

St. Joseph's High School Old Students' Association

Minutes of the Statutory Quarterly General Meeting held on Tuesday September 28, 2004 at St. Joseph High School, Woolford Avenue.

1. Attendance

Executive Members

Curtis R. Bernard – President

Wasim Khan – Vice President

Keane Glasgow – Recording Secretary

Shawnella Sampson – Corresponding Secretary

Alana Beresford – Treasurer

Ordinary Members

Fourteen (14)

2. Agenda

1. Prayers
2. Welcome and President's remarks
3. School's Report
4. Fund Raising Report
5. Public Relations Report
6. Education Delivery Enhancement Committee Report
7. Financial Report
8. Any other business

3. Proceedings

- The meeting commenced at 17:45hrs

3.1 Prayers

- Mr. Kwame Wilson said prayers to open the meeting.

3.2 Welcome and President's Remarks

- The President welcomed everyone.

3.3 School's Report

- The School's Report was presented by Ms. Faye Patterson, Senior Mistress.
- The school opened one week late, since painting, among other things, was still being done to the building. After opening students were, and still, are being shifted around so as to accommodate carpenters
- The school has its full complement of teachers, except for two, who are still to report for duty. They however need help especially in the Science areas.
- Discipline has been maintained and it is said by the Ministry of Education that SJH produce the most rounded students
- The CXC Results are very good with some 95% passing with Grades 1 – 3. This however is without an analysis being done

- Upcoming activities are the Inter-House Sports to be held on October 6th and 7th at Eve Leary and the school grounds. The Fair is on October 30th at the school and the Graduation Exercise is on November 25th also at the school.
- The photocopying machine that was donated by the Association as been giving them some problems and is now not working. They are hoping for assistance from the old students, not necessarily the Association.
- The bicycle shed is not being used as a storeroom, but the things there are needed for the fair. The stoves are waiting for the Ministry of Education to come and 'write them off'
- The Home Economics Lab now has four new stoves (2 from the Association and 2 from the school)

3.3 Fund Raising Report

- The fund Raising Report was presented by the President
- He informed the meeting that the House Party that was held on July 24th was poorly supported by the Association's members and a profit of \$8,408 was made
- A Movie Night is planned for November 26th on the Patio and we are hoping to have much support from the school.
- Because of the amount of pageants in the country, it was decided that the Ms. St. Joseph High Pageant would be held every two years. A Variety Concert will be held in the years in between. This will involve both past and present students

3.4 Public Relations Report

- The Public Relations Report was presented by the Corresponding Secretary
- She informed the meeting that the Newsletters are out
- Problems are arising in the production of the Newsletters since Ms. Sampson is all alone
- She has again asked members for support whether by being on the committee or contributing an article
- If members are interested in advertising in the Newsletter the cost is \$1500 a spot
- Minutes and Newsletters can be read on the Website. They are also emailed to members.

3.5 Refurbishing Report

- The Refurbishing Report Was presented by the President
- He informed the meeting that DDL is not in the position to give six million dollars, but will contribute in the form of sponsorship of any fundraiser planned.
- Some old students, with the aid of Mrs. Foo from NBIC, are going to donate some computers and an Air Condition Unit.
- We are basically asking DDL for \$700,000 to set up the room.
- The Home Economics Lab received 2 stoves valued at \$140,000 and another \$100,000 from the Association.
- It is hoped to have a formal handing over ceremony where Banks DIH and the media will be invited

3.6 Financial Report

- The Financial Report was delivered by Treasurer
- She reported that the closing total of all the association's accounts balances at September 27, 2004 was \$54,089. (see appendix 1 for full report)

3.7 Any Other Business

- Volunteers were asked for to be on the different committees. Members indicated as follows
 - Public Relations Committee – Sadiq Rahat, Sean Kirkpatrick and Kwame Wilson
 - Fund Raising Committee – Quacy Williams, John Ferreira, Sadiq Rahat, Sean Kirkpatrick and Sharon Cadogan
- The US Chapter is asking for the next reunion to be held in Guyana and not Canada. This is to take place in 2006.
- Problems with dues were clarified.

There being no other business the meeting was adjourned at 19:00hrs.

Keane Glasgow
RECORDING SECRETARY

Appendix 1

St. Joseph High School Old Students' Association
Financial Report
July 06 to September 27, 2004

Mr. Chairman, fellow executive members, members all a good evening to you. I wish to report on the financial aspects of our associations operations for the period July 06 to September 27, 2004.

Income

During the period being reported on the association received income from three sources. These are as follows:

Donations	- \$ 11,400
Dues	- \$ 10,700
Fund Raising – House Party	- \$ 96,820
Newsletter Ads	- \$ 1,500
Total Income	- <u>\$120,420</u>

Expenditure

During the reporting period the association incurred the following expenses

Fund Raising

Disco Night/House Party	- \$ 88,412
Ms. SJH 2004	- \$ 16,500
<i>Sub-Total</i>	- <u>\$104,912</u>

Refurbishing

Home Ec. Lab	- \$139,400
<i>Sub-Total</i>	- <u>\$139,400</u>

Others

Bank Charges	- \$ 500
Newsletters	- \$ 6,000
Supplies and services	- \$ 2,625
<i>Sub-Total</i>	- <u>\$ 9,125</u>

TOTAL EXP.	- <u>\$253,437</u>
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Profit and Loss

During the period the association recorded a deficit of **\$133,017**.

Account Balances

Following are the account balances for the period.

	March 30, 2004	July 05, 2004	Sept. 27, 2004
GBTI Chequing	\$139,087	\$174,647	\$34,779
GBTI Savings	\$5,272	\$5,272	\$5,272
Refurbishing	\$4,772	\$4,772	\$4,772
Cash in Hand	\$13,440	\$2,415	\$9,266
TOTAL	\$162,571	\$187,106	\$54,089

Thank you.

Treasurer
Alana Beresford