

International Purchasing and Supply Management Section (IPSMS) of the
International Trade Centre UNCTAD/WTO

Internal Performance Evaluation Report of Miss María Gabriela SARMIENTO

Junior Consultant from October 1998 to August 1999
(Completed a two-months traineeship within August-September 1998)

SECTION I

Part A - To be completed by the intern

1. Describe the main assignments you have accomplished during the reporting period:

(a) The Compendium of Public Procurement Systems:

1. Proposed, analysed and created with the help of the Senior Adviser on Public Sector Procurement, a new classification of the features contained on the Compendium involving new definitions, examples and UNCITRAL model law references to simplify the classification and ease the comprehension of its structure and use.
2. Reviewed and analysed:
 - the proposed Uganda Procurement Act;
 - the E.U. Directives on public procurement from the EU Commission;
 - the Government Procurement Act (G.P.A.) from the World Trade Organization (W.T.O.);
 - the G.A.T.S.
 - The Uncitral Model Law on Public Procurement; and
 - the Public Procurement Laws from Albania, Poland, Argentina, and Chad;and determined the appropriate segments to include by feature on the compendium database on Public Procurement.
3. Classified the above-mentioned legal texts by the new features to test the new features and to create a new version of the Compendium's database.
4. Input the Uncitral model law on Public Procurement, the Uncitral model law on electronic commerce in French and in English, the G.A.T.S., the G.P.A., the Public Procurement Law from Argentina and Maroc.
5. Input basic background information concerning Angola, Kenya, and Mozambique.
6. Input the questionnaire of the Conference on Public Procurement Reform in Africa held in Abidjan-Côte d'Ivoire in 1998 into the Compendium in both French and English, along with the responses of 26 Anglophone and Francophone African countries.
7. Co-ordinated with other international organisations as needed to complete the above work. (e.g. OECD).
8. Conducted on the Internet to identify additional source of relevant material. Obtained the Public Procurement Laws from Costa Rica, Bolivia, Ecuador, Mexico, Paraguay, Peru, and Spain, to be included in the Compendium.
9. Helped design the structure of the web version of the Compendium.
10. Assigned by the Senior Adviser on Public Procurement to present the Compendium of Public Procurement Systems to visitors and during the Joint Advisory Group which is ITC Annual Meeting.
11. Drafted an explanation of how to use the compendium in French and English

(b) Conference on the Public Procurement Reform in Africa:

1. Performed various administrative actions to prepare the Conference including:
 - Translated a letter concerning the conference from English to French.
 - Prepared handouts and material in general for the conference.
 - Prepared a complete list of participant countries and contacts in collaboration with the ADB.
 - Contacted the ministries of finances from the African countries as part of the logistical aspects.