

Building a Course

Objectives:

- *To give different experience in one of the most wanted field in business market which is Teaching & Training.*
- *If you prepare a high quality course you may be earned a special thanks notice from UQU & CS Dept that can be added to your C.V.*
- *To know behind the scene for any training sessions.*

Deliverables:

- *Course Proposal*
- *Course Materials*
- *Learning Outcome Evaluation*
- *Journal*

Deadlines:

March 21, 2007
Handing course proposal.

May 30, 2007
Experience & Finding Presentation

Handing the rest of deliverables.

Description

Each group must prepare, design, teach and evaluate a course related to computers. This course can focus on a computer or higher studies skills.

Course Proposal

You have to hand in a document to approve your course to be given. It must contains a detailed design for your course. This includes:

- *Cover page:* Team names, full course title and your department.
- *Overview:* A general description for the course and its basic units.
- *Target Audience:* To whom this course is designed for. Their education level and previous experiences.
- *Objectives & Outcomes:* What the applicant will be able to do after taking your course. This will be explained for each unit in your course.
- *Course outline:* The detailed topics will be considered in your course. Your course should divided into units and these units contains topics.
- *Time table:* You will show how many hours each unit will take.
- *Requirements:* Such computer, laptop, datashow...

Course Materials

You have to prepare a file that contains all documents, handouts and presentation that you prepared for your course.

Also, you have to prepare of members responsibilities and task.

Learning Outcomes Evaluations

You have to put some criteria to evaluate how much the applicants have learnt from your course. This could be done through quizzes, exams, practical applications, ...

Findings, Journals & Presentation

In this report, each member must write a report and feedback about this teaching and course designing experience. You have to write everything come in your mind about it... what are the difficulties you had faced through this process?... what are the improvements & other arrangements you could do?

Also, you have to share all these with us and your classmates in a simple presentation commencing in 30th of May.