

BIZWENI CENTRE FOR DISABLED CHILDREN

BUSINESS PLAN

- 1. Background/History**
- 2. Mission**
- 3. Administration/Management**
- 4. Facilities & Services**
- 5. Description of Project**
- 6. Budget**
- 7. Financial**
- 8. Action Plan**
- 9. Fundraising**

30th of June 2008

Project Team:

Hannes van Tonder Tel: 0218521484, Cell: 0846255463

Adriaan van Sprang Tel: 0218554324, Cell: 0837723623

Ian Forbes Tel: 0218550054

Bank Account:

Standard Bank Helderberg

Bank Code: 033-012

Account Name: Rotary Club of Helderberg

Account Number: 07 238 4700

1) Background/History

Bizweni Centre for Disabled Children (The Centre) is situated on ground leased from The Bizweni Community Church, and is run under the auspices of The Institute for Social Concerns, a duly constituted non-profit organization and registered as such with the Department of Social Development Registration Nr. NPO. 004-549 and as a Public Benefit Organisation Nr. 930005075.

The Centre, which is multi ethnic and non denominational, was started in 1998 due to the lack of facilities for severely disabled children in the Helderberg Basin and the Grabouw area and from the outset rendered a quality service to children and their parents.

During 2005 the Helderberg Rotary Club was approached to finance special equipment for the centre. On handing the equipment to the Centre the Helderberg Club became aware of the plight of the Centre and decided to make it a project of the Club to provide and improve the facilities of the Centre.

2) Mission:

To acquire the necessary land and erect a facility to:

- a) accommodate the Centre with sufficient space to increase the number of children by at least 20 (100% of present facility), and
- b) train teachers/nursing staff for The Centre and for the community as a whole where ever they are needed

3) Administration/Management:

Committee for administration of the project:

Bizweni Centre represented by:

- Pastor of the Bizweni Community Church
- Principal of the Centre
- Engineer and co-ordinator of the building process

Helderberg Rotary Club represented by:

- Chairman of Service Projects
- Member of Service projects committee
- Club Treasurer.

The present Management Team of The Centre comprises:

- a) Qualified registered social worker as Principal
- b) Qualified Music Teacher/Secretary
- c) Two Edu-care Teachers
- d) Experienced class assistant.
- e) Facilitator for training of Edu-Care students from Boland College and gap year students from the International Department of the University of Stellenbosch.

4) Facilities & Services:

Facility:

The facility is presently accommodated in a building of 70 square meters which comprises an open plan room which is utilized as a class/play/therapy room, a small washroom with two toilets and one washbasin and a small kitchen/office.

Services:

Curriculum, Planning and Development

There is a ratio of one teacher to three severely handicapped children

One teacher and one class assistant are allocated to ten less physical disabled children in preparation for schools for children with special needs.

Quality Control: Internal/External: Health and Safety/Child Protection

No special police checks, as a child protection measure, required in RSA.

Qualified trained staff are appointed on three months probation after being carefully interviewed by the Principal and confirmed by an *ad hoc* committee of the Institute of Social Concerns.

Six monthly evaluation reports are provided to parents, hospitals and relevant social workers. A qualified social worker, with 15 years experience in the field of vulnerable children, is available to assist with advice and supervision.

Training and Support

- 1) For the first five years staff receive monthly in depth training at the centre by a visiting teacher from the Chere Botha School for Downs Syndrome Children in Bellville, as well as from a physiotherapist, an occupational (OP), and a speech therapist. The physiotherapist and OT continue to work with the children and guide the teachers.
- 2) Staff regularly attend appropriate training courses e.g. at the Vera School for Autistic Children, Chere Botha School etc.
- 3) Staff also attend workshops e.g. Spina Bifida at Red Cross Hospital, FAS, Development of Fine Motor Control, Positioning of Children, development of Speech and alternative communication.
- 4) Regular visits are made to other schools and centres for children with special needs.
- 5) Self study and research.
- 6) Networking with hospitals, social workers, schools and professions

5) Description of Project:

To provide a building approximately 378 metres square, comprising:

- a) Two classrooms and a therapeutic room of 57 square metres each with time out rooms;
- b) An ablution block with sufficient washing, bathing, showering, laundry facilities;
- c) Separate washing/toilet facilities for the staff;
- d) Small office, kitchen and store room.

To acquire sufficient equipment to meet the needs of the Centre.

6) Budget:

According to a plan prepared by Mr. Pierre Rossouw, of Pierre Rossouw Homes, during August 2006, the estimated building costs were R922 479. The committee is also responsible for architect fees of R5 120 and the lease of the ground at R250 per annum for 20 years. The latest estimate is a total cost of R932,600 plus inflation for the period of time it will take to complete the project.

The cost of the equipment required has still to be quantified pending completion of the building.

7) Financial:

The complete list of benefactors up to 30th of June, 2008 is as follows:

Rotary Club of Helderberg.....	R210,831.00
Rob van Tuyl, Holland	R 96,000.00
Southey's Vines, Committee.....	R 25,000.00
Anonymous Donor, Helderberg Rotary Club.....	R 5,000.00
Anonymous Donor, Rotary Germany.....	R 200.00
Mrs. M. Vlok, Strand.....	R 10,000.00
The 476 Charitable Trust through PSG. Group.....	R 155,000.00
N. Fane, Buckingham Rot. Club,U.K.....	R 1,000.00
Portland Pearl Rot. Club U.S.A.....	R 1,037.07
Dronfield Rot. Club, Derbyshire, U.K.....	R 8,170.92
Helderberg Rotary Ann's.....	R 25,000.00
Anonymous Donor, Somerset West.....	R 5,000.00
Festival Promotions Assoc, Somerset West.....	R 12,000.00
J. vd. Sluys,Building Contractor, Paarl.....	R 2,500.00
Greater Rochester Club MN.,Minnesota,U.S.A.....	R 3,136.55
D. Toens,Somerset West.....	R 200.00
P. Cohen, Somerset West.....	R 100.00
Netherlands Club, Cape Town.....	R 2,193.16
New Clicks SA Pty Ltd.	R 500.00
Dros Restaurants Franchise Headoffice	R 50,000.00
Claremont Rotary Club SA	R 20,000.00
Cash box at Craft Market.....	R 561.75
Interest accrued till 30th of June, 2008	<u>R 16,214.37</u>
Total amount collected and available.....	R 649,644.82
Less expenditure on building in progress.....	<u>R 548,103.65</u>
Amount available to continue project.....	<u>R 101,541.17</u>

Donations received in kind:

Pierre Ytier, Architect.....finalized scaled down plans at a nominal fee.
 Corobrik.....10,000 bricks.
 S6 Structural Engineers.....assistance and input with building the foundations.
 Pierre Rossouw Homes.....advice and costing of the project.
 Rooftek Trusses, Gordons Bay.....cost price quote for roof trusses
 Pick n Pay.....R250.00 cash voucher for groceries

Support forthcoming from Rotary Clubs

Cromer & Sheringham Club. U.K..... £ 405.00

Rotary Club Buckingham. U.K have raised £ 2850 and

Bradford on Avon Rotary £ 500.00. In total appr. R 50,000

**This amount, with the R 25,000 donated by the Helderberg Rotary Anns will be
Utilised to apply for a Matching Grant for equipment & furnishings.**

8) Action Plan.

The committee initially decided that the facility would be built in phases as funds became available. We would thereby, in a small way, negate the rising building cost and convince possible new donors that we were seriously committed to the successful completion of this project.

Building, for phase one, commenced during October 2006 and the foundations of the building was completed during December 2006.

During May 2007 the 2nd phase, building to roof height, commenced and was completed in August 2007.

The necessary funds were raised for phase three ie. the roof. Quotes were received and building will commence early March 2008.

Funds/donations urgently needed to continue with the rest of the building

9) Fundraising

- 1) Helderberg Rotary Club:
 - a) members to approach possible benefactors;
 - b) organize fundraising activities.
- 2) Prepare Power Point presentation of project (completed).
- 3) Power Point Presentation available on the Helderberg Club Website
http://www.geocities.com/rotary_helderberg (completed).
- 4) Published on the Rotary World Community Service Project Exchange searchable database, via the RI website, www.rotary.org/programs/wcs/projects/database.html for two years, until June 20, 2009
- 5) Approach overseas Rotary Clubs....Negotiating with two clubs in U.K. - Buckingham and Dronfield.
- 6) Approach local companies in the Helderberg Basin.
- 7) Approach companies further afield.
- 8) Publicity in Local Press...ongoing.
- 9) Publicity in Western Cape Press.
- 10) Publicity on Radio Helderberg/Cape Talk etc.