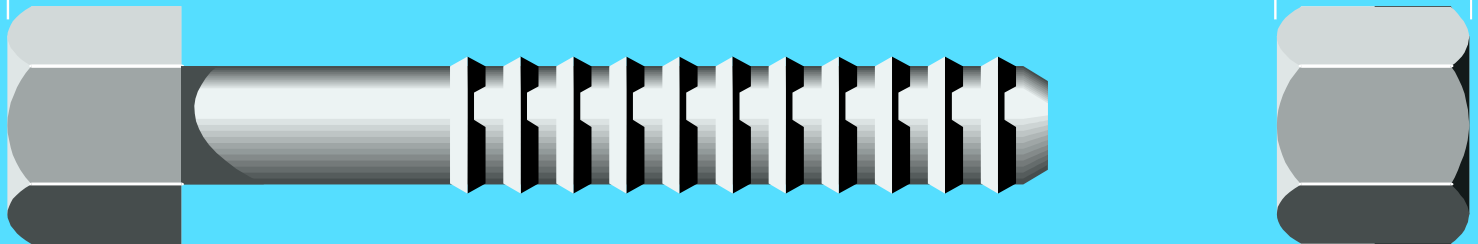


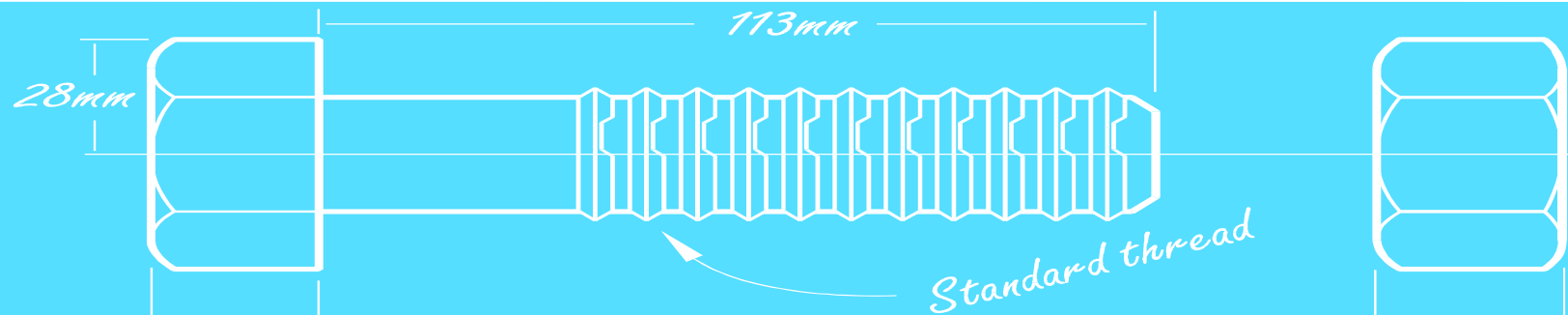
# The Ten Commandments of Judging



**VII. Thou shalt not “give someone else a chance”**

**VIII. Thou shalt not be victim to the “Halo Effect”**





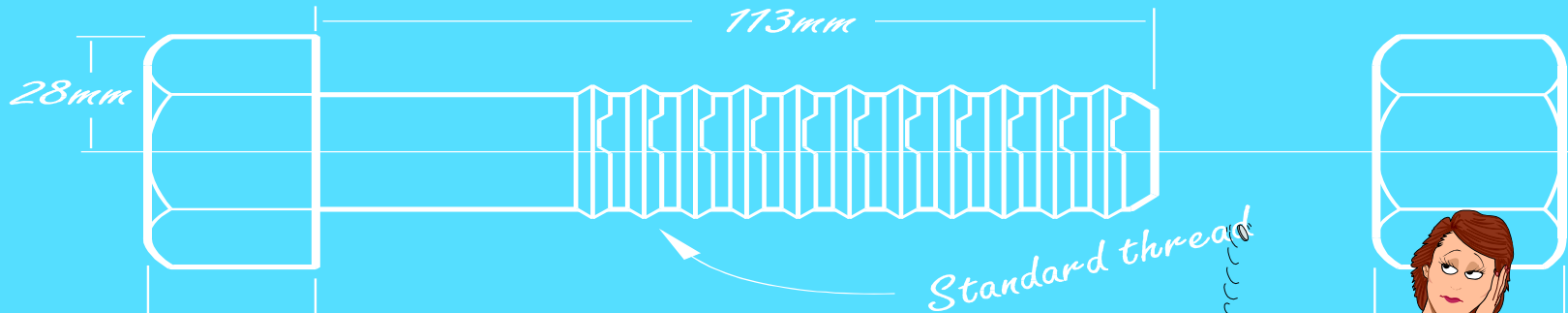
## The Ten Commandments of Judging



**IX. Thou shalt not be victim to the “Reverse Halo Effect”**

**X. Thou shalt not be victim to the “Second Time Around Syndrome”**

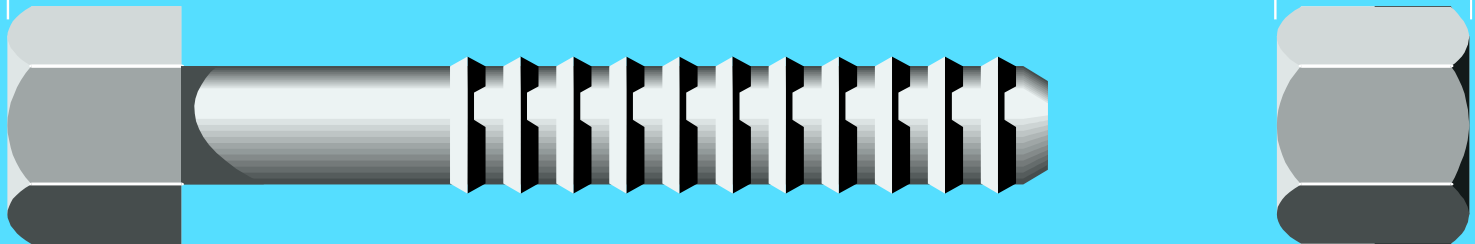


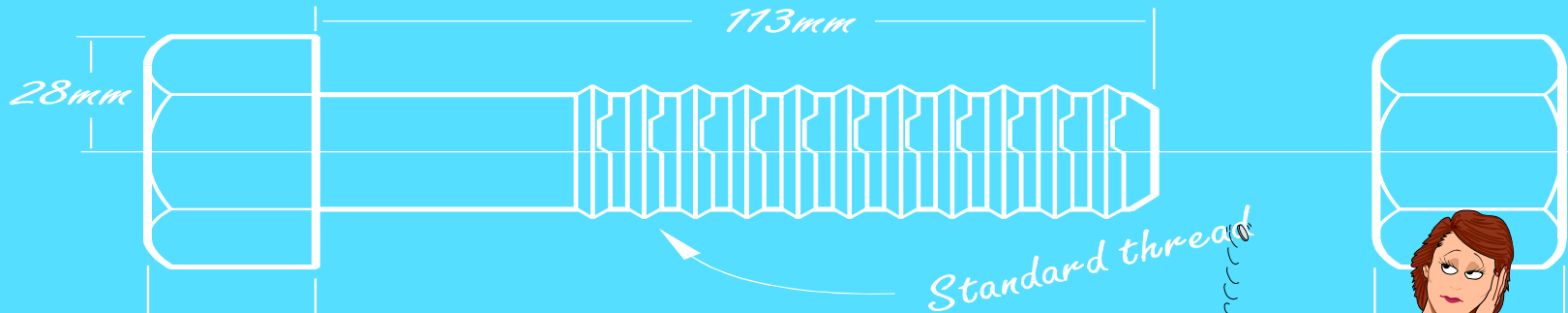


# Tie Breaking Judge

**Identity must be known only to the chief judge**

**Ranks ALL contestants numerically on a special Tie-Breaking Judge's Ballot, with the winner as # 1, second best as # 2, etc.**

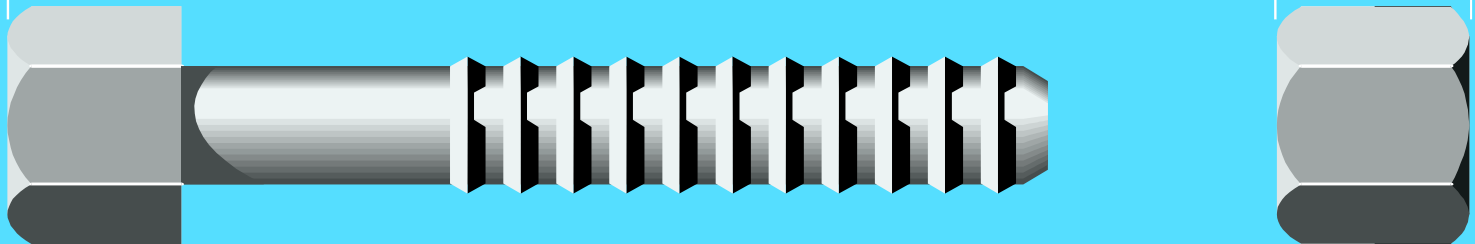


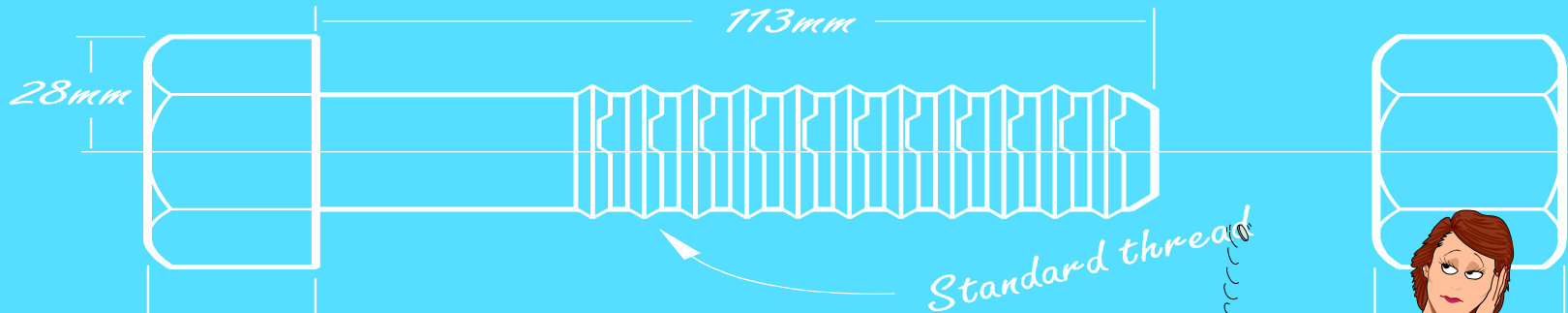


# Tie Breaking Judge



**Submits sealed ballot to Chief Judge, who will open it and count it only in the event of a tie by contest judges**



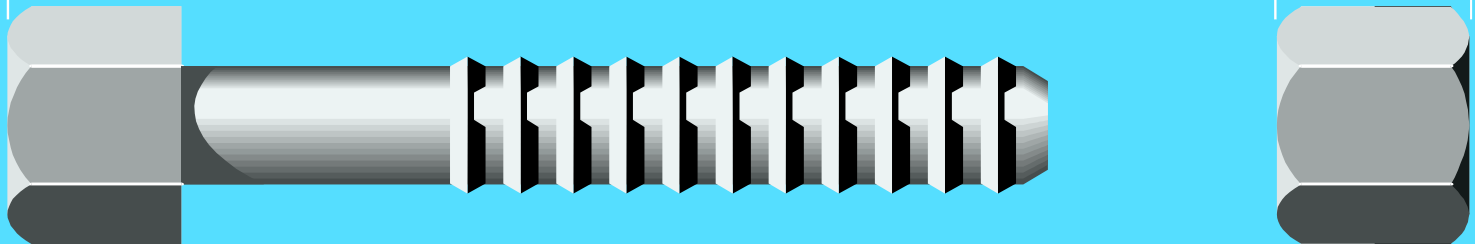


# Tie Breaking Judge



**In the event of a tie in the first three places, the contestant who ranks higher on the Tie-breaking Judge's Ballot will be awarded the contested place; the other tying contestant will be awarded the next lower place, if any.**

**No place higher than the tying position will be affected**



JUDGING ITEMS (SEE OVER FOR DESCRIPTION)		SUGGESTED POINT VALUE			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	C O N T E N T  5 0	20	14- 19	9- 13	0- 8
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION		15	11- 14	6- 10	0- 5
<b>SPEECH VALUE</b> IDEAS, LOGIC, ORIGINAL THOUGHT		15	11- 14	6- 10	0- 5
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	D E L I V E R Y  3 0	10	7- 9	4- 6	0- 3
<b>VOICE</b> FLEXIBILITY, VOLUME		10	7- 9	4- 6	0- 3
<b>MANNER</b> DIRECTNESS, ASSURANCE, ENTHUSIASM		10	7- 9	4- 6	0- 3
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE	L A N G U A G E  2 0	10	7- 9	4- 6	0- 3
<b>CORRECTNESS</b> GRAMMAR, PRONOUNCIATION, WORD SELECTION		10	7- 9	4- 6	0- 3
<b>TOTAL SCORE</b> (100 POINTS POSSIBLE)					

**Judge's Official Ballot**

**INTERNATIONAL SPEECH CONTEST**

Name of Contestant:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLACE

FIRST

SECOND

THIRD

RANKING POINTS

3

2

1

(NOTE: Votes must be cast for first, second, and third place or the ballot will be voided.)

*(Signature of Judge)*

*(Judge's Name; Please print)*

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)		<b>SUGGESTED POINT VALUE</b>			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	C O N T E N T  5 0	20	14- 19	9- 13	0- 8
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION		15	11- 14	6- 10	0- 5
<b>SPEECH VALUE</b> IDEAS, LOGIC, ORIGINAL THOUGHT		15	11- 14	6- 10	0- 5

# CONTENT:

## Speech Development 20%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	20	14- 19	9- 13	0- 8

1. Does the opening statement peak curiosity, arouse interest and make the audience want to hear more?
2. Does the contestant state the premise or purpose quickly, preferably in the first minute?

# CONTENT:

## Speech Development 20%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	20	14-19	9- 13	0- 8

3. Does the contestant express his/her points creatively and with memorable examples?
4. Do the examples blend in a smooth flowing unit?

# CONTENT:

## Speech Development 20%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	20	14-19	9- 13	0- 8

5. Does the contestant repeat his/her premise or theme in a variety of ways throughout your speech?
6. Does the closing statement have an importance and an air of analogy? Did he/she close strong?

# Content: Effectiveness 15%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION	15	11- 14	6- 10	0- 5

1. Does the contestant make his/her points so clearly that the listener can accurately state the main point in one sentence?
2. Does the contestant hold the audiences' attention for the whole seven minutes?

# Content:

## Effectiveness 15%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION	15	11- 14	6- 10	0- 5

3. Did the audience respond appropriately as the speech progressed? Was the audience as involved in the speech as the contestant was?

# Content: Speech Value 15%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH VALUE</b> IDEAS, LOGIC, ORIGINAL THOUGHT	15	11- 14	6- 10	0- 5

1. Is the message significant?
2. Does the speech touch both the head and the heart?  
That is, does it appeal to both intellect and emotion?
3. Is the message original or innovative?
4. Does the contestant challenge the listener?

JUDGING ITEMS (SEE OVER FOR DESCRIPTION)		SUGGESTED POINT VALUE			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	C O N T E N T  5 0  D E L I V E R Y  3 0  L A N G U A G E  2 0	20	14- 19	9- 13	0- 8
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION		15	11- 14	6- 10	0- 5
<b>SPEECH VALUE</b> IDEAS, LOGIC, ORIGINAL THOUGHT		15	11- 14	6- 10	0- 5
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE		10	7- 9	4- 6	0- 3
<b>VOICE</b> FLEXIBILITY, VOLUME		10	7- 9	4- 6	0- 3
<b>MANNER</b> DIRECTNESS, ASSURANCE, ENTHUSIASM		10	7- 9	4- 6	0- 3
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE		10	7- 9	4- 6	0- 3
<b>CORRECTNESS</b> GRAMMAR, PRONOUNCIATION, WORD SELECTION		10	7- 9	4- 6	0- 3
<b>TOTAL SCORE</b> (100 POINTS POSSIBLE)					

**Judge's Official Ballot**

**INTERNATIONAL SPEECH CONTEST**

Name of Contestant:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLACE

FIRST

SECOND

THIRD

RANKING POINTS

3

2

1

(NOTE: Votes must be cast for first, second, and third place or the ballot will be voided.)

*(Signature of Judge)*

*(Judge's Name; Please print)*

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)		<b>SUGGESTED POINT VALUE</b>			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	D E L I V E R Y	10	7- 9	4- 6	0- 3
<b>VOICE</b> FLEXIBILITY, VOLUME		10	7- 9	4- 6	0- 3
<b>MANNER</b> DIRECTNESS, ASSURANCE, ENTHUSIASM		3 0	10	7- 9	4- 6

# Delivery:

## Physical 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	10	7- 9	4- 6	0- 3

1. Do the hand gestures compliment the verbal message?
2. Are the gestures natural and not overly orchestrated?
3. Are the gestures and expressions appropriately scaled for the size of the audience?

# Delivery:

## Physical 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	10	7- 9	4- 6	0- 3

4. Do the facial expressions compliment the verbal message?
5. Does the contestant move about the stage in a pleasant, natural manner?

# Delivery:

## Physical 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	10	7- 9	4- 6	0- 3

6. Is the presentation equally balanced to all parts of the audience?
7. Does the contestant appear to speak directly to the individuals in the audience?

# Delivery:

## Voice 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>VOICE</b> FLEXIBILITY, VOLUME	10	7- 9	4- 6	0- 3

1. Does the contestant demonstrate a mastery of essential vocal skills?
2. Is his/her volume appropriate for the size of the room and audience?
3. Does the contestant pause effectively?

# Delivery: Voice 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>VOICE</b> FLEXIBILITY, VOLUME	10	7- 9	4- 6	0- 3

4. Does the contestant enunciate clearly?
5. Does he/she use the microphone effectively?
6. Does his/her voice have a pleasant quality?

# Delivery: Manner 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>MANNER</b> DIRECTNESS, ASSURANCE, ENTHUSIASM	10	7- 9	4- 6	0- 3

1. Does the contestant exude confidence, energy and enthusiasm?
2. Does the contestant appear to be enjoying the act of speaking?

JUDGING ITEMS (SEE OVER FOR DESCRIPTION)		SUGGESTED POINT VALUE			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>SPEECH DEVELOPMENT</b> STRUCTURE, ORGANIZATION, SUPPORT MATERIAL	C O N T E N T  5 0	20	14- 19	9- 13	0- 8
<b>EFFECTIVENESS</b> ACHIEVEMENT OF PURPOSE, INTEREST, RECEPTION		15	11- 14	6- 10	0- 5
<b>SPEECH VALUE</b> IDEAS, LOGIC, ORIGINAL THOUGHT		15	11- 14	6- 10	0- 5
<b>PHYSICAL</b> APPEARANCE, BODY LANGUAGE	D E L I V E R Y  3 0	10	7- 9	4- 6	0- 3
<b>VOICE</b> FLEXIBILITY, VOLUME		10	7- 9	4- 6	0- 3
<b>MANNER</b> DIRECTNESS, ASSURANCE, ENTHUSIASM		10	7- 9	4- 6	0- 3
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE	L A N G U A G E  2 0	10	7- 9	4- 6	0- 3
<b>CORRECTNESS</b> GRAMMAR, PRONOUNCIATION, WORD SELECTION		10	7- 9	4- 6	0- 3
<b>TOTAL SCORE</b> (100 POINTS POSSIBLE)					

**Judge's Official Ballot**

**INTERNATIONAL SPEECH CONTEST**

Name of Contestant:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLACE

RANKING POINTS

FIRST	3
SECOND	2
THIRD	1

(NOTE: Votes must be cast for first, second, and third place or the ballot will be voided.)

*(Signature of Judge)*

*(Judge's Name; Please print)*

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)		<b>SUGGESTED POINT VALUE</b>			
		EXCELLENT	VERY GOOD	GOOD	FAIR
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE	<b>L A N G U A G E</b>  <b>20</b>	10	7- 9	4- 6	0- 3
<b>CORRECTNESS</b> GRAMMAR, PRONOUNCIATION, WORD SELECTION		10	7- 9	4- 6	0- 3

# Language: Appropriateness 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE	10	7- 9	4- 6	0- 3

1. Did the contestant use any words or phrases that may be considered objectionable?
2. If the topic is controversial, does the contestant present it rationally and objectively?

# Language: Appropriateness 10%

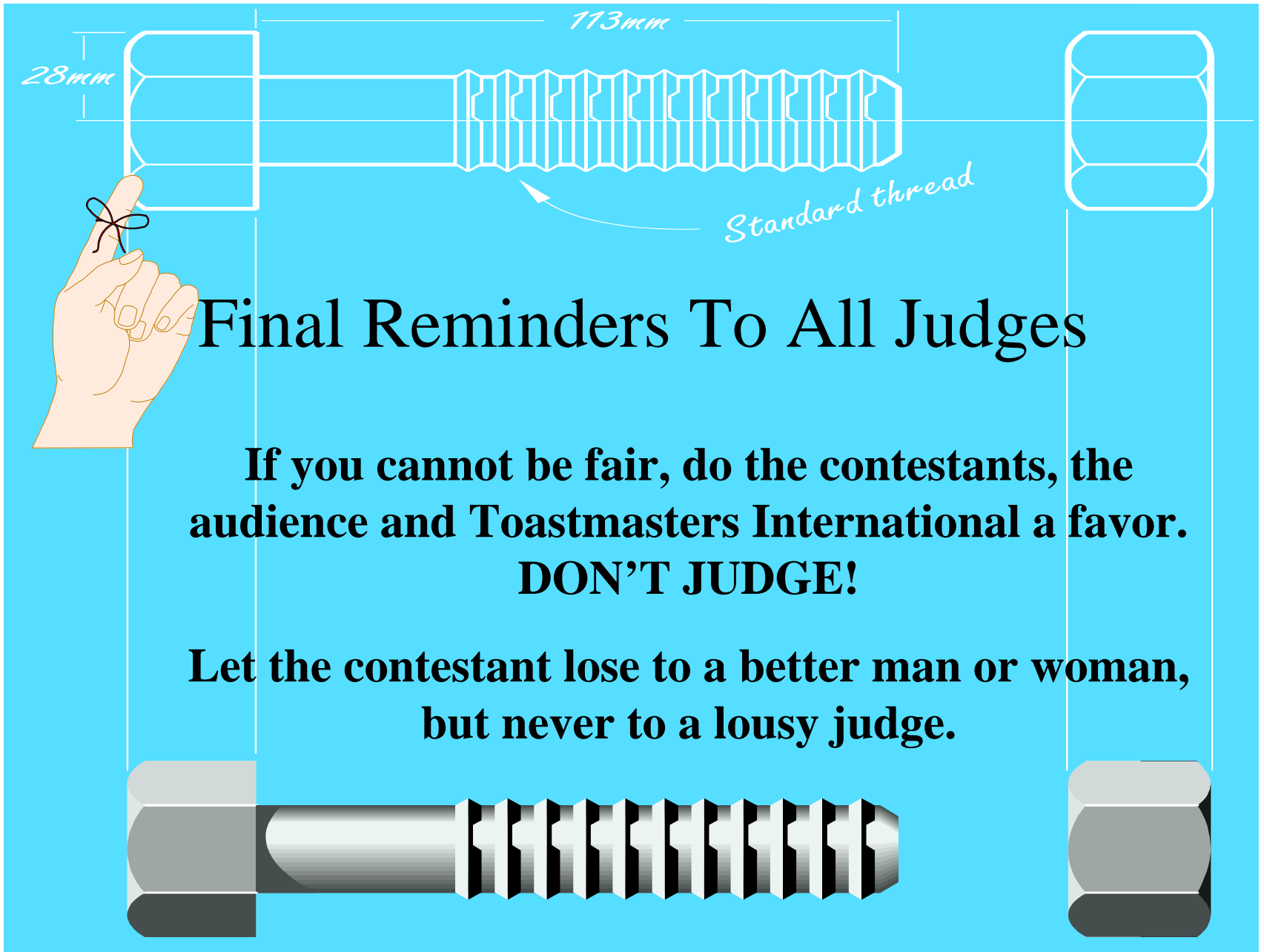
<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>APPROPRIATENESS</b> TO SPEECH PURPOSE AND AUDIENCE	10	7- 9	4- 6	0- 3

3. Does he/she you show courtesy, sensitivity and professionalism?
4. Do the contestant's words and sentences promote understanding? Or confusion?
5. Does his/her language create vivid visual images?

# Language: Correctness 10%

<b>JUDGING ITEMS</b> (SEE OVER FOR DESCRIPTION)	<b>SUGGESTED POINT VALUE</b>			
	EXCELLENT	VERY GOOD	GOOD	FAIR
<b>CORRECTNESS</b> GRAMMAR, PRONOUNCIATION, WORD SELECTION	10	7- 9	4- 6	0- 3

1. Did the contestant mispronounce any words?
2. Was the use of grammar incorrect?

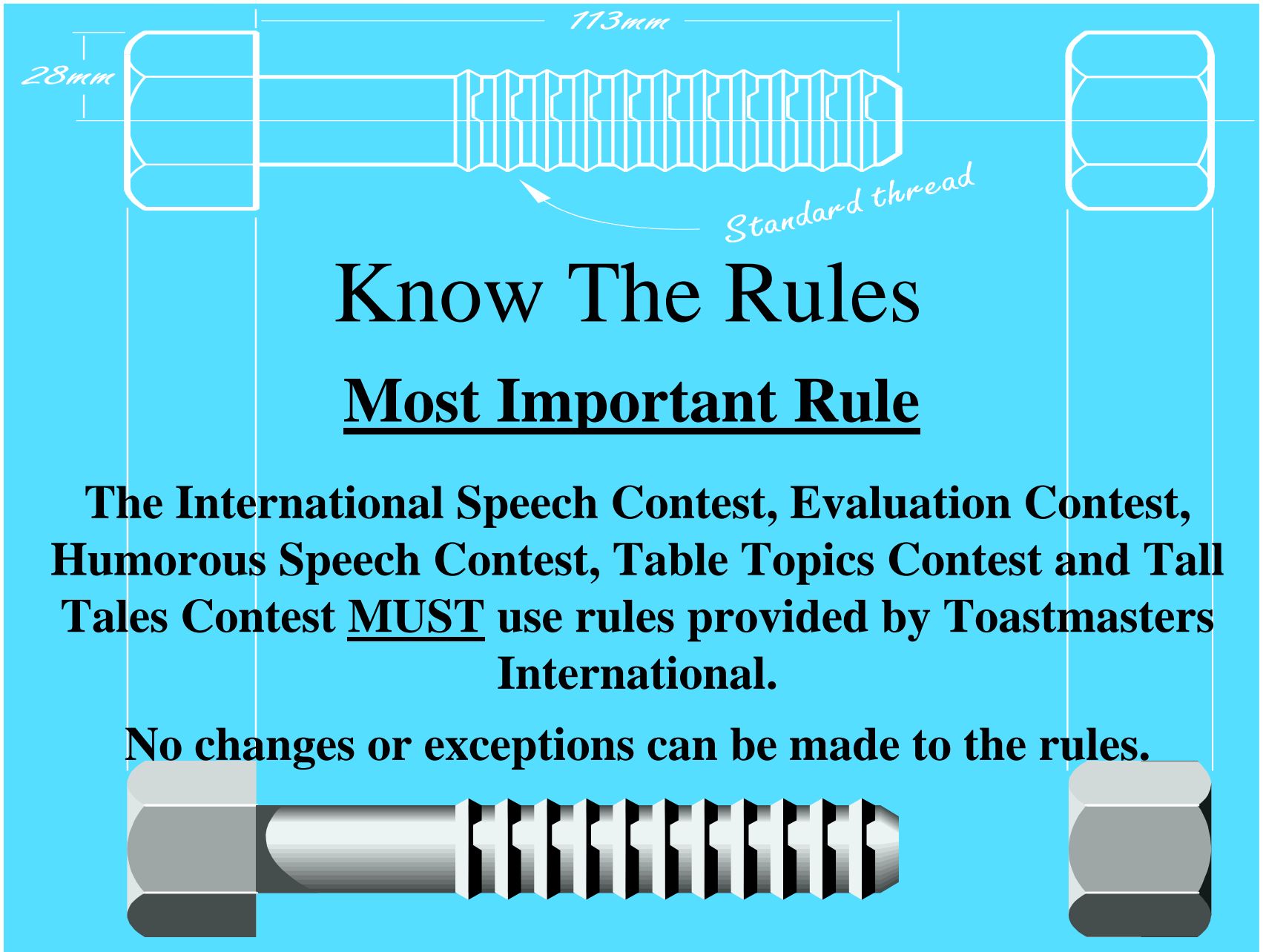


## Final Reminders To All Judges

**If you cannot be fair, do the contestants, the audience and Toastmasters International a favor.**

**DON'T JUDGE!**

**Let the contestant lose to a better man or woman,  
but never to a lousy judge.**

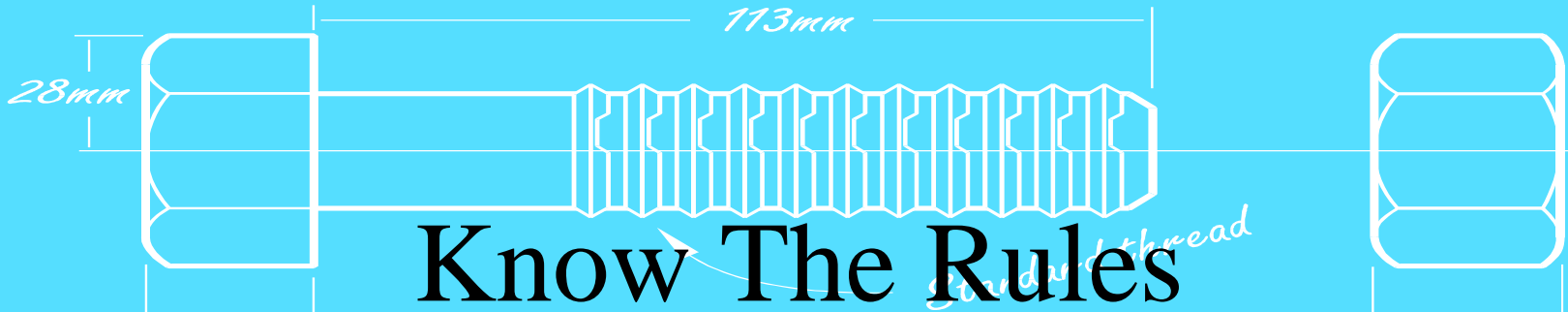


# Know The Rules

## Most Important Rule

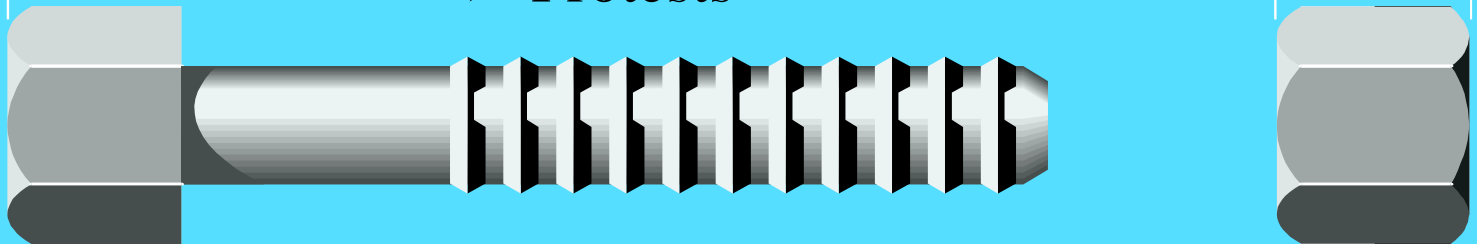
**The International Speech Contest, Evaluation Contest, Humorous Speech Contest, Table Topics Contest and Tall Tales Contest MUST use rules provided by Toastmasters International.**

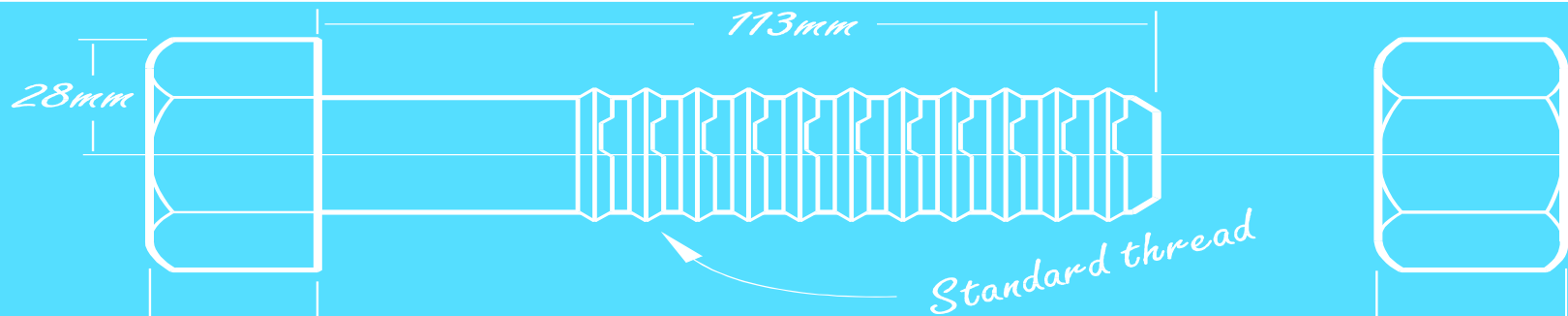
**No changes or exceptions can be made to the rules.**



## Six Specific Areas That Cause The Most Confusion

- Eligibility
- Originality
- Humor
- Props
- Timing
- Protests

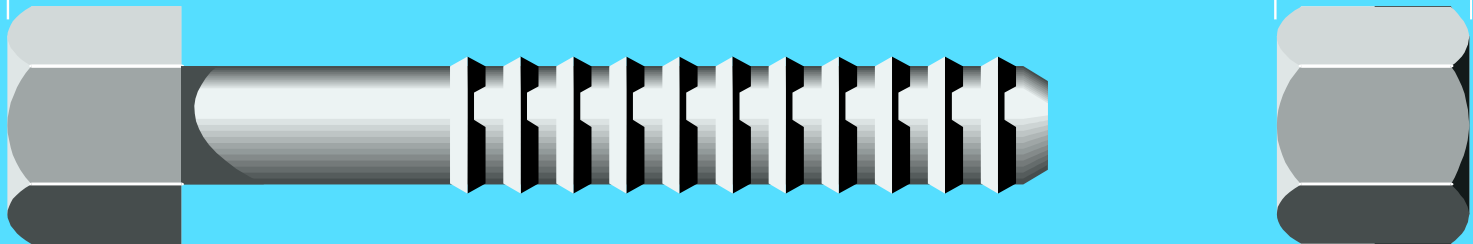


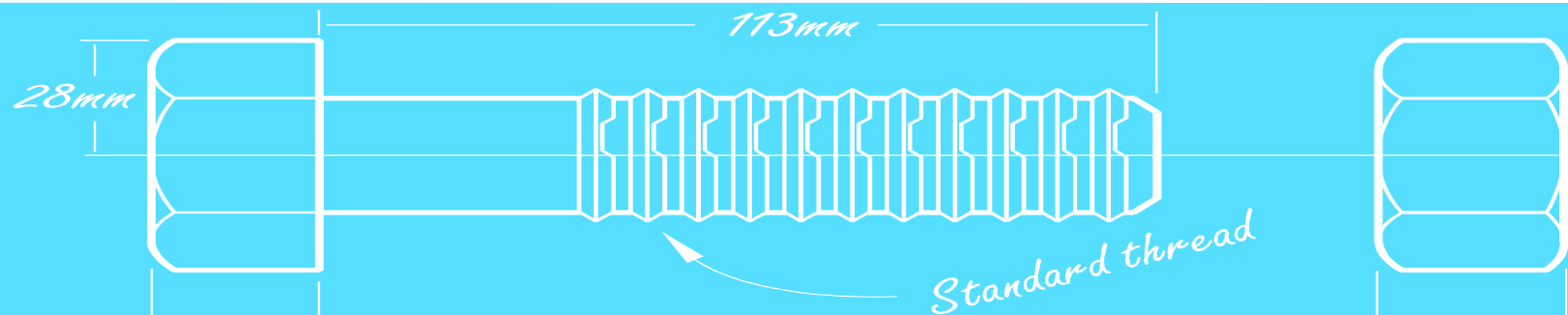


# Know The Rules Eligibility

**At the time of any speech contest, the contestant must...**

- **Be an active Toastmaster in good standing in a Club of good standing**
- **If new, dual or reinstated member, must have dues current with Toastmasters International**

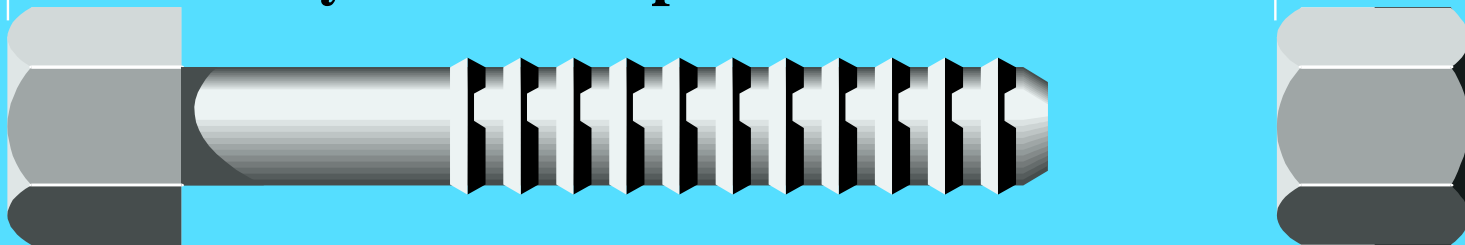


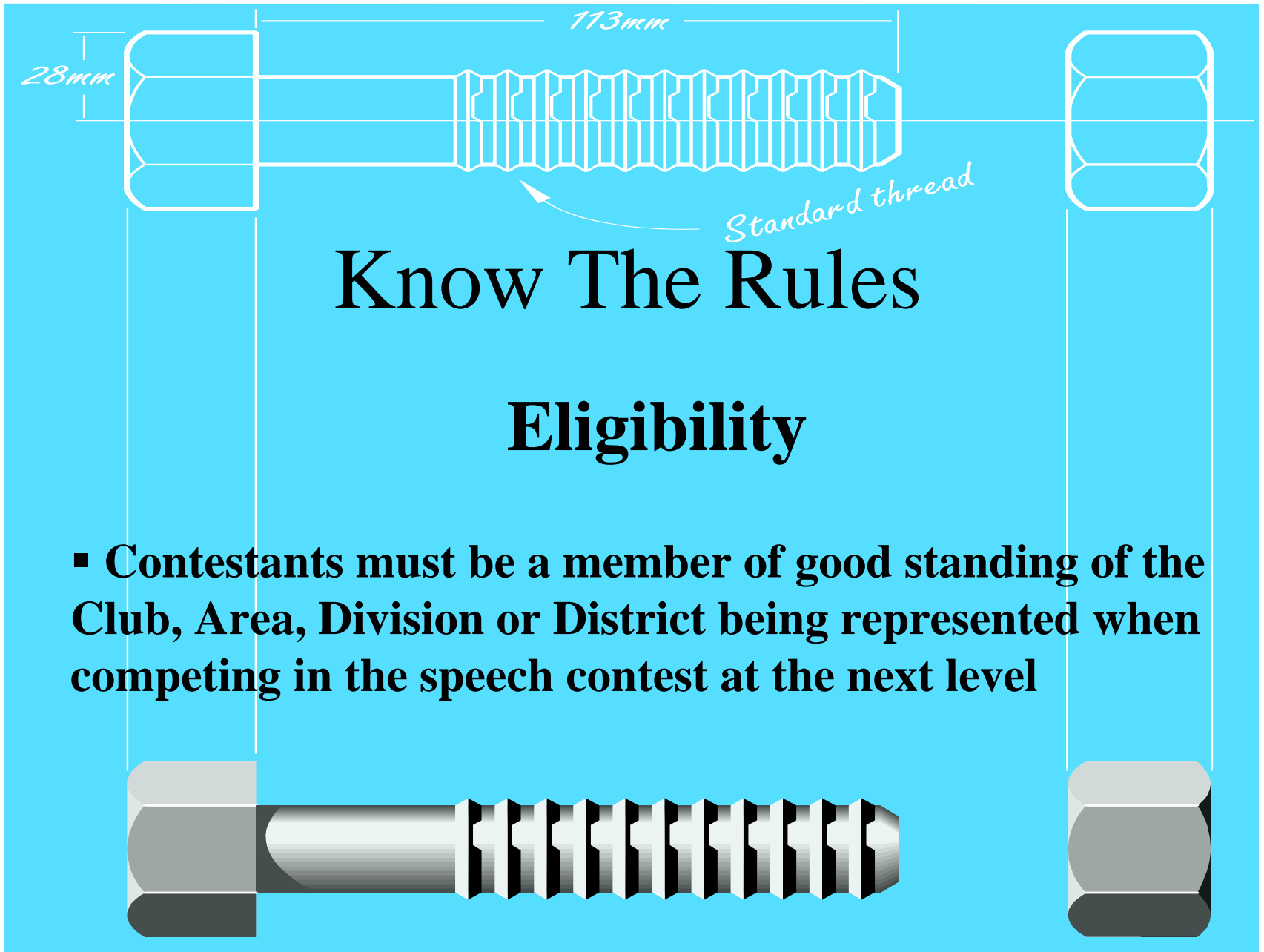


# Know The Rules

## Eligibility

- **For the International Speech Contest, the contestant must also have completed at least six projects in the C & L manual.**
- **Exemption is granted to Charter Members of clubs chartered since the previous July 1. However, the Club must be officially chartered prior to the Area Contest.**

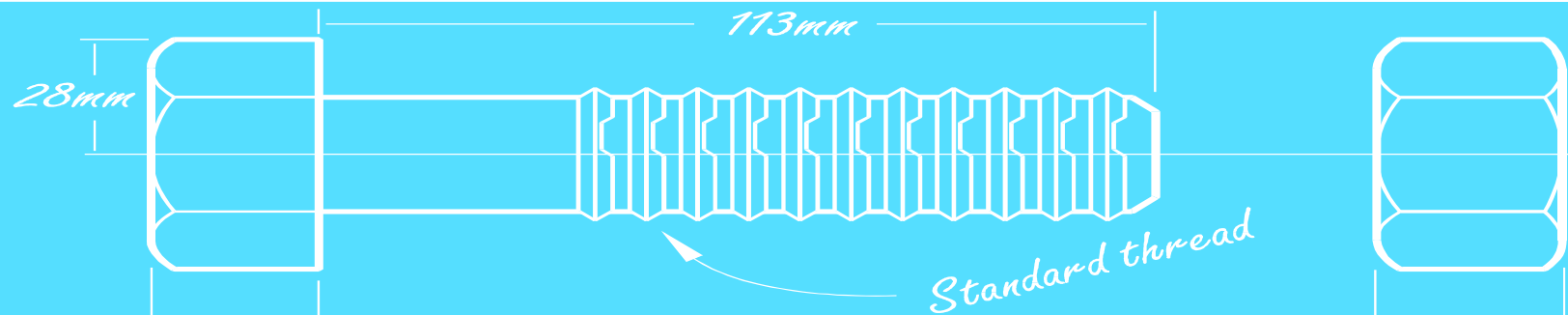




# Know The Rules

## Eligibility

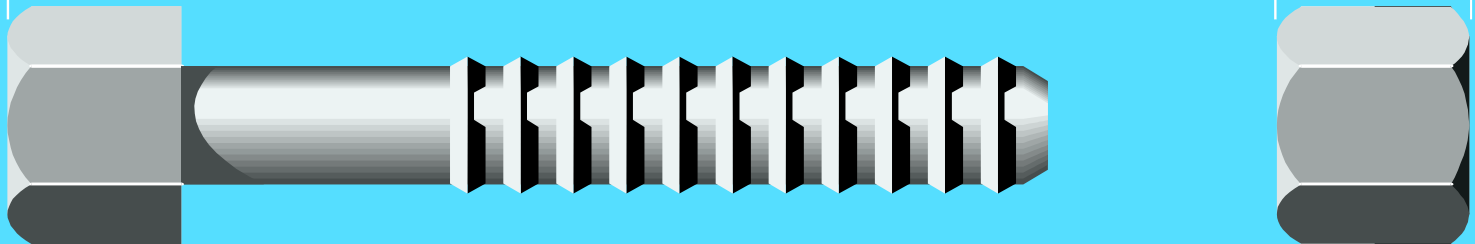
- **Contestants must be a member of good standing of the Club, Area, Division or District being represented when competing in the speech contest at the next level**

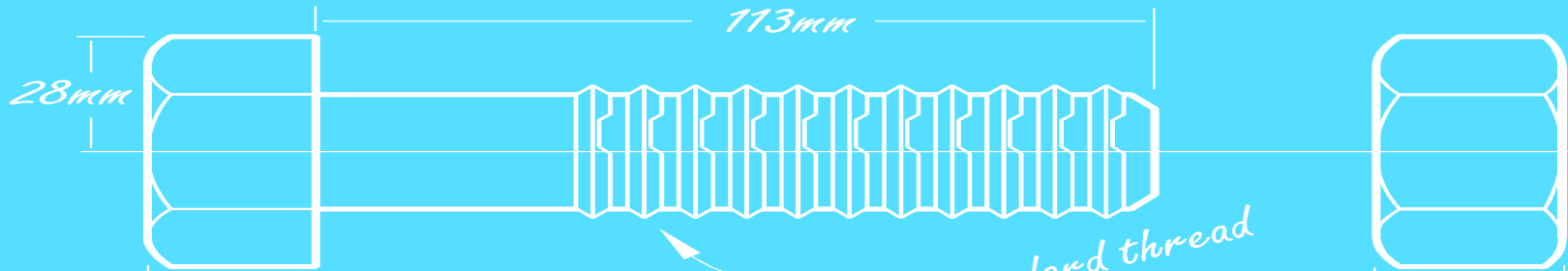


# Know The Rules

## Eligibility

- **No contestant may compete in more than one Area contest in the same speech contest category**
- **A member can compete in different contests at the Area level or above**



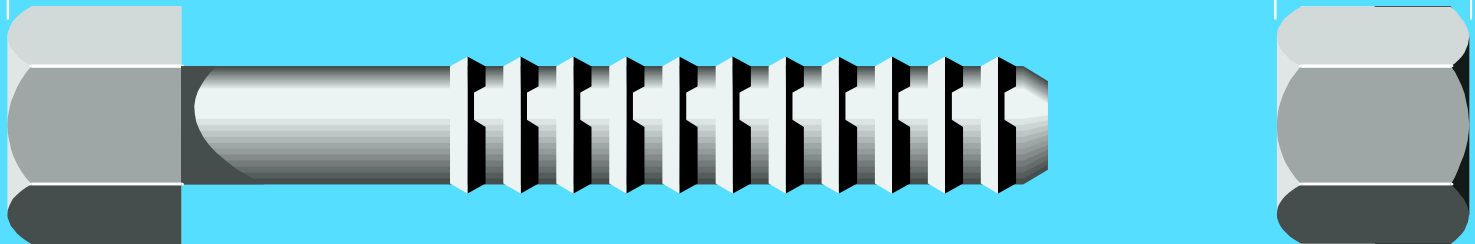


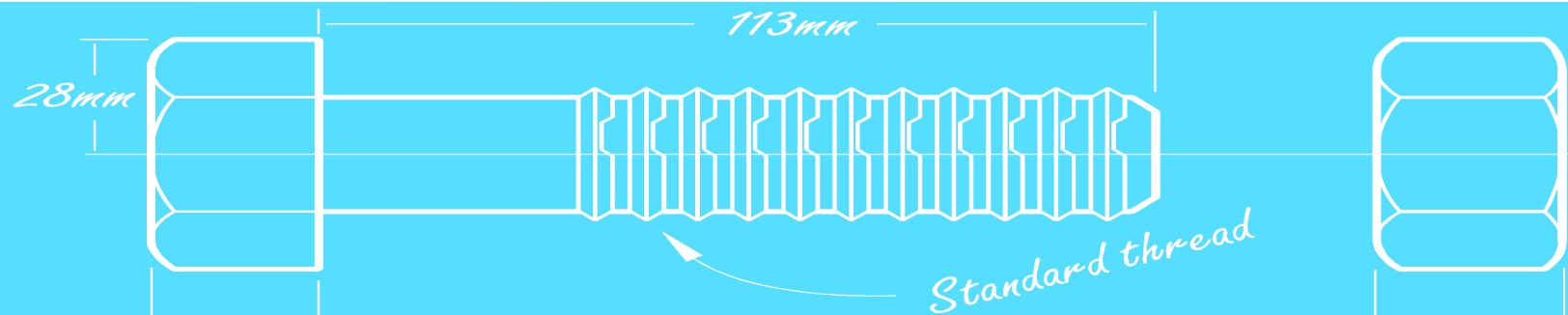
# Know The Rules

## Eligibility

### Who are ineligible to compete?

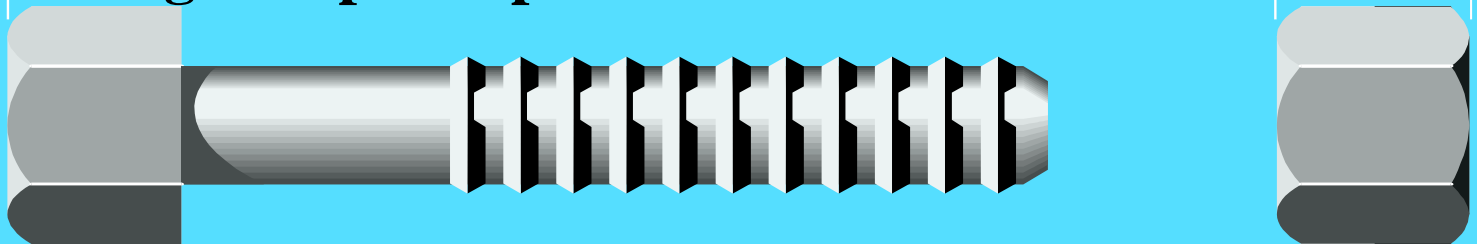
- **District Officers** (*Governor, any Lt. Governor, Public Relations Officer, Division Governor, Area Governor, Secretary, Treasurer*) whose terms expire June 30
- **Immediate Past District Governors**
- **Announced District Officer candidates** for the term beginning the upcoming July 1

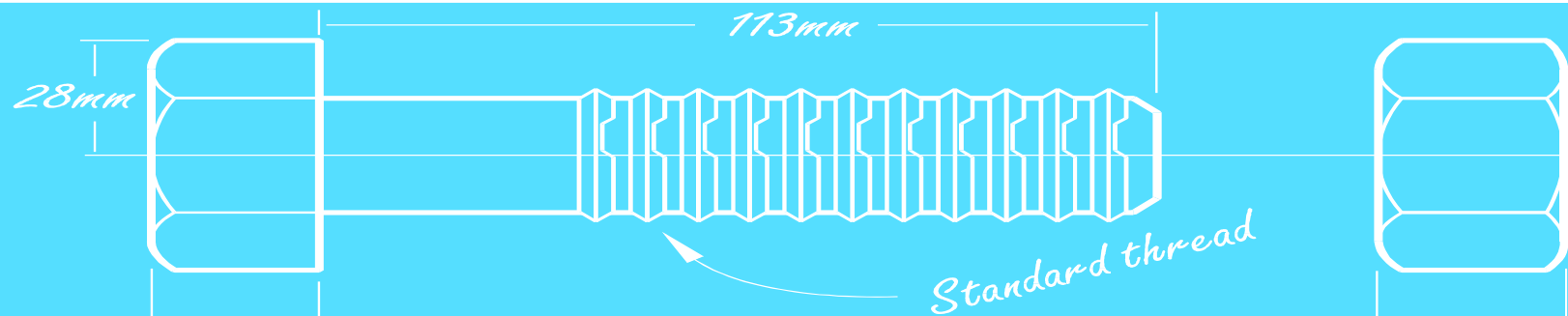




# Know The Rules Originality

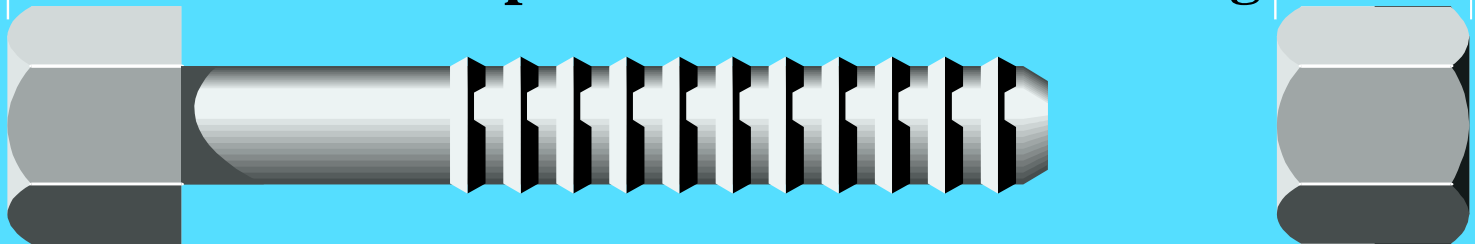
- **Speakers must prepare their own five - seven minute speeches, which must be substantially original and certified as such in writing**
- **Any quoted material must be identified as such during the speech presentation**

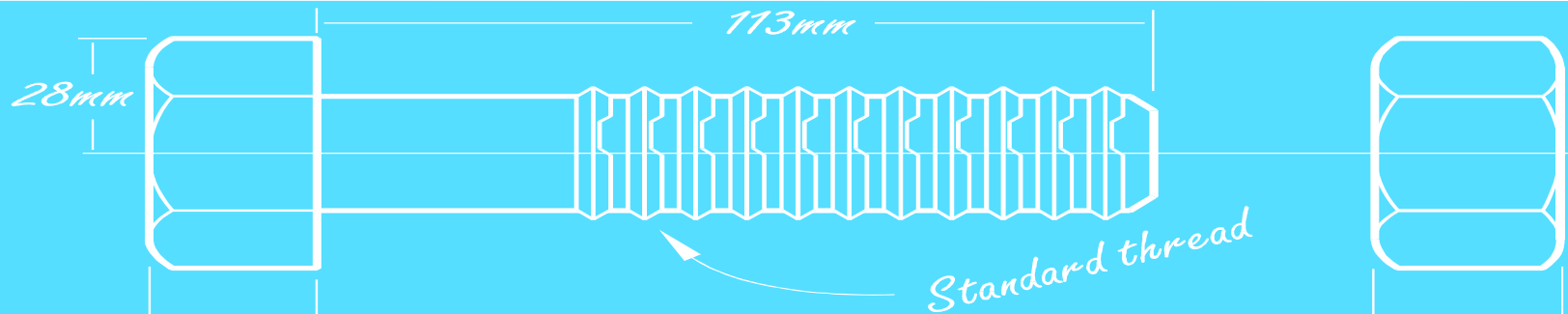




# Know The Rules Originality

- **Speakers may not use the works of others as their entire speech or as the bulk of their speech, with or without identification of the source**
- **Judges at any level may disqualify, with a majority vote, any contestant whose speech is not considered original**



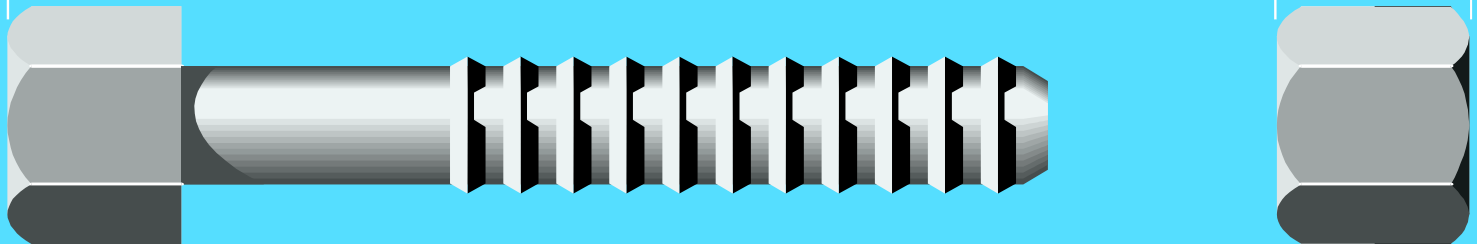


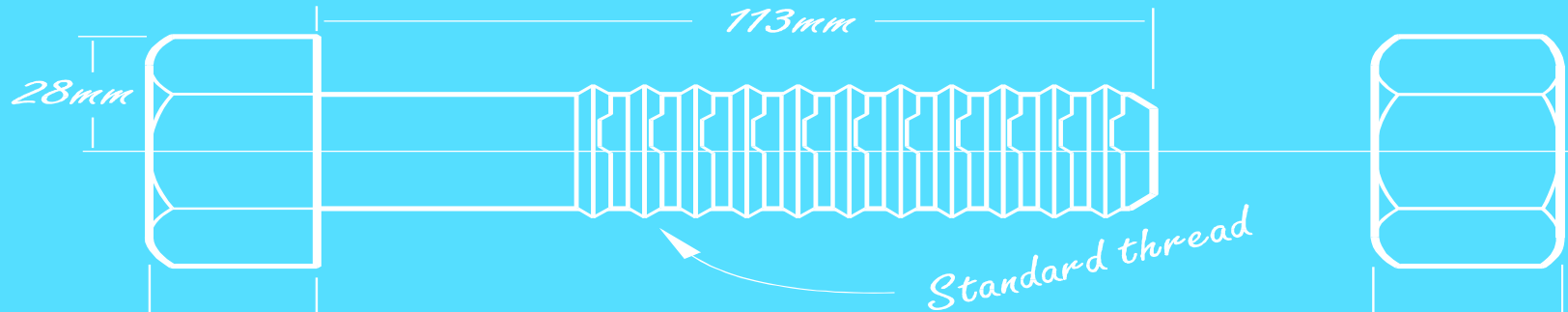
# Know The Rules

## Originality

**Some examples that should not be considered as substantially original:**

- **A seven minute speech in which most of the speech is devoted to quoting another person or published work, even though the quote is attributed to the source**



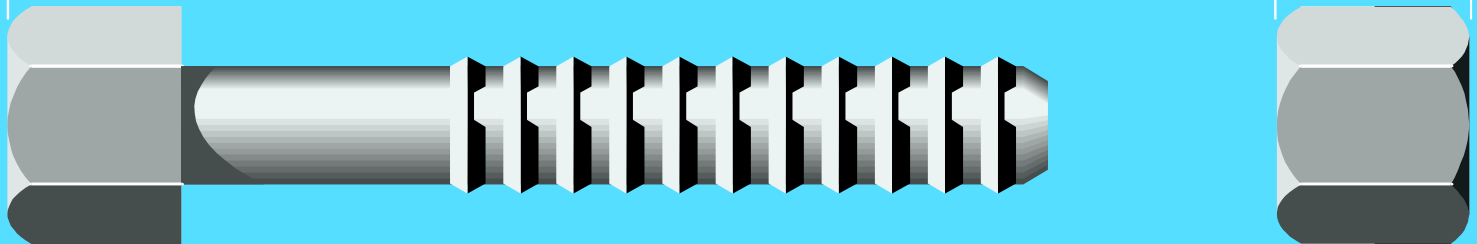


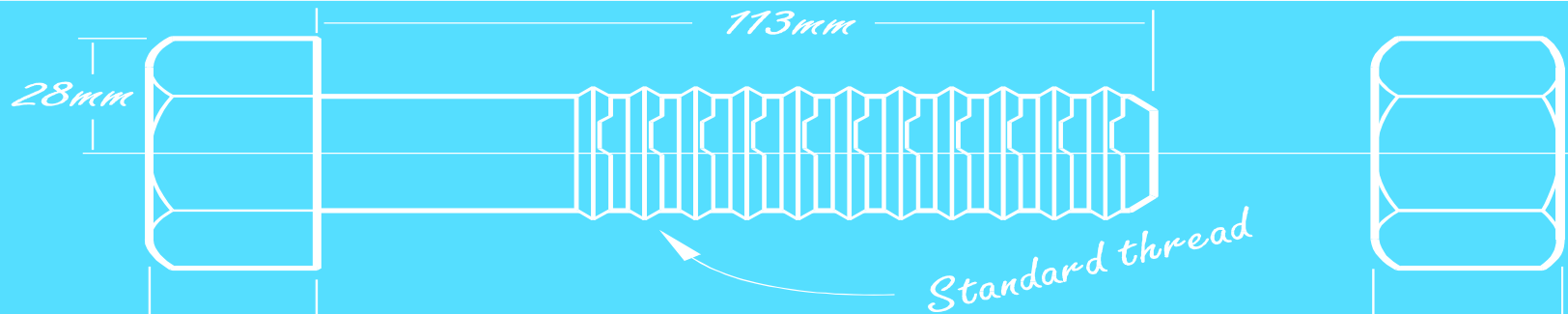
# Know The Rules

## Originality

**Some examples that should not be considered as substantially original:**

- **A speech that has been taken entirely from another source which may or may not have been credited**



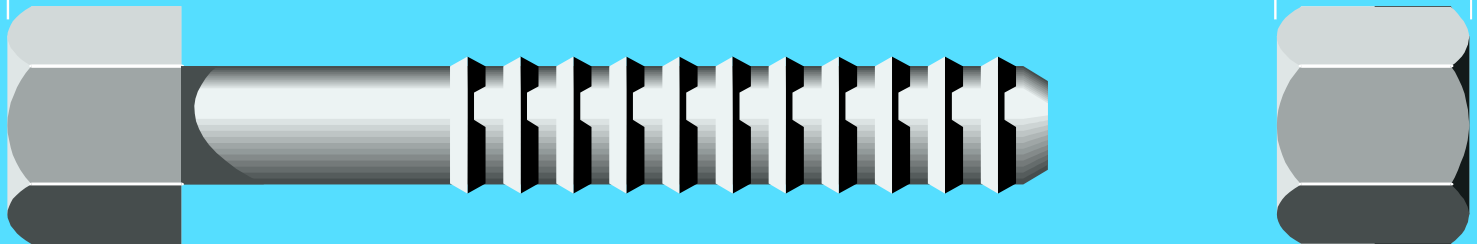


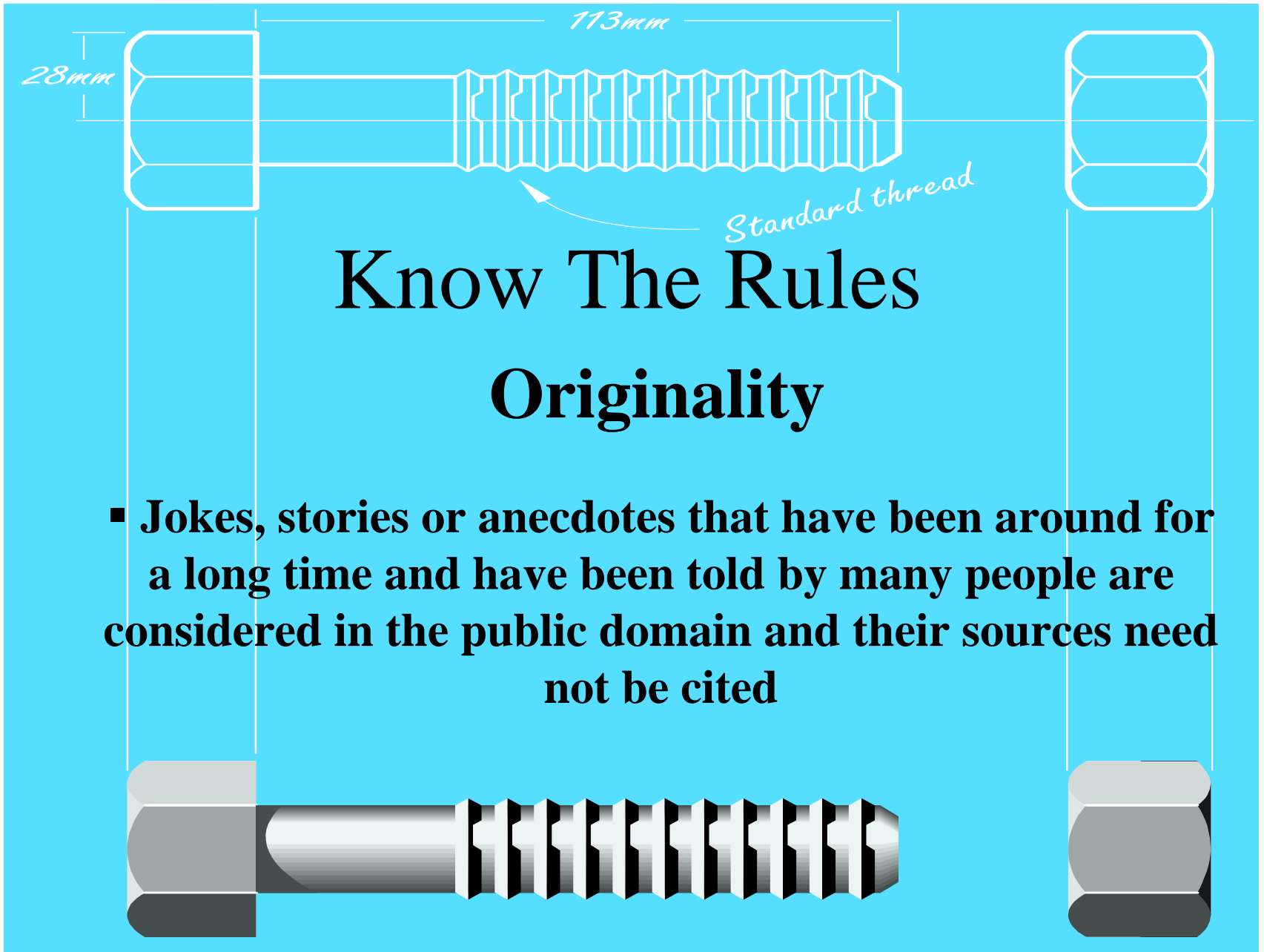
# Know The Rules

## Originality

**Some examples that should not be considered as substantially original:**

- **A speech in which part of the material is taken from another source that is not credited**

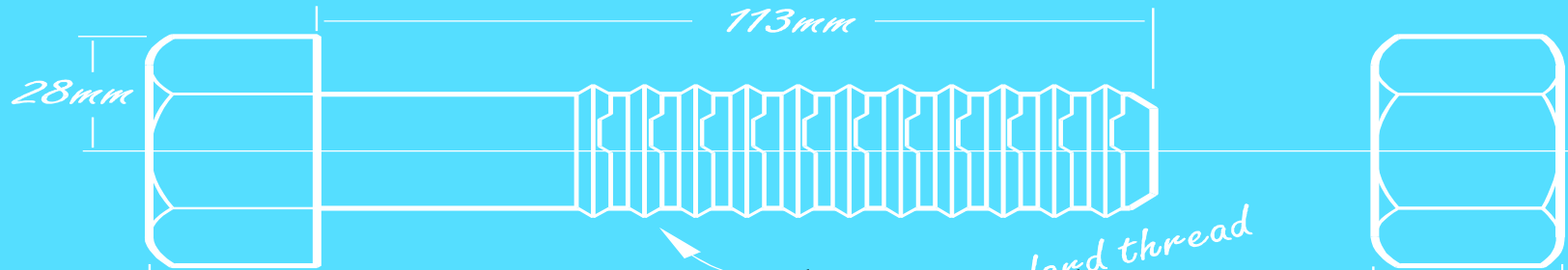




# Know The Rules

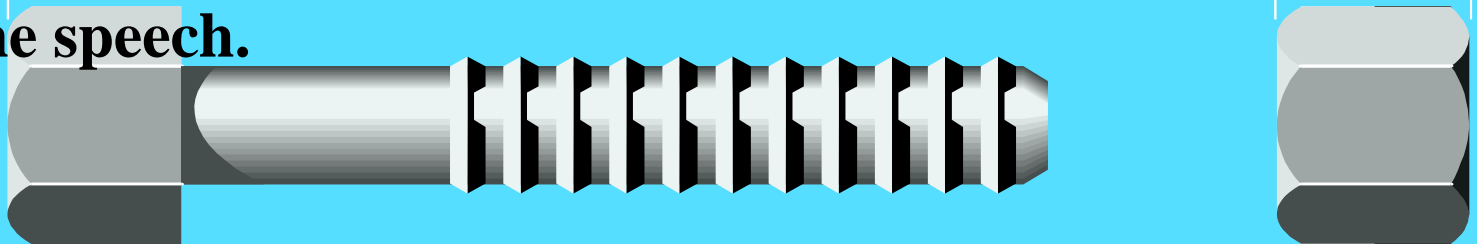
## Originality

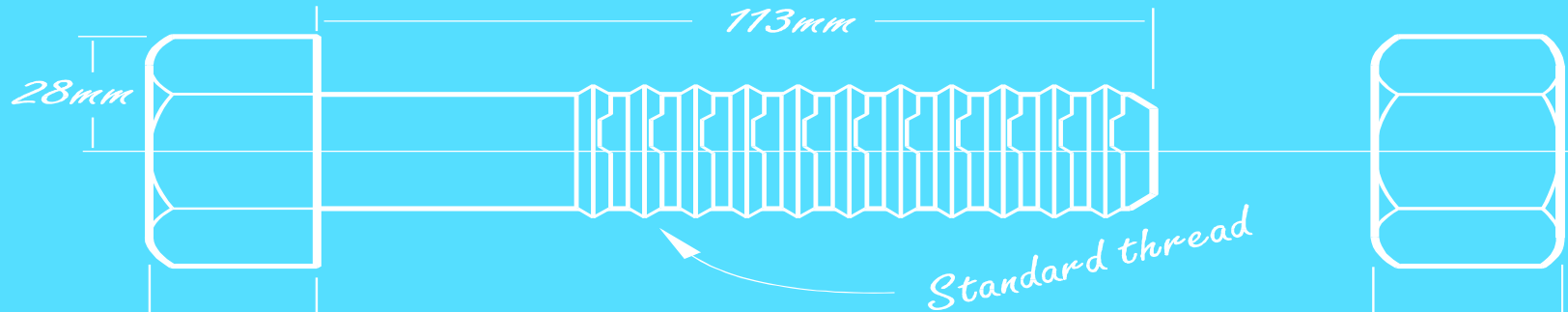
- **Jokes, stories or anecdotes that have been around for a long time and have been told by many people are considered in the public domain and their sources need not be cited**



# Know The Rules Humor

- Humor can be just as appropriate as dramatic quotations or examples in making a point, providing the humor is tied to the speaker's message.
- No contestant should be marked down by judges simply because humor is used.
- On the contrary, humor could be a very important part of the speech.



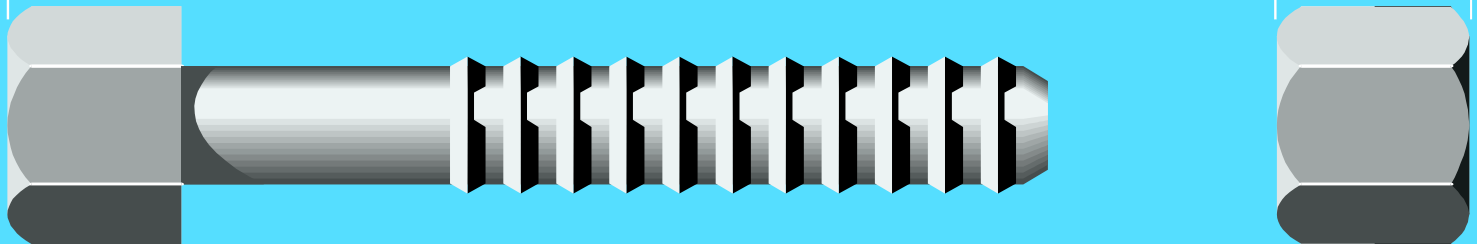


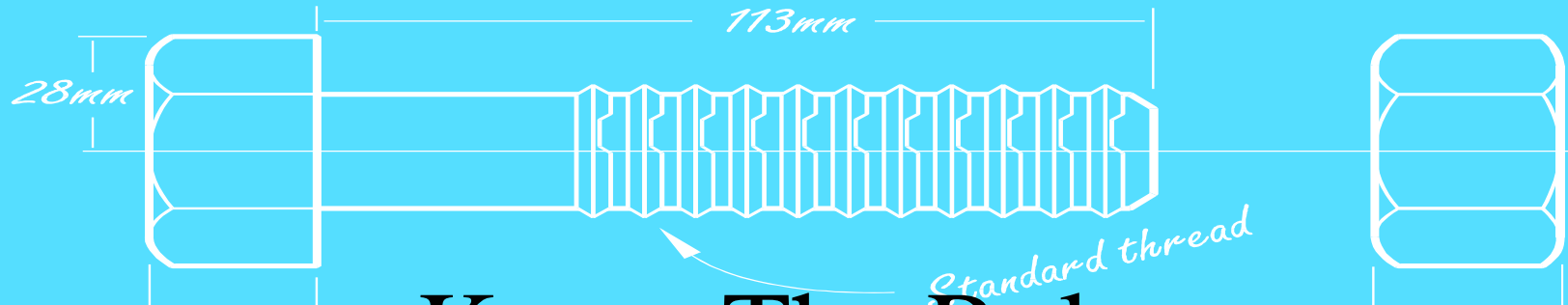
# Know The Rules

## Props

**Props are not restricted in any way other than the bounds of good taste**

**A contestant may use any prop or visual aid - provided it is not used before the beginning of the speech**



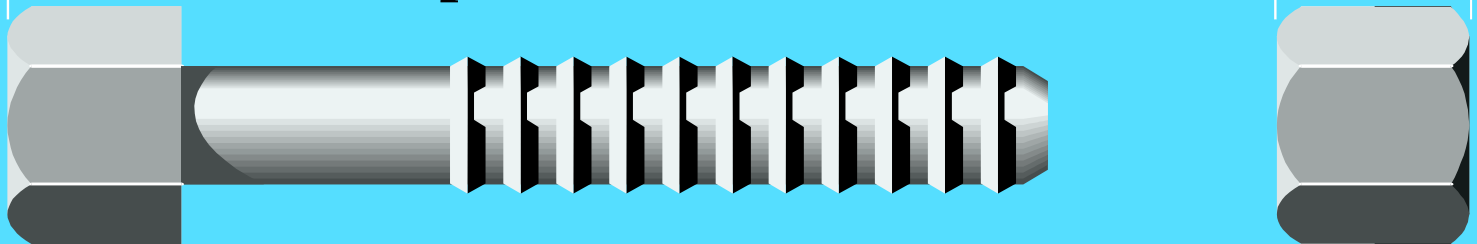


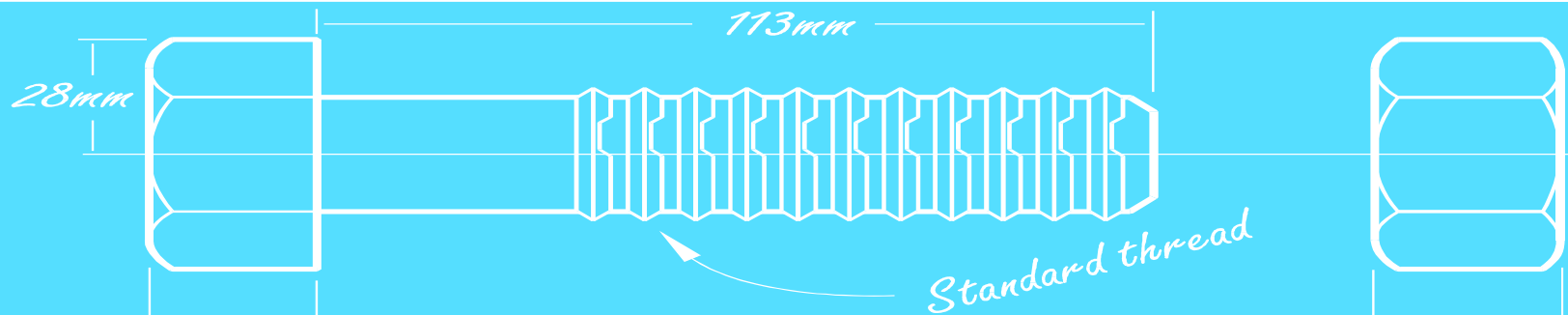
# Know The Rules

## Timing

**Each contestant must proceed directly to the speaking position upon being introduced**

**Contestants may not attempt to communicate with the audience, either via sound or action, prior to uttering the first words of the speech**

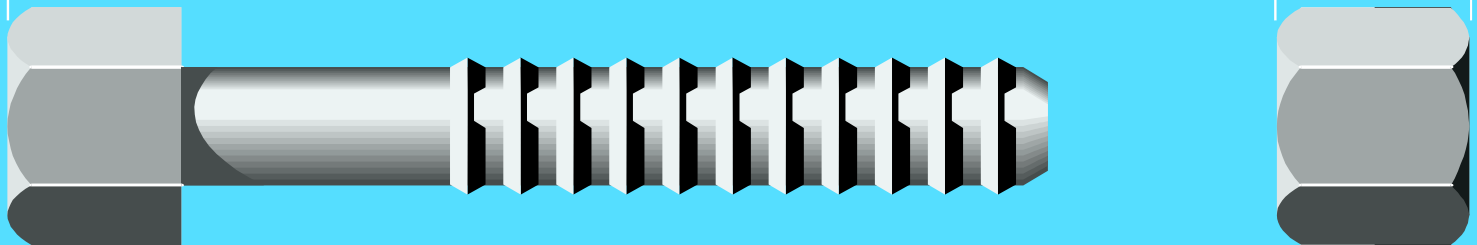


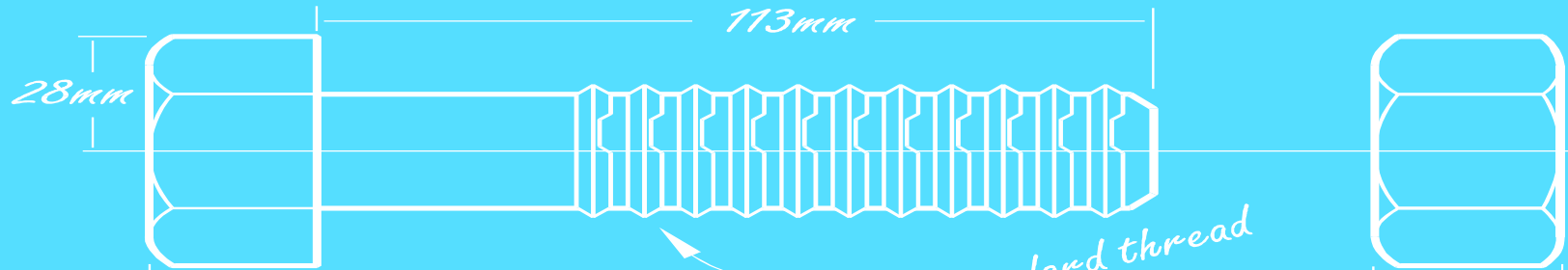


# Know The Rules

## Timing

**Should the contestant engage in definite verbal or nonverbal communication with the audience prior to reaching the speaking position and uttering the first word of the speech, the timers should activate the timing device**

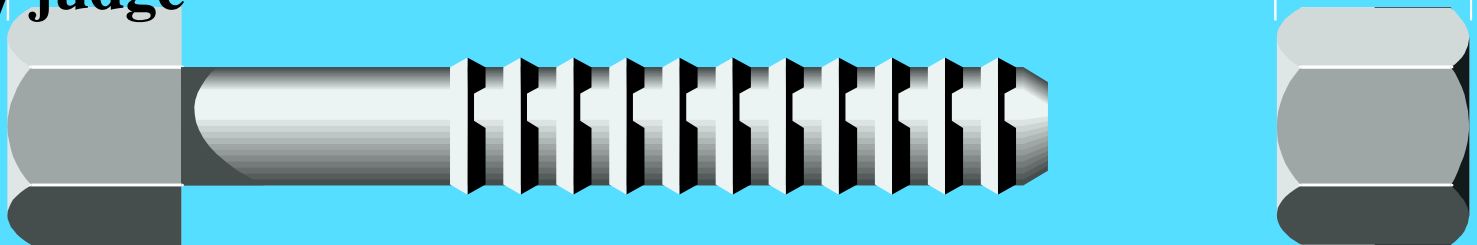


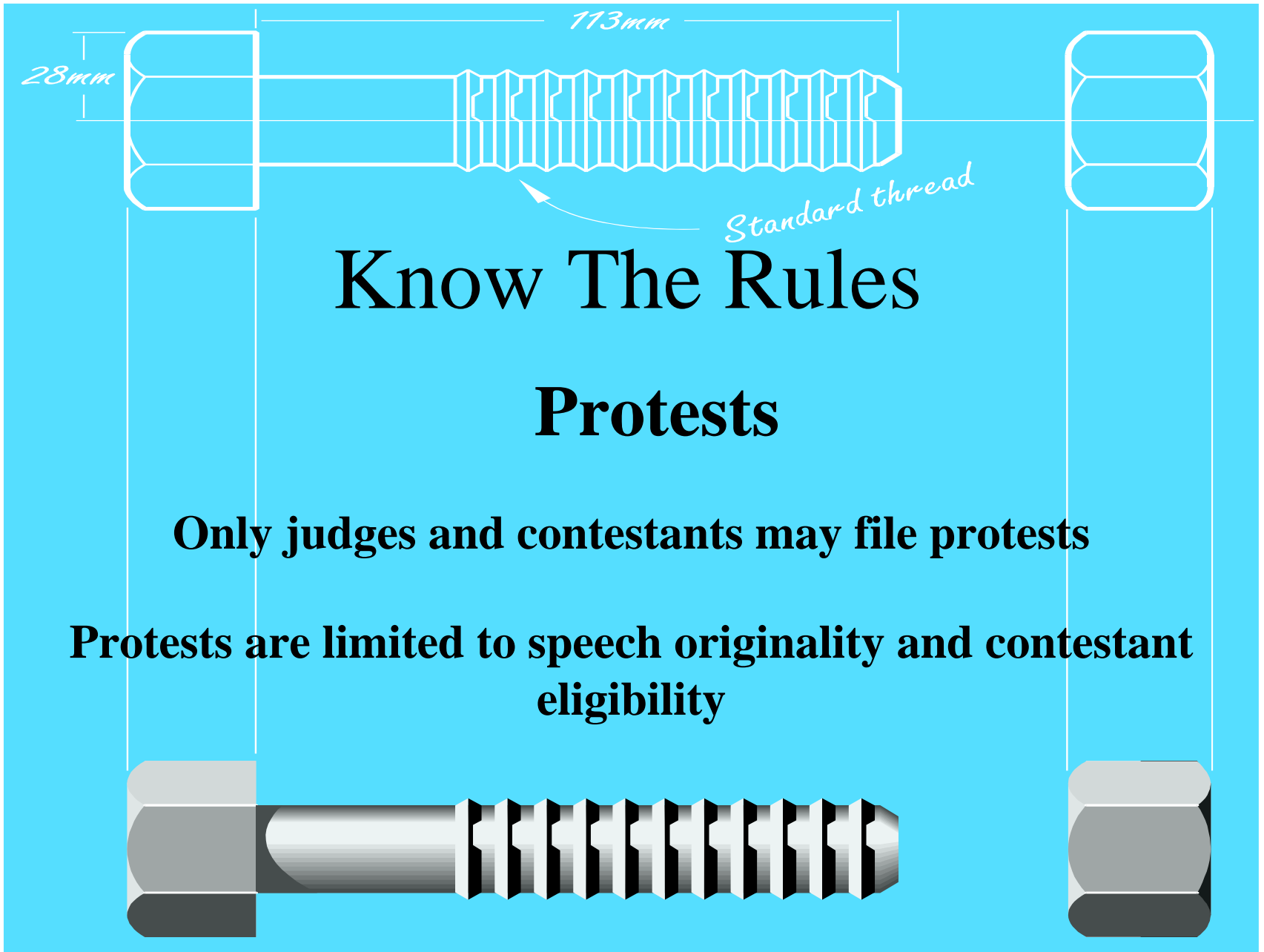


# Know The Rules Timing

**At the Table Topics Contest, there will only be one reading of the topic, and there is no time limit for “thinking” about a response**

**If a contestant takes a long time to begin speaking, judges may take the extra preparation time into consideration as they judge**



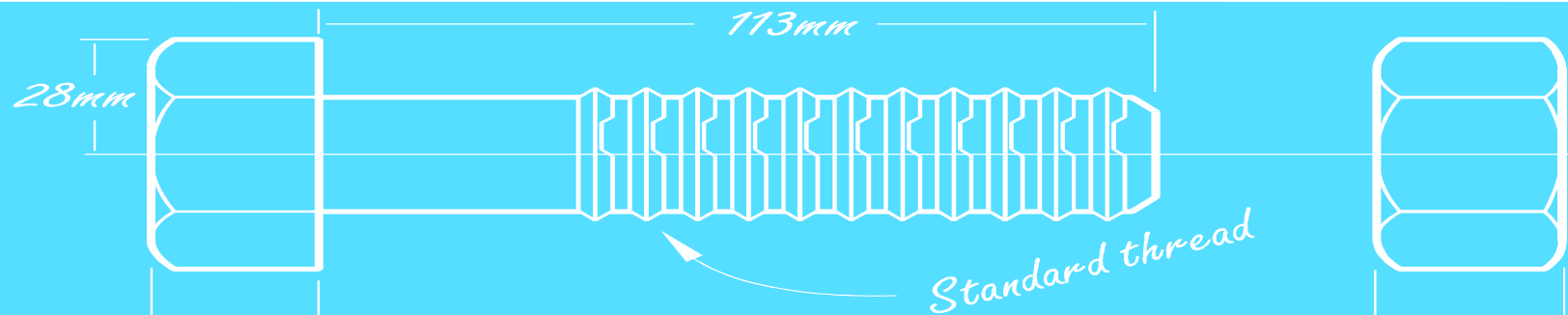


# Know The Rules

## Protests

**Only judges and contestants may file protests**

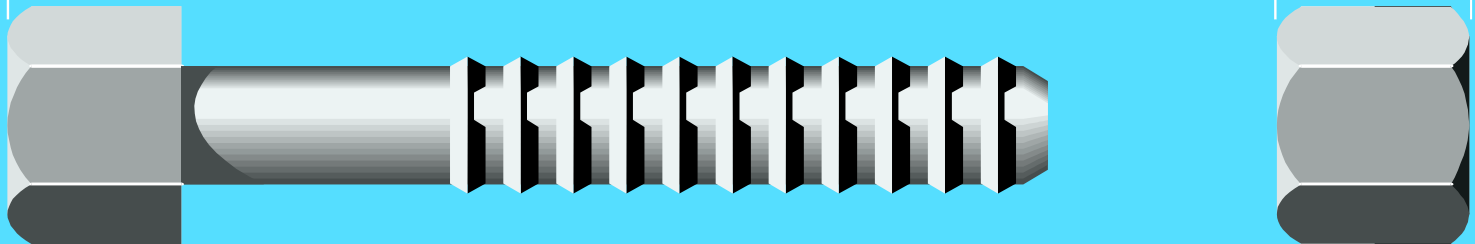
**Protests are limited to speech originality and contestant eligibility**

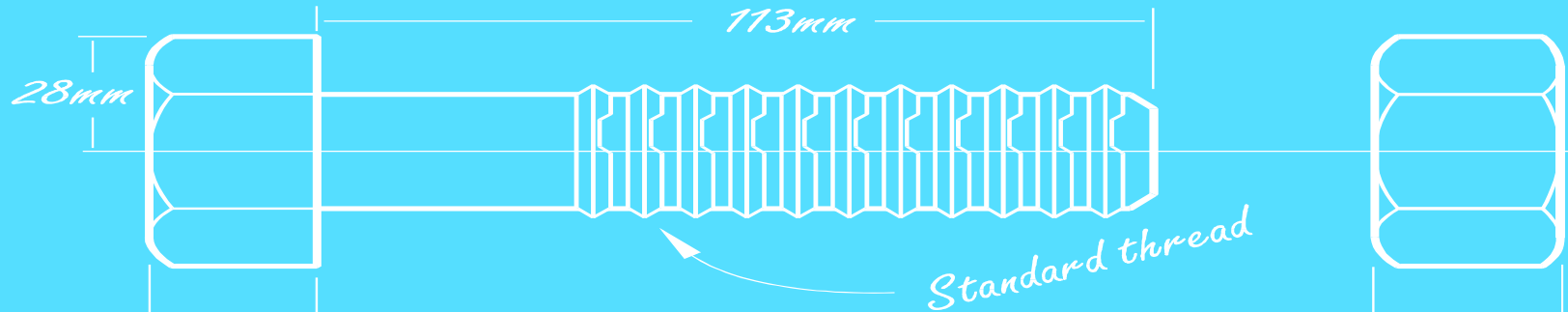


# Know The Rules Protests

**Any protest must be lodged with the Chief Judge and/or the Contest Chairman before the winner and alternates are announced**

**The contestant whose speech is being questioned should be given the opportunity to respond to accusations**



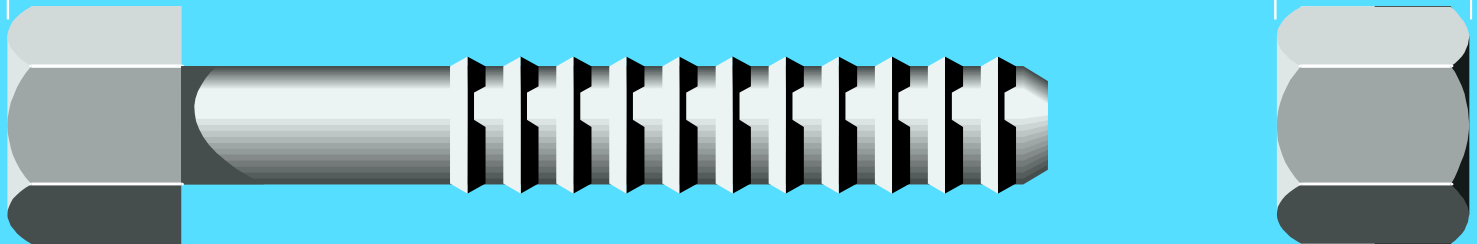


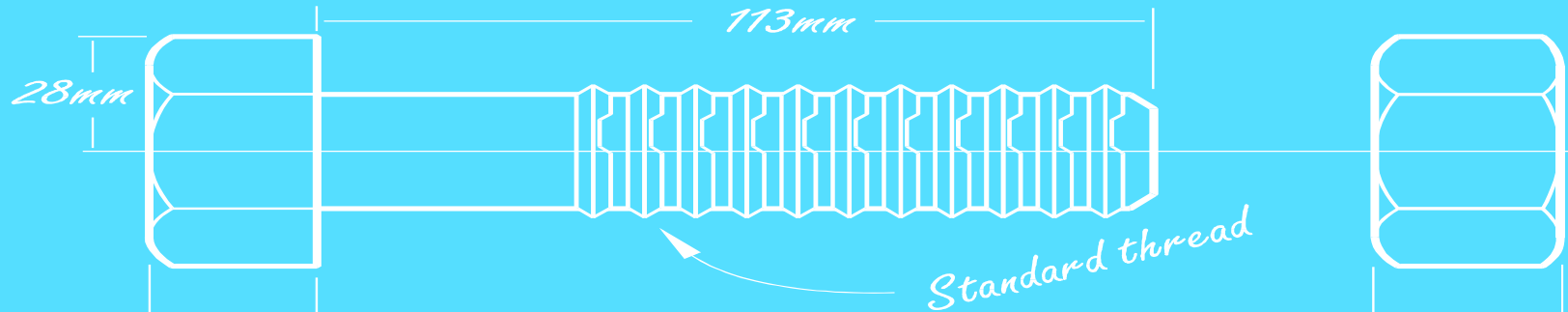
# Know The Rules

## Protests

### How To Handle A Protest:

- a) Contestant A gives a speech, and Contestant B believes a portion of it was taken from a taped speech of a famous professional speaker, Bob Roberts



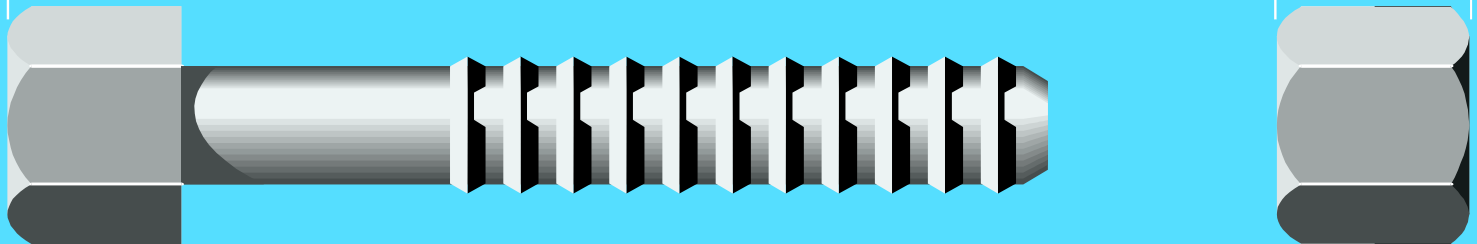


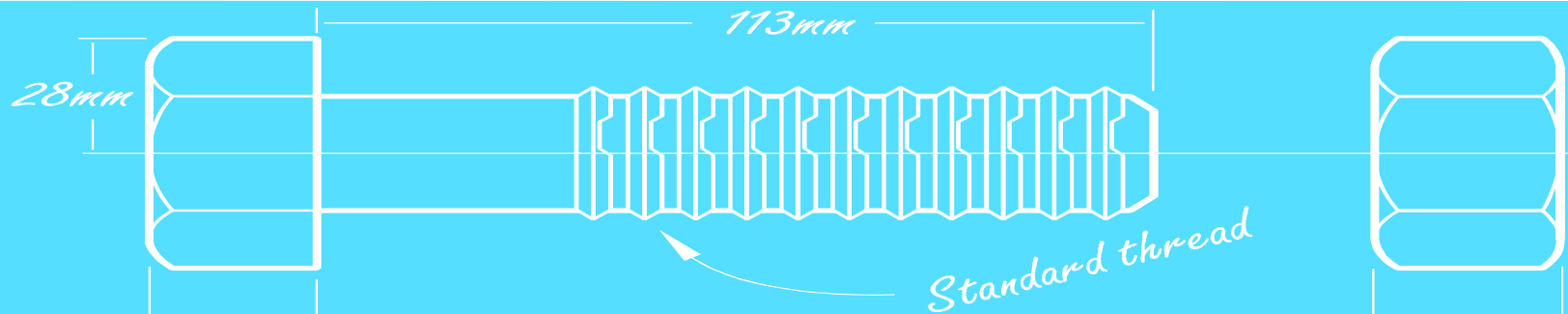
# Know The Rules

## Protests

### How To Handle A Protest:

**b) Contestant B immediately tells the Chief Judge that he wants to file a protest concerning originality**



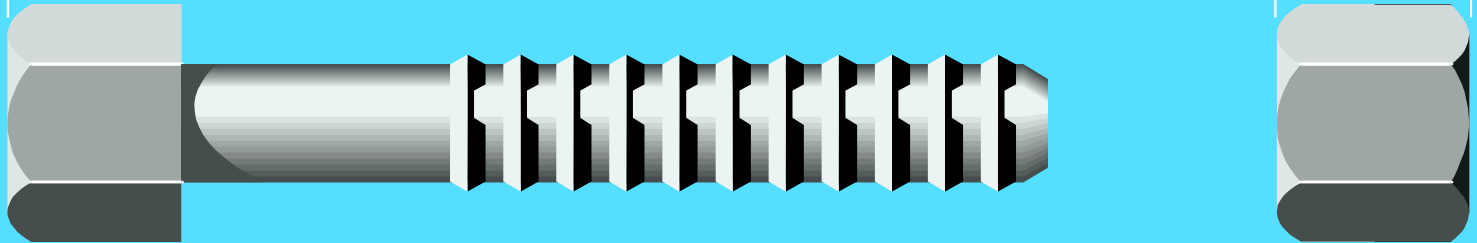


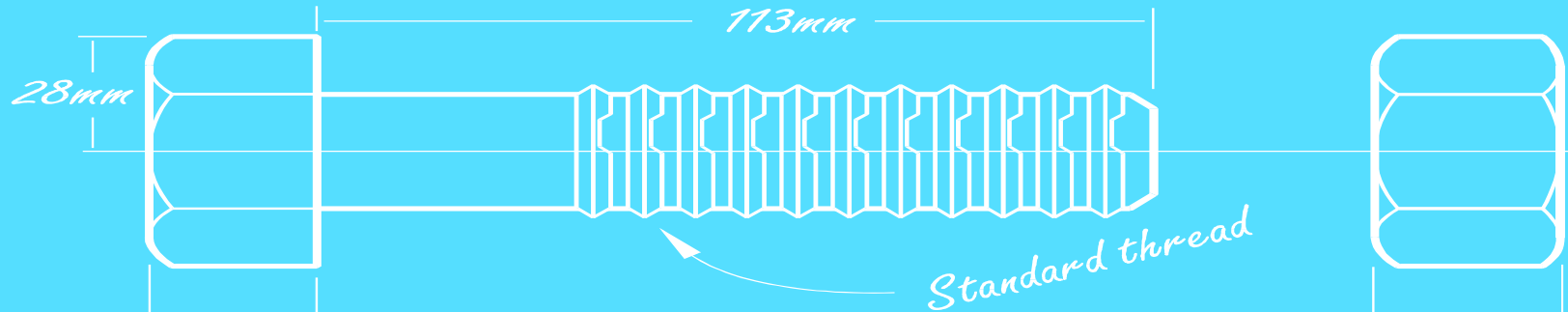
# Know The Rules

## Protests

### How To Handle A Protest:

**c) The Chief Judge waits until all the speakers are finished, then quietly instructs the judges to gather in another room where he explains the protest lodged by Contestant B**



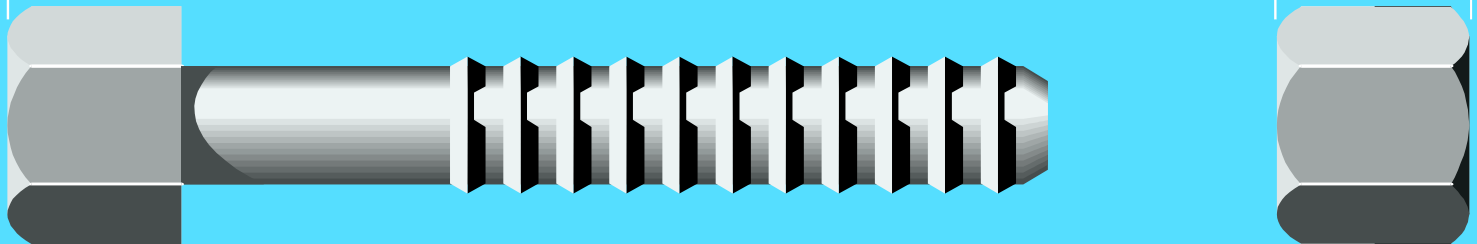


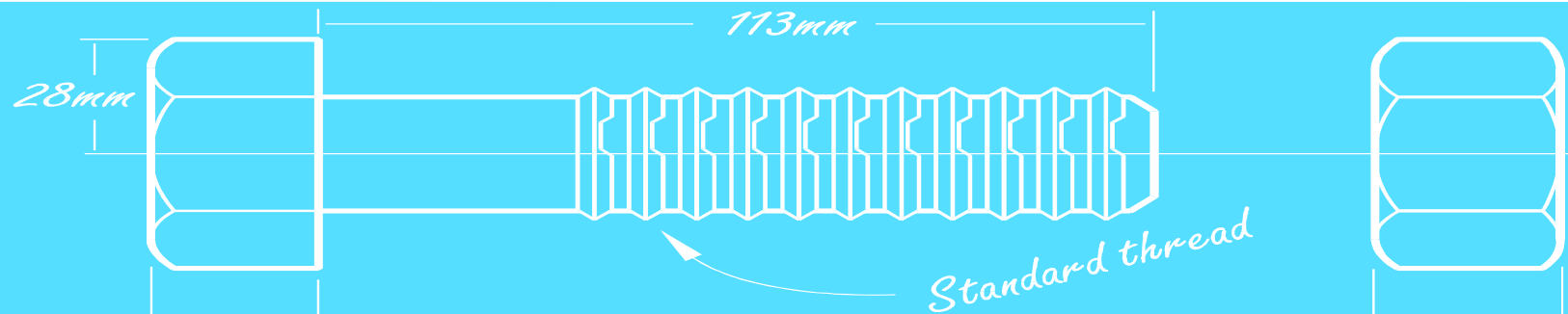
# Know The Rules

## Protests

### How To Handle A Protest:

**d) The Chief Judge asks if any of the other judges had heard Bob Robert' speech, and the judges discuss the situation**



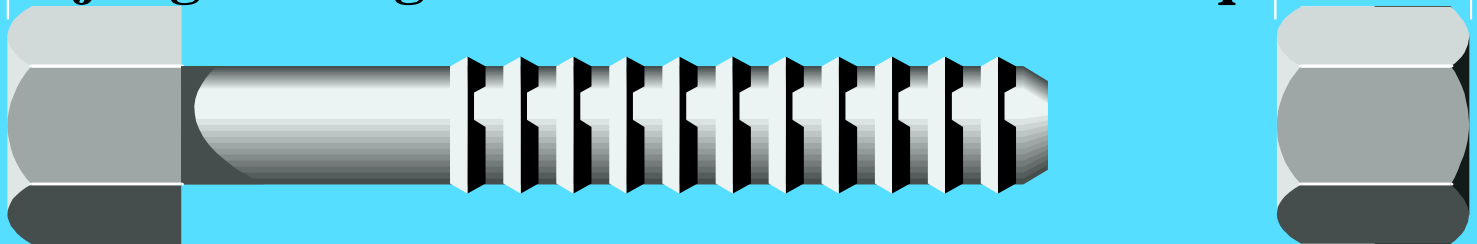


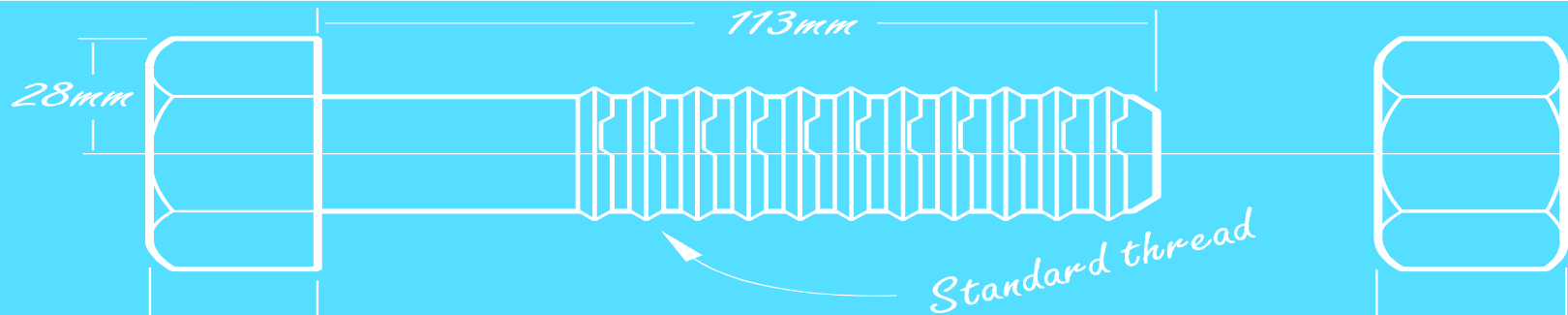
# Know The Rules

## Protests

### How To Handle A Protest:

e) The Chief Judge asks Contestant A to come into the room with the judges, explains that a protest has been filed, and gives Contestant A an opportunity to respond to it. The judges also get to ask Contestant A some questions



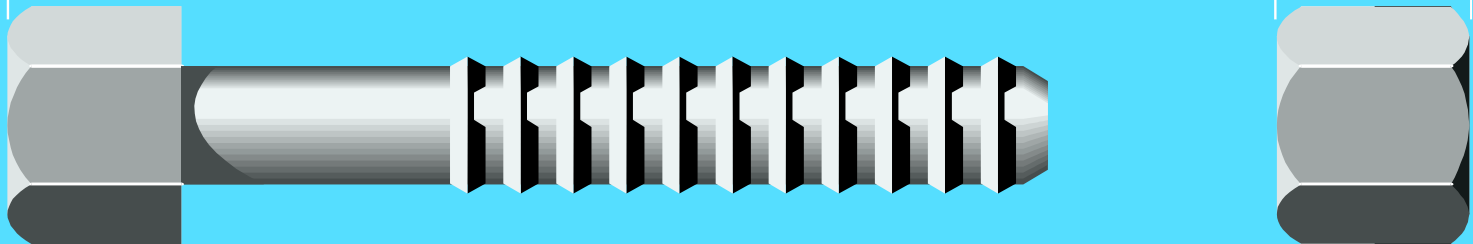


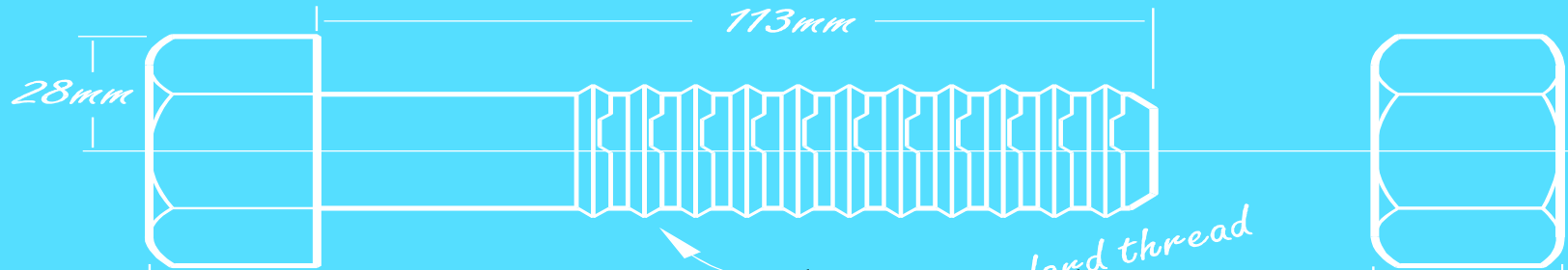
# Know The Rules

## Protests

### How To Handle A Protest:

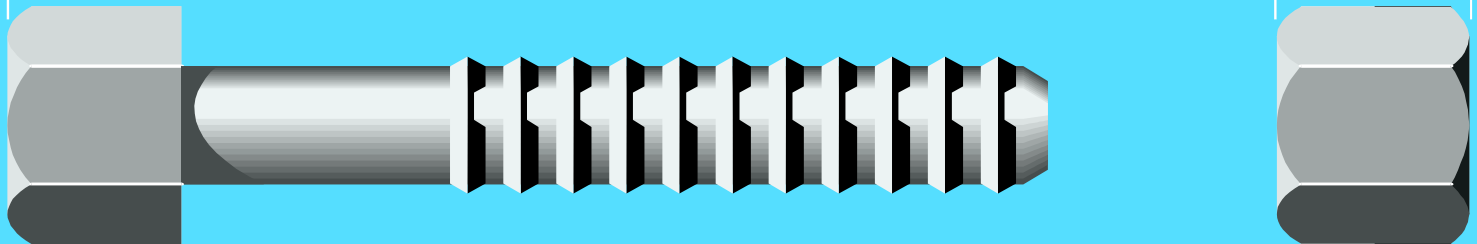
**f) Contestant A is asked to leave the room and the judges discuss the situation again. They vote to disqualify Contestant A and the Chief Judge immediately notifies Contestant A of the decision**

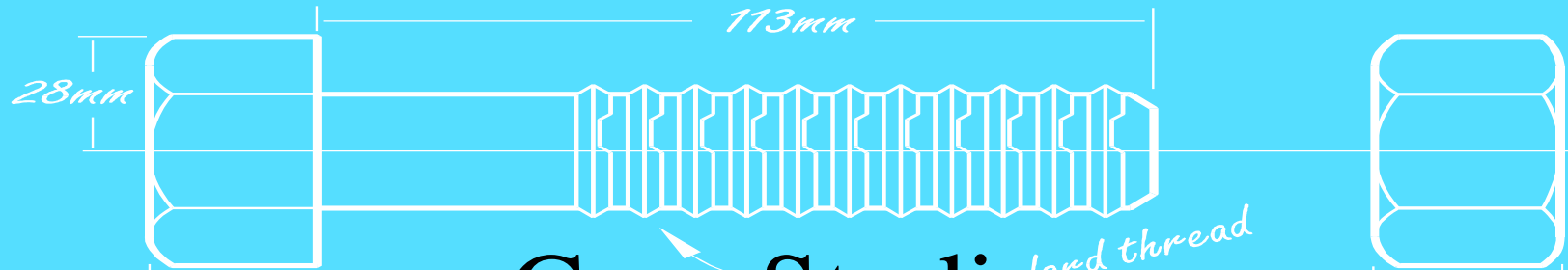




# Know The Rules Protests

- ✓ Judges deal with the speech presentations
- ✓ Contest Chairman deals with contestant eligibility
- ✓ Protests must be made before announcement of winners
- ✓ The judges' decision is final



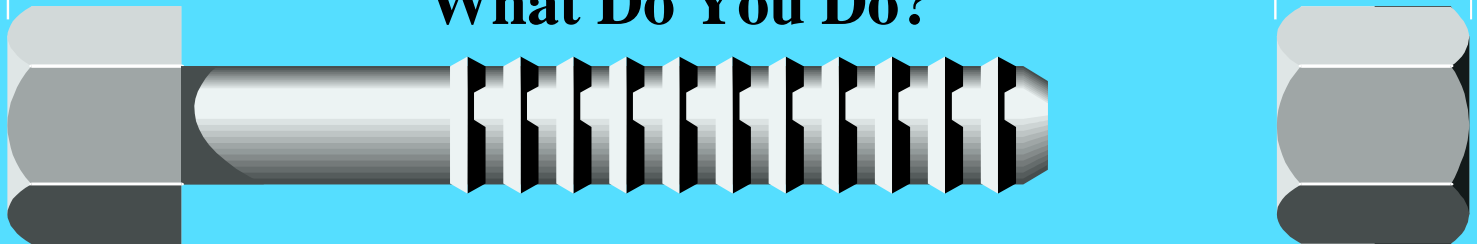


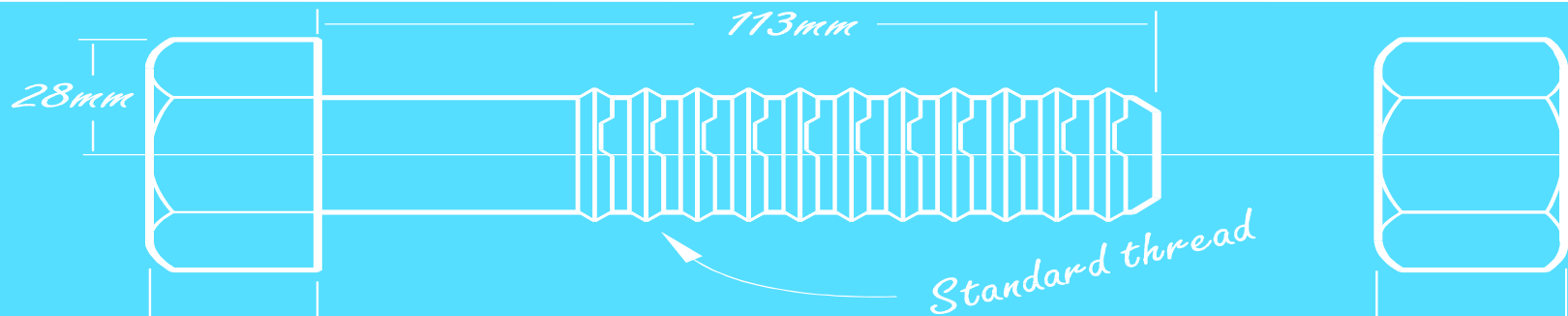
# Case Studies

## Situation 1

**The Toastmaster of the Contest begins to announce the winners. As he reads the name of the 3<sup>rd</sup> place winner, the Chief Judge realizes that he is reading the names in reverse, so she stands up and politely states that she believes the list is being read out of order. Someone says that since one name has been announced, no changes can be made.**

**What Do You Do?**



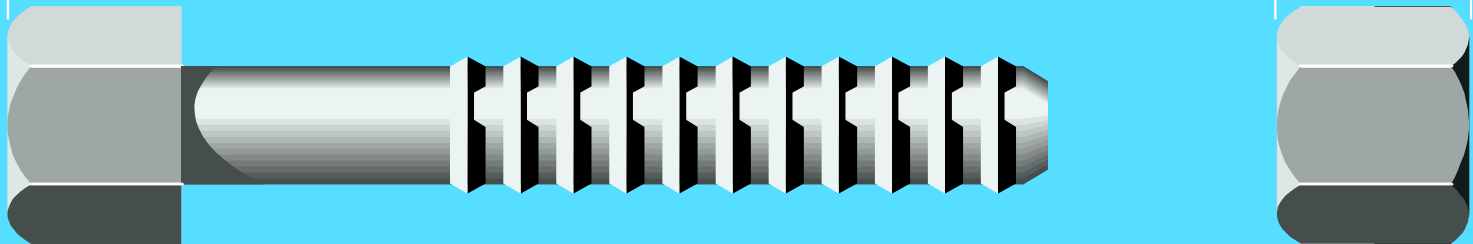


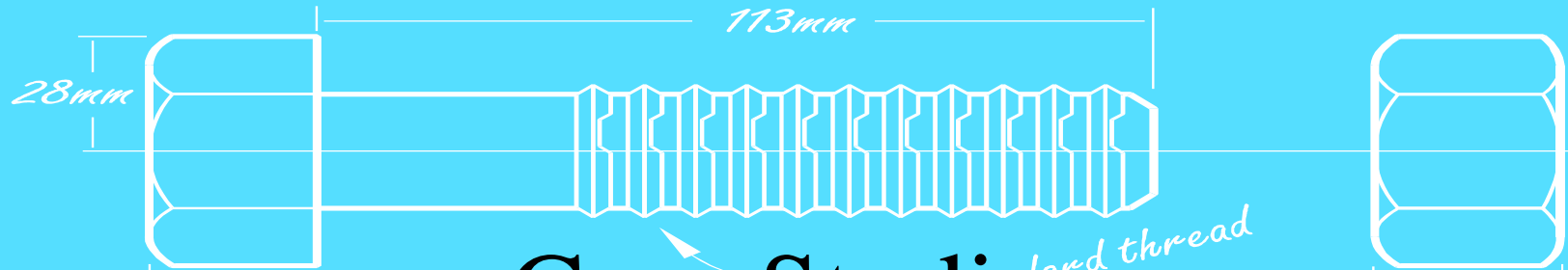
# Case Studies

## *Solution To Situation 1*

*The rules state, “Announcement of contest winners is final.” But only one winner has been announced, not all winners. Since the mistake was caught before this point, the mistake can and should be corrected.*

*The Speech Manual states, “If the list of winners is announced incorrectly, at any time while the list is being announced the Chief Judge, Ballot Counters, and/or Timers may interrupt to correct the error.”*



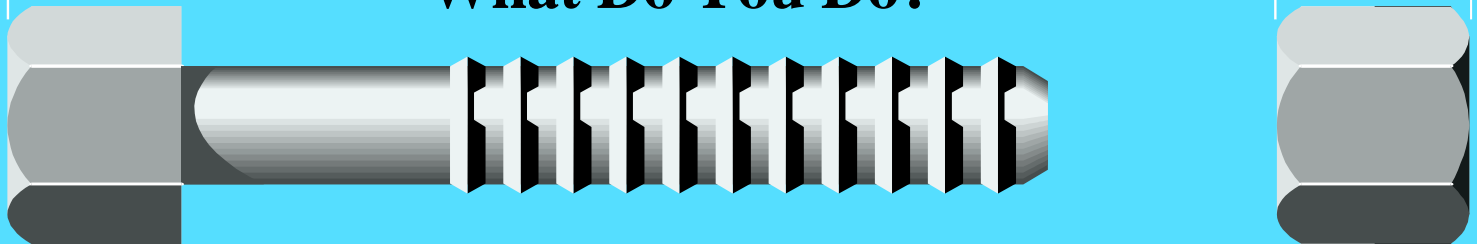


# Case Studies

## Situation 2

**A Table Topics Contestant prepared notes on possible topics that will be asked during the contest. When the topic was read, it coincided with one of those he had prepared for, so he responded by reading from his notes. Someone complains, but another person says that the rules are silent on the matter.**

**What Do You Do?**



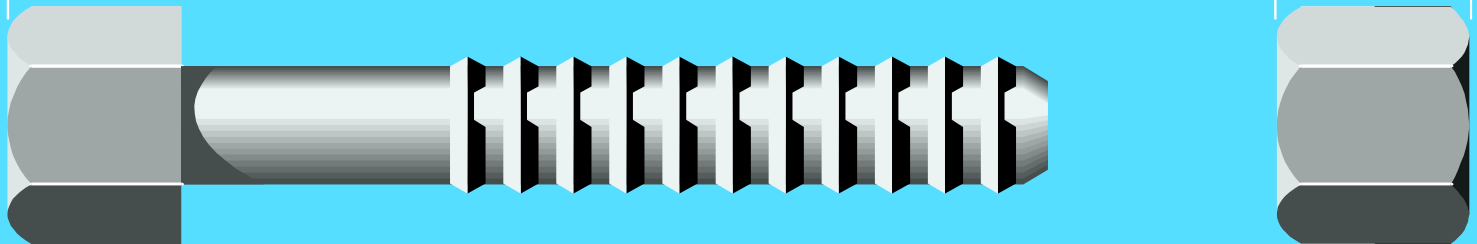


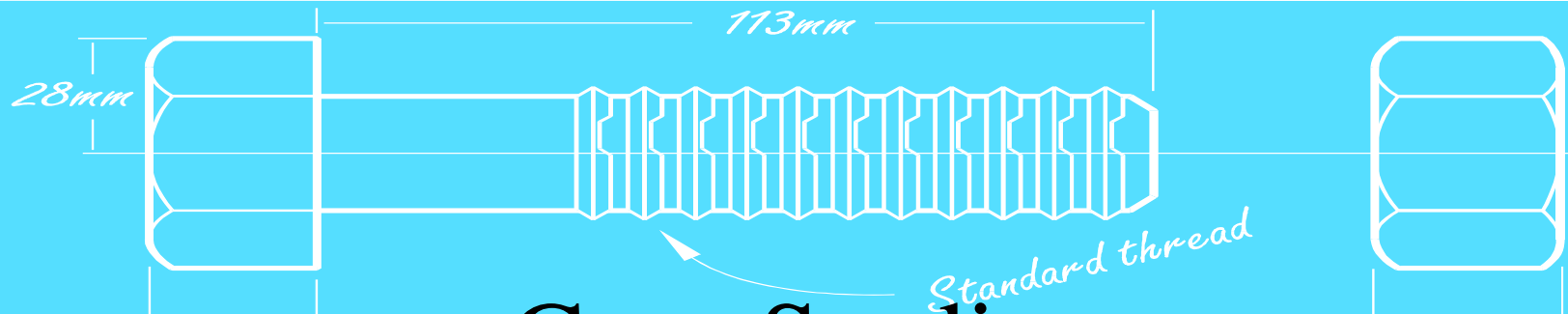
# Case Studies

## *Solution To Situation 2*

*Debbie Horn replies: “Apparently the contestant was not familiar with, or chose to ignore the purpose of the contest as stated in the rules: ‘to encourage development of impromptu and/or extemporaneous speaking skills.’*

*The Contestant did not present an impromptu or extemporaneous speech - he read one. The judges should have given him zeroes because of this.”*



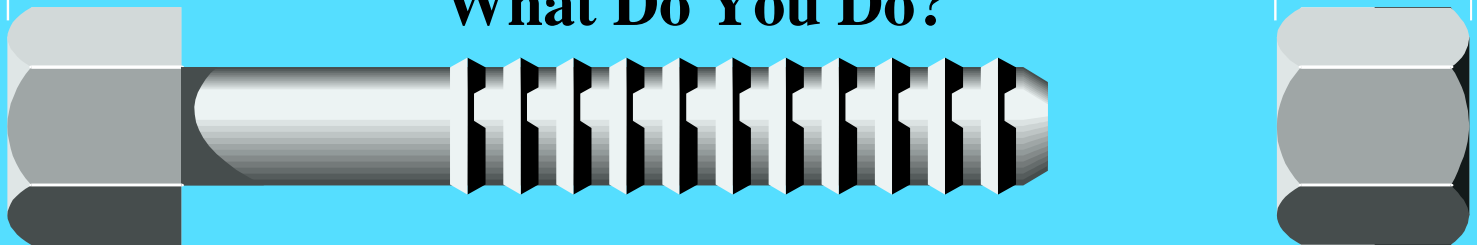


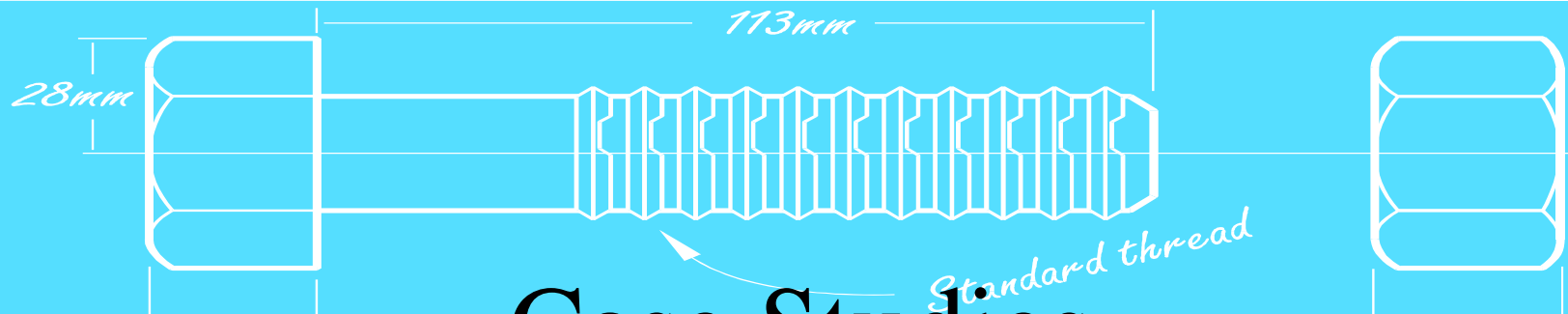
# Case Studies

## Situation 3

**A contestant is in the middle of his Evaluation Speech when there is a sudden power outage. A commotion occurs and the Chief Judge asks the contestant to repeat because the judges were momentarily distracted. Someone complains that this would give the contestant an unfair advantage over the others.**

**What Do You Do?**





# Case Studies

## *Solution To Situation 3*

*Debbie Horn writes: “It would not be fair in any contest to allow a contestant to repeat all or any part of a speech. That is why in the pre-contest briefing, judges are instructed to seat close to the stage so they can hear in the event of a microphone failure or other disturbances. Contestants are instructed to keep speaking in the event of a microphone failure or other disturbance, since the judges will still be able to hear them”*

