



**Sunset Soaring Club, Inc.
Minutes of Annual General Meeting
Wednesday, 23 February 2005**

Time: 7:15 pm – 8:45 pm
Venue: Aurora Drive Clubhouse, St Ives Chase

ATTENDEES:

Peter Smith	Martin Bradley
Robin Simpson	Barrie Hill
Andrew Baber	Mike Gallagher
Jim Henwood	Matthew Gorrige
Paul Hinson	Steve Cairns
Tim Wooller	Tony Brown
Alan Fleischmann	Mike Giblin & sons
John Ellis	

APOLOGIES Karl Miller

1.0 **Introductory Business**

1.1 **President's Welcome**

President Peter Smith opened the meeting at 7:15 pm and welcomed those present.

1.2 **Minutes of the Previous Meeting**

Minutes of the Sunset Soaring Club AGM for 2004 were noted.

Motion: That the minutes of the 2004 AGM be approved.
Moved - Peter Smith, Seconded - John Ellis. *Carried.*

2.0 **Annual Reports**

2.1 **President's Report:** Peter Smith presented the report - attached as Appendix 1

Motion: To accept President's report:
Moved - Barrie Hill, Seconded - John Ellis. *Carried.*

2.2 **Treasurer's Report:** Barrie Hill presented the 2004 accounts – attached as Appendix 2.

Motion: To accept the Treasurer's report:
Moved – Andrew Baber, Seconded – Jim Henwood. *Carried*

2.3 **Secretary's Report:** Robin Simpson presented the report – attached as Appendix 3.

Motion: To accept the Secretary's report:
Moved – Barrie Hill, Seconded - John Ellis. *Carried*

3.0 Election of Office Bearers

3.1 Note: The secretary temporarily took the chair while the election of President was held.

3.2 Election of Executive Committee

President:	Peter Smith	Nom: Andrew	2 nd : Jim
Vice President:	Hartmut Lautenschlager	Nom: Barrie	2 nd : Martin
Treasurer:	Barrie Hill	Nom: Robin	2 nd : Martin
Secretary:	Robin Simpson	Nom: Barrie	2 nd : Martin

The nominees accepted the positions and were appointed without vote as there were no other nominations for the respective positions. The Public officer role will be performed by the Secretary.

3.3 Election of Committee Members

Operations & Safety:	Andrew Baber	Nom: Martin	2 nd : Barrie
Chief Pilot & Training	Martin Bradley	Nom: Peter	2 nd : Barrie
Equipment Officer:	To Be Filled; temporarily Barrie Hill		
Simulator Officer	John Ellis	Nom: Peter	2 nd : Andrew
Web Master:	Robin Simpson	Nom: Peter	2 nd : Barrie

3.4 Other Roles currently not filled

The need for an Equipment officer, a Publicity Officer and a Competition Secretary was discussed. Barrie Hill will temporarily act as Equipment Officer. It was agreed that other roles may be filled by co-option to the committee after 1 July when a number of new members are expected to join.

4.0 General Business

4.1 **Improving flying skills:** There was some discussion about using competitions or “fun fly” days as a way of encouraging members to improve their flying skills. There needs to be something beyond “going solo” – some kind of challenge. Competitions can be fun, but some people don’t like the pressure, and you don’t need a competition to make people fly better. The was general agreement to the Club should arrange both a fun fly day and to pursue some form of challenge approach to encourage flying skills progress after solo.

Motion: That the Club should arrange a fun fly day – *Carried*

Motion: that the Club should pursue a “fun challenge” approach to skills progress - *Carried*

4.2 **2005 Budget and Club fees:** Barrie Hill presented a budget for 2005-6 (see Appendix 4) and showed how fee revenue had not kept pace with costs over the last two or three years. He proposed a new fee structure for 2005-6 (see Appendix 5) where the Club portion of the membership fee would be set at \$60 for most member categories – only \$1.15 per week – which would cover all club operating expenses including field hire for two flying days – Sunday and Wednesday.

Motion: That 2005 fee structure and budget be approved – Moved: Peter, 2nd: Robin - *Carried*

- 4.3 **Purchase of a Club trainer model:** A proposal that the Club purchase a training model was discussed. The idea is both to be able to give those interested in flying an opportunity to try it out before purchasing, as well as to train new members. Several alternatives were discussed including the idea of selling a trainer to a new member who trains with it and then resells it on the next student; maintaining a club-owned trainer, and just creating a recommended training model specification to be handed to new members (and perhaps arranging a model store discount for the recommended kit).

The consensus of the meeting was that a club owned model would be too complex to administer and costly to maintain. It was agreed that the club should recommend a trainer model and publish this on the website and in a promotional flyer to be left in hobby shops.

- 4.4 **Lithium-Polymer Batteries:** The Club's current moratorium on Li-Po batteries was discussed at length. Opinion was divided, with some members favouring a relaxing of the ban for certain battery capacities, model sizes, or weather conditions. Others felt that the risks of charging accidents or cell damage on crash impact is just too great for the sensitive bushland location of our flying field. No consensus was reached.

Motion: That the Club's current moratorium on use of LiPo batteries at the club field remains until further notice. Moved: Peter Smith, 2nd: Barrie Hill - *Carried*

Motion: That "Saphion" Lithium Phosphate cells charged and operated in accordance with manufacturer's recommendations be allowed at the field on a trial basis. Moved: Robin Simpson, 2nd: Peter Smith - *Carried*

- 4.4 **Reimbursement of Treasurer's expenses:** Barrie Hill tabled a number of expense reimbursement payments to himself for approval.

Motion: That the payments be approved. Moved: Jim, 2nd: Tim - *Carried*

5.0 Close

- 5.1 The next AGM will be held on a date to be decided in February 2006.
- 5.2 The meeting closed at 8:45 pm.

Appendix 1 – President's Report

A big thank you to all Members for Safe Flying.

Some major events & decisions during the year:

- Our banning Lithium Polymer Batteries
- Winter Sunday Flying to be in the morning
- Introduction of our Show & Tell evenings
- Club purchase of Aerofly Simulator
- Re-introduction of buddy system for training
- A major rewriting of Club's Documentation
- The continuing upgrading of our web site
- Thank you to Yvonne & Barrie for organizing our meeting site and refreshments
- To all Club Members who were volunteered for the S&T evenings- the evenings were a success because of you

The main objective of our Club has been achieved –
Safe, Fun Flying for all Members!

Peter Smith
President
23 February 2005

Appendix 2 – Treasurer’s Report

Sunset Soaring Club Annual Financial Statement Period to 28/1/05

Opening Balance: (as per statement # 89)		<u>\$2540.01</u>
Income		
Interest	0.01	
Associate Members	240.00	
Junior Members	255.00	
Senior Members	4172.75	
Membership Other	180.00	
Sales Commissions	6.00	
Member Donations	27.50	
Simulator Hire	20.00	
Tea Money Collections	16.00	
Total Income	4917.26	
Expenses		
Bank Charges	103.00	
Dept. of Fair Trading	58.00	
Equipment Costs (simulator)	180.00	
Ground Hire	850.00	
MAS NSW	3573.25	
Total Expenses	4764.75	
Total Income – Expenses	152.51	152.51
Total Carried Forward		<u>\$2692.52</u>
<u>Reconciliation</u>		
Plus outstanding cheques 3374 & 3375 (MASNSW)		412.75
Total as per bank statement No 102 to 28/1/2005		\$3105.27

Signed: Barrie Hill

Verified: Peter Smith

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Treasurer Sunset Soaring Club
Date: 23 February 2005

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President Sunset Soaring Club
Date: 23 February 2005

Appendix 3 – Secretary's Report

This report only covers the period that I have been Secretary – December 2004 – February 2005.

Correspondence In

- Ku-ring-gai Stealers regarding their usual request for Sunday use of the field for the Annual State Junior baseball competition
- Ku-ring-gai Council regarding change of office bearers and half-yearly fees.

Correspondence Out

- Ku-ring-gai Stealers - agreed to their request but put on notice that some quid-pro-quo will be required in future years.
- Ku-ring-gai Council – notification of change of office bearers and request for copy invoice
- Office of Fair Trading – submission of annual return, questions re incorporation certificate and how to establish that we are a non-profit organisation.

Office of Fair Trading

- I have checked that all of our Annual Returns are up to date
- Our Certificate of Registration is missing from the Clubs archives. Only a photocopy is currently held. If I cannot find the original I will seek a certified copy from the office of Fair Trading

St. George Fee-free Bank Account

- Our bank fees could be waived if we can prove to St. George Bank that we are a non-profit incorporated association.
- The Office of Consumer Affairs advised that non-profit status can only be given by the Australian Tax Office
- I will try to find out who to approach in the Australian Tax Office

Robin Simpson
Secretary
23 February 2005

Appendix 4 – 2005 Budget

2005/06 Budget Estimate

Expenditure

Field Charges	850.00	
Bank Charges	80.00	
MAS Affiliation fee (club)	22.00	
Dept. Fair Trading	60.00	
<u>Equipment:</u>		
Bungee(s)	200.00	
Signage renewal	150.00	
Club keys	50.00	
Stationary	60.00	460.00

Total **\$1472.00**

Income

Assume 22 SNR's at \$60 each	1320.00
3 JNR, s at \$ 0.00	0.00
6 Associates at \$60 each	360.00
Simulator hire	25.00
Member donations	10.00
Sales commissions	15.00

Total **\$1730.00**

Income less Expenditure **\$258.00** (*allows for 4 less members*)

Assumptions.

We have the same number and mix of members.

Club tea money collections equal costs

Increase the net to club after MAS costs from \$52.50 per senior to \$60.00

The club subsidy of \$22.00 per junior is withdrawn and full MAS fees are collected

Associate fee to match that of full member. (Currently \$40.00 vs \$52.50)

At the present time, the club has no information regarding the MAAA and MAS fee structure. However this is a cost that must be borne for insurance cover. There are rumours that this cost may go down, but recent history indicates they will increase. At best they may stay the same.

The proposed net fee to our club from members is only \$1.15 per week and that covers the field hire twice a week, equipment replacement and administration. This is cheap entertainment even if members only use facilities once per week. It would not be unreasonable to go up to \$1.35 per week to give an annual club net fee of \$70.00. If we build a reserve, we can always adjust future fees.

Barrie Hill
Treasurer
23 February 2005

Appendix 5 – Cash Flow History and 2005-6 Proposed Fee Structure

Membership and Cash Flow – 1999 – 2005

Year	Seniors	Assoc	Junior	Pension	Honorary	Total	Cash Balance
99/00							\$3825
00/01	22	2	4	2	0	30	\$3707
01/02	23	2	2	2	0	29	\$3250
02/03	22	2	4	2	0	30	\$2688
03/04	22	3	4	1	1	31	\$2540
04/05	22	6	3	0	1	32	\$2693

Proposed Fee Structure (Compared to 2004-5 Fees)

Current 2004/5 Year(email newsletter)

	MAAA	MASNSW	Total MAAA	SSC	Total
Seniors	\$110.00	\$32.50	\$142.50	\$52.50	\$195.00
Pensioners	\$110.00	\$28.00	\$138.00	\$40.00	\$178.00
Juniors	\$95.00	\$12.00	\$107.00	(\$22.00)	\$85.00
Associates				\$40.00	\$40.00

½ year fees

Seniors			\$76.25	\$26.00	\$102.25
Pensioners			\$71.50	\$20.00	\$91.50
Juniors			\$56.00	(\$11.00)	\$45.00
Associates				\$20.00	\$20.00

Suggested Fee Structure for 2005/6 year (MAAA/MAS Fees plus following)

Seniors	\$60.00
Pensioners	\$50.00
Juniors	\$0.00
Associates	\$60.00

½ year fees

Seniors	\$30.00
Pensioners	\$25.00
Juniors	\$0.00
Associates	\$30.00

All above fees are for email newsletter. MAS currently charge \$10.00 to post newsletter.

Barrie Hill
Treasurer
23 February 2005