

SIGONELLA SWORDFISH Registration Form

Child 1: _____
 last name first name mi preferred name birthday mm/dd/yy

Child 2: _____
 last name first name mi preferred name birthday mm/dd/yy

Child 3: _____
 last name first name mi preferred name birthday mm/dd/yy

Contact Information: To accommodate our software, please choose one parent as Primary and other as the Secondary. Use the best phone number location for the respective person during Day/Evening or to give the most complete information. (Ex: **Primary-Mom/** mom cell as Day Ph / home # as Evening Ph and **Secondary-Dad/** work phone as Day Ph/ dad cell as Evening Ph. In this example, Dad could probably be reached at the home number in the evening but dad cell gives more complete information.) Separating parent information also allows both parents to have different email addresses, if desired. **Please use 56 or 86 exchanges rather than 624.** Under Primary address put your FPO address. Under Secondary (even for one parent) put your local address.

Primary

Secondary

Name (F&L) _____

Address _____

Day Ph _____

Evening Ph _____

Email _____

PRD _____

Emergency Contact: (in case contacts above can not be reached)

Name: _____ **Phone:** _____

Medical Conditions: _____

(continue on back, if necessary, or add information for other children on back)

Medications: _____

Parent Participation: Circle all areas in which you might have an interest in to support your child(ren's) swim team. If you are a certified official, please underline the item as well as circle. The attached page has brief descriptions. Parents make our meets happen!

- | | | | | | |
|---------------------|----------------------------|--------------------|---------------------|-----------------------|--------------|
| President | Vice President | Secretary | Treasurer | Public Relations | Statistician |
| Coach/Assist | Meet Director | Head Official | Starter | Clerk of Course | Marshal |
| Head Timer | Stroke/Turn Judge | Timer | Concessions | Misc. Meet Assistance | Web Page |
| Ribbons/Awards | Fundraising Chair | Social Coordinator | Lodging Coordinator | Hosting Coordinator | |
| Uniform Coordinator | Transportation Coordinator | | | | |

For official use only: (fees paid)

Jan/Feb/Mar _____ Apr/ May/June _____ Jul/Aug/Sep _____ Oct/Nov/Dec _____

Sigonella Swordfish Swim Team

(Circle the items below that you circled on the attached Registration Form. Keep for reference.)

President – Point of contact for other teams. Run meetings. Other duties.

Vice President – Fill in for president and other duties.

Secretary – Take minutes of board and parents meetings. Distribute minutes.

Treasurer – Collect all monies as needed for the team. Issue receipts and maintain record of the team account.

Public Relations – Provide information to local newspaper, school newsletters, AFN, Stars and Stripes on team results and recruiting

Statistician – Maintain athlete/team information and meet software covering meet entries, eligibility and software used to run home swim meets (entries, scoring, results, awards).

Coach/Assist – Coaching or assisting with practices and meets

Meet Director – Oversee home meets and insure that the facilities and people are in place to execute the meet and return facility to original state after meet. Ultimate authority before and after the meet.

Head Official – (Referee) Oversees timers, starter and judges during meets. Ultimate authority during the meet with regard to all officials and swimmers.

Starter – Start each event. Maintain the pace of the meet.

Clerk of Course – Holds a list of events, heats and lanes to line swimmers up. Swimmers report to clerk of course when their event is called. Makes last minutes changes in heats, if required.

Marshal – Helps maintain order and move swimmers from Clerk of Course to Starting area.

Head Timer - Be in charge of Timers for home swim meets.

Timer – Be a lane timer for home and/or away swim meets.

Ribbons/Awards – Obtain awards as needed. Label Ribbons (computer generated) at meets.

Misc. Meet Assistance - Small jobs needed at home or away meets. Ex: Giving swimmers their event numbers, lanes and heats; a time card runner; place judge etc.

Concessions – Oversee the planning and selling of concessions for home swim meets.

Web Page – Maintain a Web page for the team. Accessed from EFSL web page. Some assistance available.

Stroke/Turn Judge – During meets, judge that strokes and turns are consistent with regulations.

Fundraising Coordinator – Oversee fundraising program to raise funds to support team travel and other needs.

Social Coordinator - Coordinate BBQ's, dinners, recruiting events, etc

Lodging Coordinator - Be the contact person and coordinator for team coordinated lodging.

Uniform Coordinator – Be the contact person and coordinator for team swim suits, caps, t-shirts etc.

Transportation Coordinator – Be the contact person and coordinator for team coordinated travel.

Hosting Coordinator – Arrange for our team to host any swimmers of visiting teams that are requested by the visiting teams. Be the contact person for hosting.

Newsletter/Handbook - Oversee newsletter publishing and annual review of Parents Handbook.

Some of these may be done by committees with the coordinator having oversight and being the main contact.

Some will require training and/or certification, which is available through the team or the league.

THANK YOU!

SIGONELLA SWORDFISH YOUTH SWIM TEAM

I agree to be an active member of the Sigonella Youth Swim Team and agree to the following:

- I will be a good sport.
- I will be on time for practice.
- I will work hard at practice and become a better, stronger swimmer.
- I will not misbehave during practice or swim meets.
- I will have fun.

Swimmer

Date

I agree to actively support my child's participation in the Sigonella Youth Swim Team, and:

- I will volunteer to help at all home swim meets.
- I acknowledge and support the Code of Conduct listed below:

Code of Conduct

5.1 The overriding consideration governing the code for Sigonella Swordfish is that our children are representing the Sigonella military community and should conduct themselves accordingly at all times. This applies any time the team gathers. This includes: (but is not limited to) traveling to and from school, during practice, in the locker rooms and facilities, while at the home of a host family, and at out-of-town meets.

5.1.1 Any swimmer whose behavior or attitude is judged by the coaching staff or Executive Board to be detrimental to the best interest of the team will be counseled in an effort to correct the difficulty. Should the swimmer fail to respond to the guidance provided, the swimmer will be subject to disciplinary actions. These actions will be as follows:

5.1.1.1 After the first incident or collection of minor misconduct/behavior issues, the coach will sit down with the swimmer and his/her parents to discuss the issues and corrective actions.

5.1.2.1 If the swimmer does not respond properly to the conference outlined in 5.1.1.1, the coach will issue a formal letter of probation. This letter will outline the misconduct, corrective actions and a suspension period if the issue is not resolved.

5.1.3.1 If the swimmer does not respond to the letter of probation, he/she will be suspended from the team for the period outlined in the probation letter.

5.1.4.1 If the swimmer returns from suspension and continues a pattern of misconduct, the swimmer will be permanently expelled from the team.

5.1.5.1 The parents of the swimmer whose child is the subject of 5.1.1.1 – 5.1.4.1 has the right to appeal a probation letter, suspension and expulsion to the Executive Board. The Board must have a 2/3 vote to overrule the coaches' course of action.

5.2.1 Coaches, parents and adult representatives are expected to meet the same level of appropriate conduct. Anyone who feels these standards are not being met must submit their complaint in writing to the Executive Board. Once a complaint is made, the members of the Executive Board will respond to the complaint in a timely manner and a decision will be made as to the appropriate course of action.

Parent

Date

Sigonella Swordfish Youth Swim Team Booster Organization

I agree to be an active member of the Sigonella Swordfish Youth Swim Team Booster Organization and agree to the following:

- My family (one parent and swimmer) will participate in at least one fund raising event each month.
- I will volunteer to help at all home meets.
- As a result of my participation I agree to pay dues of \$20.00 per swimmer per month. Dues are to be paid quarterly, every three months. Payment will be \$30.00 payable to MWR \$30.00 payable to Sigonella Swordfish.

Parent

Date