

BSA TROOP 7 BYLAWS

1. Membership

1. The Troop shall maintain a ratio of not more than 8 Scouts for every 1 adult leader. The Scout Master position shall not be included in calculating this ratio. Patrol size will be maintained at 5 to 8 Scouts.
2. Order of acceptance of boys into the Troop will be as follows:
 1. Brothers of boys already in the Troop and Webelos from Pack 7.
 2. Transfers into the Troop from out of district as the Troop high limit permits, unless the Father joins as an active leader and/or Committee member.
 3. Webelos from other Packs.
 4. New boys into scouting.
 5. Transfers from in-district Troops.

2. Dues

1. Dues shall be \$8 per quarter. Dues will be kept current. Hardship cases will be treated as they arise. The scribe will meet with the Treasurer on the Parents' Meeting night to balance dues.
2. Annual registration cost for any boy into Scouting will be \$7; this will include cost of the insurance. All transfers will be charged at the rate that the Scout Office sets.

3. Attendance

1. Scouts will maintain their attendance at Troop and Patrol meetings and functions on a regular basis. Excessive unauthorized absence will be construed as a lack of interest in Scouting. The offender will be contacted by a member of the Committee to ascertain his status. In case he continues to be inactive, by admission or by deed, his name will be placed on an inactive list and dropped from the roles at the next Troop registration. Scouts are expected to advise the Scoutmaster of any anticipated or extended absences.
2. In order to meet the requirements of Scout Spirit, Scouts shall attend at least two of the three following events: Fall Camporee, Klondike Derby, Scout Show. Scouts must attend the two meetings immediately prior to any campout to be able to attend the campout. The Scout Master may excuse a scout from these requirements on a case by case basis.
3. Any scout who appears to be growing out of Scouting will be approached and if possible, directed toward a Post of other "older boy" oriented phase of scouting.

4. Elections

1. Troop officers and patrol officers will be elected by the Scouts and serve for six months. The elections will be held in March and September.
2. Assistant Patrol Leaders will succeed Patrol Leaders whenever the Patrol Leader position becomes vacant.

5. Patrol Leaders Council

1. Patrol representation at Patrol Leaders Council is mandatory. Troop planning cannot be done democratically if all Patrols are not voicing their opinions and casting their votes. Knowledge of the Troop plans and functions cannot be relayed to the other members of the patrol if representation is not present. They will meet the second Tuesday of each month unless otherwise stated. At least one adult Scout leader must be present.

6. Troop Functions

1. Troop meetings will be conducted Monday nights from 7:00-8:30 p.m. at Trinity United Methodist Church. Patrol meetings will be held during the first half-hour, the remainder of the program time will be devoted to developing Scout skills, merit badge programs, games and dues collection.
2. The Official Boy Scout uniform will be worn by all Scouts at all Scouting functions unless otherwise specified. In hardship cases, the Troop Parents Committee will assist the Scout to get a usable uniform. Formal inspections will be twice a year. Informal will be once a month. Uniforms required will be specified as Class A or Class B. The Class A uniform consists of BSA regulation cap or a broad-brim hat, shirt, trousers or shorts, belt, socks, and brown or black shoes or hiking boots. The Class B uniform consists of BSA T-shirt, and choice of scout trousers or shorts, socks, belt and shoes.
3. All Troop campouts will be on the third weekend of each month unless otherwise specified. Training should be scheduled at every campout as a basis for keeping the Troop proficient in outdoor functions and activities. The Tour Leader will determine costs of campouts for food and other supplies.
4. Patrol Flags will be carried and displayed at all Patrol functions.
5. The Troop flag will be carried and displayed at all Troop functions.
6. Four adults will be the minimum required at any Troop overnight campout. This will assure one adult in control under most emergency conditions that might occur. This

requirement may be waived at any overnight campouts held in conjunction with other Troops or Council functions.

7. Adults attending campouts must be registered Scouters. Exceptions can be made by the Scoutmaster or the Assistant Scoutmasters.
8. Troop attendance at a programmed summer camp is recommended.

7. Board of Review/Court of Honor

1. Boards of review will be held as required to pass the Scout advancing, but in no case later than two weeks prior to the next Court of Honor. It is the Scout's responsibility to schedule a Scoutmasters/Assistant Scoutmasters conference at least one week prior to the Board of review. The conference will be scheduled within two weeks of the request. This will permit orderly planning and awards procurement prior to the Court of Honor date.
2. A Board of Review will consist of at least three adults, one of which must have experience on Board of Review procedures and practices.
3. When a Board of Review sees fit to deny advancement to a Scout appearing before it, the Chair of the Board of Review will indicate in writing to the Troop Parents Committee Chair the reasons why advancement was denied, and what the Scout must accomplish prior to another Board of Review.
4. In all cases, another Scoutmaster's conference must be held on any Scout failing to pass the Board of Review.
5. There must be a minimum of one week between Board of Review per rank. Scouts who have had their Scoutmaster's conference and take longer than a month to have a Board of Review will be reviewed by the Scoutmaster to ascertain the reasons and the validity for the delay.
6. Scouts are expected to advance on a basis in keeping with good Scout practice. Rates of advancement are as noted below:

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| Scout to Tenderfoot | No time restriction |
| Tenderfoot to Second Class | No time restriction |
| Second Class to First Class | No time restriction |
| First Class to Star | Four months minimum |
| Star to Life | Six months minimum |
| Life to Eagle | Six months minimum |

7. Courts of Honor will be held on not less than a quarterly basis.

8. District Functions

1. Troop attendance at District sponsored camporees and activities is recommended.
2. Adult Troop representation at District Roundtable meeting is desired.
3. The Troop shall avail itself to District and Boy Scout Training as required to keep all personnel adequately trained in Scouting. The Committee has the option to provide funds for adult training.

9. Scout Discipline

1. Any serious misbehavior or breach of conduct may result in the Scout being sent home from meetings or campouts. The parents will be notified by telephone as soon as possible, requesting they pick up their Scout. If serious enough and the parent is unable to pick up the Scout, two adult Scouters may accompany the Scout home and discuss the matter with his parents.

Serious violations typical of this group, but not limited to, are as follows: Theft, lying, profanity, fighting, vandalism, smoking and illegal drugs/alcohol use and willful refusal to follow Scout leaders' directions.

General misbehavior typical of this group, but not limited to, are as follows: Bad sportsmanship, disrespect to leaders or other adults.

All adults attending Scouting functions will be subject to the same rules and regulations as the Scouters.

2. Discipline will be administered by the Scout Master. Disciplinary action at the discretion of the Scout Master will be as follows:
 - A. Oral warning with parent present
 - B. Written warning/Contact parents by letter

The Scout Master may refer discipline matters to a fact finding committee appointed by the Troop Parent Committee. The Scout Master shall forward the fact finding committee's report to the Disciplinary Committee. The Troop Parent Committee as necessary will appoint a Disciplinary Committee, composed of three parents unrelated to the scout who is being disciplined. Disciplinary action at the discretion of the Disciplinary Committee will be as follows:

- A. Oral warning
- B. Written warning

- C. Suspension
- D. Expulsion from the Troop

The Disciplinary Committee has the right to by-pass any steps if the act warrants it. The Disciplinary Committee may discipline any Scout involved in any disciplinary matter. The parents/scout has the right to appeal within 30 days of the decision to the Disciplinary Appeals Committee. The Troop Parent Committee Chair will appoint a Disciplinary Appeals Committee, composed of three parents who did not serve on the Disciplinary Committee and are unrelated to the scout who is being disciplined. The Committee decision will be final.

10. Troop Parents Committee

Troop Parents meetings will be held on the fourth Monday of each month at 7:15 p.m. unless extenuating circumstances dictate otherwise. At least one Parent/Guardian of each Scout will be expected to attend. A quorum shall consist of a minimum of four people.

11. Fund-raisers

1. All fund-raisers to support the troop or individual scouts must be approved by the Scout Master.
2. Individual scout accounts may be established.
3. Scouts may use their individual scout accounts for the following:
 - 1) Summer Camp
 - 2) Campouts
 - 3) Eagle Project
 - 4) Uniform
 - 5) Replacement Badges and Insigna
 - 6) Other items approved by the Parent Committee

12. Financial Accounts

1. There will be at least two names on the Troop's bank account. All checks written on the Troop treasury must bear one of the following person's signatures: Troop Treasurer, Committee Chair or Scoutmaster. Receipts of a general nature will be maintained for one year. An annual audit report will be given at the March Committee Meeting.
2. An account will be set up at the Council Office for supplies and advancements with a credit limit of \$200. Patch expenses, books, neckerchief, slides and red loops or other

scouting materials will be paid for by the troop as deemed necessary by the Committee.

3. A petty cash fund will be set up so the Scoutmaster, Committee Chair and Treasurer has the authority to spend up to \$50 for scout expenses.

13. Bylaws

1. Whenever any conflicts arise in the bylaws area, or are undefined or unclear, Boy Scouts of America rules and regulations and policies will prevail.
2. Copies of these bylaws will be made available for all parents and Scouts in the Troop in order that they will be aware of the desires that we have to assure a healthy Troop for all Scouters.
3. Reviews of the by-laws will be done at least annually. Changes may be made at any time with a majority of the Troop Parents Committee present. Changes will be read at the first meeting, then read at a consecutive meeting with a vote taken at the second reading.

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