

Dear Sir,

It is with great interest that I am forwarding my CV/Resume for your consideration.

My record of academic achievements and professional career history, demonstrates attributes that make me a valuable employee. My CV/Resume is enclosed to provide you with details of my skills and accomplishments, but I am certain that a personal interview would more fully reveal my desire and ability to contribute to your organization.

Thank you for your time and consideration, and do not hesitate to contact me if you have any questions.

I look forward to speaking with you soon.

Best Regards,
Sameh Hablas
Mobile: +97150 5390406
E-mail:sameh_hablas@hotmail.com



Windows Server 2008 Active Directory
Configuration
Windows Server 2008 Application Platform
Configuration
Windows Server 2008 Network Infrastructure
Configuration

Microsoft
CERTIFIED
Systems Engineer

Microsoft
CERTIFIED
Systems Administrator

Microsoft
CERTIFIED
Database Administrator

Microsoft
CERTIFIED
Professional



Government of Ras Al-Khaimah
Sheikh Saqr Program for Government Excellence



Curriculum Vita

SAMEH ABDEHAMID HABLAS

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Mobile: +971 50 1 99 55 34

Mobile: +971 55 760 14 14

E-mail: sameh_hablas@hotmail.com

Online CV: www.samehablas.s5.com



Personal Data:

Date of Birth: 07/08/1980

Place of Birth: U.A.E.

Nationality: Egyptian

Gender: Male

Religion: Muslim

Marital Status: Single

Driving License: U.A.E. & Egypt

Objective:

To obtain a Senior or Management position in the Information Technology or computer Management establishing a competitive and challenging career in a multinational or International organization.

Summary of Qualifications:

- 8 years experience (5 years in UAE & 4 years in Egypt) in the field of IT Infrastructure Library (ITIL), Support, Implementing, Securing, System Analyst and Training & Managing.
- Strong experience in project management & system implementation.
- Clear Understanding of current GIS application (ArgGis, IT systems, applications & Networks.
- A sound grasp of general business principles.
- Database & Systems design & architect Capability.
- Problem Solving approach, Excellent Communication & Presentation Skills, Proven Performer, Strong work Ethics and Very good leadership skills.

Award:

Sheikh Saqr Program for Government Excellence.

The category of Individual Award 2006 - New Employee.

Certificates of appreciation and souvenirs by H.H. Sheikh Saud bin Saqr Al-Qasimi, Crown Prince & Deputy Ruler of Ras Al-Khaimah.

Government of Ras Al-Khaimah
Sheikh Saqr Program for Government Excellence



Certificate:

- 1-Microsoft Certified Technology Specialist Windows Server 2008 Active Directory**
- 2-Microsoft Certified Technology Specialist Windows Server 2008 Network Infrastructure**
- 3-Microsoft Certified Technology Specialist Windows Server 2008 Applications Infrastructure**
- 4-Microsoft Certified Systems Engineer (MCSE) Server 2003**
- 5-Microsoft Certified Systems Administrator (MCSA) Server 2003**
- 6-Microsoft Certified Database Administrator (MCDBA) SQL 2000**
- 7-Microsoft Certified Professional (MCP) ID number is 3363057**

- 1-Installing, Configuring and Administering Microsoft Windows XP Professional.
- 2-Installing, Configuring and Administering Microsoft SQL Server 2000 Enterprise Edition.
- 3-Designing and Implementing Databases with Microsoft SQL Server 2000 Enterprise Edition.
- 4- Managing and Maintaining a Microsoft Windows Server 2003 Environment.
- 5- Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure.
- 6-Planning and Maintaining a Microsoft Windows Server 2003 Network Infrastructure.
- 7-Planning, Implementing, and Maintaining a Microsoft Windows Server 2003 AD Infrastructure.
- 8-Designing Security for a MS Windows Server 2003 Network.
- 9-TS: Upgrading Your MCSE on Windows Server 2003 to Windows Server 2008, Technology Specialist.

(ITIL Foundation V3 under study)

Work Experience (U.A.E.):

Job title: Head of e-Service, IT Manager – IT Project Manager

Employer: Government of Ras Al Khaimah - Ras Al Khaimah Municipality Town Planning & Survey Administration –

Employer Country: U.A.E. – Ras Al Khaimah

From: 06/2008 till now.

Job description:

- Manage overall information technology infrastructure, applications, database and security in order to support critical business and process requirements
- Manages all activities pertinent to the preparation and publication of seasonal and long range plans and all other plans required to support IT strategies.
- Project manager for **GIS Project**
- Project manager for **e-archive** system manages all activities pertinent to the preparation and publication, set long range plans and all other plans required.

- Project manager for **Matching Application** it's compared the maps & krokies that is in land department with the files & documents in Town planning & survey administration.
 - Project manager for **Health Inspection Application** this technology based on GIS database using PDA devices.
 - Convert all the maps and ownership files for the land & all sectors & join the e-archive data base with the ArgGis data base.
 - Create an ERP solution for the survey reservation time.
 - Crate a database for all the land demarcation for all Ras Al Khaimah sectors.
 - Management of regional 3rd party supplier contracts
 - Controlling the security aspects of IT systems
 - Increase the productive for the staff in the project from 60 transactions daily to 200 transactions daily in archive system.
 - Saving a lot of money in the yearly budget
 - Besides strategy development and planning, the role is also responsible for managing the performance of the division through program management, service measurements and staff development.
- Guide and train selected project team members in the planning, organization, execution, and service delivery of the final project. Upon project start-up.

Job title: IT Manager

Employer: VirgiTech Corporation FZE (**Microsoft Golden Partner**)

www.virgitech.com/uae

Employer Country: U.A.E. – Dubai Knowledge Village, Block 11

From: 01/04/2008 to 6/2008

Job description:

- Manage the IT function on a day-to-day operational basis.
- To ensure maximum availability of computer systems throughout the Company.
- Responsible for the provision of IT infrastructure services including desktop applications, Local and / or Wide area networks, IT security and telecommunications.
- Development and implementation of new systems.
- Working with senior management to propose, agree and deliver IT service to defined Service Level Agreements.
- Responsible for the IT Budget.
- Manage the IT department include staff appraisals, disciplining, pay reviews and career development.
- Responsible for IT hardware, software and maintenance procurement.
- To develop and maintain a disaster recovery plan.
- Provide a monthly written report to the Regional Manager on all aspects of the IT Department

Job title: Head of IT Section

Employer: Government of Ras Al Khaimah / Finance Department.

www.rak.ae

Employer Country: U.A.E. – R.A.K.

From: 07/11/2005 to 31/03/2008.

Job description:

- Responsible for overall operation of IT Section, including budget authority, hiring, training, and retaining of qualified people, and alignment of IT as a service organization, to ensure that department can meet strategic objectives and operational goals.
- Administer the Windows Server 2003 (create backup\restore system , user right , install the exchange & ISA server , create group policy system for the domain user , install Active Directory ...etc).
- Administer the antivirus server (Symantec Corporate Edition) & the firewall system (Sonic wall firewall device).
- Administer the E-payment gateway by monitoring & administer the e-payment service that made via RAK E-Gov. website, receive the encrypt e-mail, print out the transaction and send it to internal auditor to compare & audit it.
- Administer the Archiving system (Logical Access) as windows server administrator (NT4) & database admin (SQL2000), create user, user access right, and delete transaction, backup\restore the SQL database.
- Create a backup system for the servers & user files (normal backup & incremental backup per week using tape backup).
- Administer the Oracle Financial Application & Human Resource application based on oracle database 8i.
- Database administrator for the oracle 8i that is using by Financial application (delete the transaction, create user , user right , backup for the database, editing for the transactions ,close the monthly transactions to prevent editing by any user.
- Administer the Archive system that used SQL 2000 Server and grant the access for users and mange their operation.
- Lead the team in strategic planning and development of those systems and services.
- Manage IT operations including computers, network & communication operations, technical support, financial applications evaluation and Implementation.
- Update the financial application infrastructure to be more easy to use by end user.
- Design a new IT system in the department to reduce paper use & minimize the office expense and hand working.
- Update the IT section infrastructure to meet the new technology and requirement.
- Replaced the old servers for the financial application with new one and upgrade the operating system from Windows NT 4 & Unix to Windows server 2003.

- Update the network infrastructure to 100/1000 to increase the speed of data transfer.
- Coordinate with the Ras Al Khaimah e-government authority to supply our need.
- Managing Database, inserting items, categorizing items.
- Prepare monthly reports for the government expense to send it to the Chairman of the Finance Department.
- Design & Deploy wireless network.
- **Team Leader for the operation process in Sheikh Saqr Program for Government Excellence.**
- **Human Recourses Deputy:**
- Checking the payroll of all RAK government department
- Issuing annual leave forms.
- Auditing the over time of RAK government employ by using special software.

Note: Award from Sheikh Saqr Program for Government Excellence

Job title: IT Support in the IT Department.

Employer: Gulf Pharmaceutical Industries (*Julphar*) --- FDA approval

www.julpahr.com

Employer Country: U.A.E. – R.A.K.

From: 25/07/2004 to 22/10/2005.

Job description: -

- Handle all daily computers problem & solving it.
- Responsible for all marketing department activities in IT Solution (sales, tender, budget applications.....etc) and edit the new product for the database.
- Create demo movies for presentation by using various multimedia applications such as flash, swish, ulead & etc.....
- Set up, install, configure, and troubleshoot hardware, software& networking.
- Solve problems using recognized problem-solving methods.
- Prepare training materials and train end-users.
- Administer and support computer network in marketing department.
- Assist in network infrastructure for the company and backup and create user account.
- Administer the mail server for marketing department.
- Assess user needs and recommend computer solutions.

- Perform computer facilities management tasks.
- Collect and display data as lists, tables, and charts using computer software.
- Provide quick solution of problems at a centralized point of contact for technical support services for staff.
- Provide support on the phone, via e-mail as well as in person.
- Create E-book for different product.
- Assist in building the company security system for the main gate, visitor & staff and be the coordinated person with the company which executive the project and take training about this system.

Note: 2 thanks letter for:

1- Prepare presentation movie for Julphar symposium in Aswan for mebo product.

2- Decrypt files for biotech department to be using in specific device.

Work Experience (Egypt):

Job title: Hardware Technical Support.

Employer: Tanta Computer System Company (RAVAN).

Employer Country: Egypt.

From: June 1999 to October 2003.

Job description:

Hardware Technical Support:

- Have a broad base of knowledge and competency in core hardware and operating system technologies including installation, configuration, diagnosing, preventive maintenance and basic networking.
- Understanding of hardware systems and how they are constructed.
- Understand the purpose of common computer peripherals such as disk and tapes and appreciate the significance of their different performance characteristics.
- Understanding of basic technologies of the hardware and also how the hardware functions and the purpose of controllers or adapters and interface standards such as PCI used in PCs to allow peripheral devices such as disks drives to be connected.
- Understanding the network system Peer-to-Peer Networks & Server Client Networks.
- Install, configure and operate Simple-Routed LAN, Routed WAN in Windows Environment.
- Plan, administrate and troubleshoot LAN, WAN connectivity issues.
- Responsible for the purchase, installation, maintenance and personnel training of all office equipment (phone systems, computers, printers, copiers, fax machines, and shredders).

Education:

University Degree: Bachelor of Commerce **English Section.**

University: Tanta University.

Faculty: Commerce **English Section.**

Major: Accounting **English Section.**

Grade: Pass.

Graduation year: September 2002.

Spoken Languages:

Arabic: mother tongue.

English: Very Good spoken, written & reading.

Membership:

1-Microsoft Partner Registered Member

2-Arab Information Technology Council.

Training

Geo Learning LMS –Learning Management system

Presentation Skills.

Professional Selling Skills.

Information Marketing.

Julphar Sales Viewer application.

Julphar Budget application.

Oracle Financial – Government of Ras Al Khaimah

Oracle Human Resource – Government of Ras Al Khaimah

E-Payment gateway administer & monitoring

Conferences Attended:

Date	Description
3/2009	Time2protect Trend Micro - Dubai
2/2009	Microsoft Dynamics ERP and CRM Solutions for the Government
1/2009	Oracle Executive CRM - Dubai
1/2009	Symantec Endpoint Protection 11.0 - Dubai
5/2008	Windows Mobile Enterprise Briefing 2008 - Dubai
4/2008	Microsoft Dynamics 4 - Dubai
4/2008	Simplifying Excellence-Strategic Project Management – Dubai Knowledge Village
4/2008	Leadership Development Channel - Dubai Knowledge Village
4/2008	Sustaining Performance under Pressure - Dubai Knowledge Village
3/2008	Microsoft 2008 Launch Wave - Dubai
06/2007	Best Practice for Government Excellence – Ras Al Khamiah
04/2007	Microsoft Business Intelligence Tour – Dubai
12/2006	Information Technology Governance Assurance Forum - Dubai (VIP)
03/2006	Microsoft Be the first to know: 2007 Office System & Windows Vista Readiness Tour - Dubai
02/2006	Microsoft Gulf Partner Summit: Together, We Build Success - Dubai
01/2006	Microsoft Dynamics Great Plains 9.0 Event - Dubai



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Microsoft
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Database Administrator

Microsoft
CERTIFIED
Professional

References can be furnished tailored to your request and inquiry



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