



City of Rochester



Fax (585) 428-6021
TDD/Voice 232-3260

**Bureau of Parks & Recreation
Department of Parks,
Recreation & Human Services**

400 Dewey Avenue
Rochester, New York 14613-2594
(585) 428-6755 or 428-6770

Security Deposit

A security deposit in the amount of \$200.00 is required. The deposit must be paid in addition to the permit fee and is due at the time the reservation for the City facility is made. Your deposit will be refunded within three (3) weeks after the function if there are no additional City costs incurred. The permittee or an authorized representative thereof will have the opportunity to inspect the facility prior to the function.

As Permittee, I hereby agree that I am responsible for leaving the City facility that I am using in the condition in which I found it, clean and undamaged. I am responsible for any costs of cleaning and for repairing or replacing any damage to the facility or to equipment which was caused by me, my guests, employees, agents or others using the facility under the permit. I understand that in the event that I fail to meet these requirements, the City will use the security deposit to pay any necessary and reasonable costs incurred to clean the facility, to repair any damage or to replace any damaged or missing equipment. If the security deposit does not cover the full expense of any cleanup or damage, I will be held fully and personally responsible for the additional costs of any such cleaning, repair or replacement and will fully and promptly reimburse the City upon receipt of notification of such costs. I will also be responsible for any legal expenses incurred by the City to collect any of the above unpaid costs.

Signature

Date

Sworn before me this ____ day of _____ 20__

Notary Public/Commissioner of Deeds

Expiration Date

