

ADVICE IS THE LAST THING TO GIVE WORKSHOP OUTLINE

- I. Introductions
 - A. Workshop
 - B. Participants

- II. Advice Handout and Lecture

- III. Importance of Non-Verbal Communications

- IV. Active Listening Skills
 - A. Attending Behavior
 - B. Paraphrasing
 - C. Acknowledging Feelings

- V. Practice Listening Skills in advisory Situation
 - A. Lecture
 - B. Practice Exercise
 - C. Discussion

- VI. Conclusion