St. Joseph's High School Old Students' Association

Minutes of the Statutory Quarterly General Meeting held on Tuesday July 6, 2004 at St. Joseph High School, Woolford Avenue.

1. Attendance

Executive Members

Curtis R. Bernard – President
Keane Glasgow – Recording Secretary
Shawnella Sampson – Corresponding Secretary
Alana Beresford – Treasurer
Dawn Austin – Assistant Treasurer

Ordinary Members

Thirty three (33)

2. Agenda

1. Prayers
2. Welcome and President's remarks
3. Fund Raising Report
4. Public Relations Report
5. Education Delivery Enhancement Committee Report
6. Financial Report
7. Any other business

3. Proceedings

- The meeting commenced at 17:50hrs

3.1 Prayers

- Ms. Shawnella Sampson said prayers to open the meeting.

3.2 Welcome and President's Remarks

- The Vice-President, thru the President, asked to be excused to attend to an important family matter.
- The President welcomed those in attendance and gave a brief report on the Association's activities and plans.
- He informed the members of the reason for the forms that were attached to their notices.
- He also encouraged everyone to give their e-mail addresses so as to be able to receive minutes, financial statements and other information via email so as to cut down on postage costs.

3.3 Fund Raising Report

- The fund Raising Report was presented by the Treasurer
- She informed the meeting that a House Party was being planned
- The party will be held on July 24, 2004 at the N.B.I.C. Sports Club.

- Tickets cost $300 each and $500 at the gate and can be bought from any executive member.
- She also informed the meeting that a Movie Night is being planned for sometime later in the year.

3.4 Public Relations Report
- The Public Relations Report was presented by the Corresponding Secretary
- She apologized for the newsletter not being available at the meeting
- She indicated that it is hoped that the Newsletter would be completed by July 7
- Persons were encouraged to contribute articles for the newsletter.
- Members were also encouraged to visit the association's website as it is currently in the process of redesigned.

3.5 Refurbishing Report
- The Refurbishing Report Was presented by the President
- He informed the meeting that a further one hundred thousand dollars ($100,000) is promised to the school for the completion of the refurbishing of the Home Economics Lab.
- He also informed that the Computer Lab project is presently at a standstill because of problems at D.D.L.
- Alternative arrangements will be looked into if the project does not commence by the start of the new school year.
- The school received a donation of old CPUs and monitors that can be used until the lab is setup.
- A program is being formulated to have the other labs in the school refurbished.

3.6 Financial Report
- The Financial Report was delivered by Treasurer
- She reported that the closing total of all the association's accounts balances at July 05, 2004 was $187,106. (see appendix 1 for full report)

3.7 Any Other Business
- Several questions were asked and answered about the House Party.
- IT was announced that the Treasurer has a list of persons owing dues and members were asked to check with her to ascertain how much they owe.
- The next general meeting of the association will be held on Tuesday September 28, 2004 from 17:30 hrs at the school.

There being no other business the meeting was adjourned at 18:15hrs.

Keane Glasgow
RECORDING SECRETARY

Appendix 1

St. Joseph High School Old Students' Association
Financial Report
March 30 to July 05, 2004

Mr. Chairman, fellow executive members, members all a good evening to you. I wish to report on the financial aspects of our associations operations for the period March 30 to July 05, 2004.

Income
During the period being reported on the association received income from three sources. These are as follows:

Donations	- $ 500
Dues	- $ 7,500
Ms. SJH 2004	- $151,925
Total Income	**- $159,925**

Expenditure
During the reporting period the association incurred the following expenses

Fund Raising

Disco Night	- $ 1,625
Ms. SJH 2004	- $ 5,000
Sub-Total	***- $ 6,625***

Refurbishing

Home Ec. Lab	- $100,000
Sub-Total	***- $100,000***

Others

Loan Repayment	- $ 10,000
Misc. (Pageant Sem.)	- $ 4,500
Supplies and services	- $ 14,265
Sub-Total	***- $ 28,765***

TOTAL EXP.	**- $135,390**

Profit and Loss
During the period the association recorded a net profit of **$24,535**.

Appendix 1

Account Balances
Following are the account balances for the period.

	March 30, 2004	**July 05, 2004**
GBTI Chequing	$139,087	$174,647
GBTI Savings	$5,272	$5,272
Refurbishing	$4,772	$4,772
Cash in Hand	$13,440	$2,415
TOTAL	**$162,571**	**$187,106**

Thank you.

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Treasurer
Alana Beresford