

WORK EXPERIENCE AND JOB DESCRIPTION

A. TLCD Architecture, (CA, USA)

April 30, 2002 - Present

Position – **Intern Architect**

- Prepares presentation drawings for clients.
- Prepares full set of working and detail drawings for DSA submission.
- Assists Project Architects (drafting sketches using AutoCAD)

Partial list of Projects involved:

- **OLD ADOBE** (Petaluma, CA)
- **SRJC PETALUMA PHASE 2** (Petaluma, CA)
- **SAN RAFAEL HIGH SCHOOL** (San Rafael, CA)
- **UKIAH VALLEY CULTURAL & RECREATIONAL CENTER** (Ukiah, CA)
- **SRJC NEW LIBRARY** (Santa Rosa, CA)
- **KAISER MEDICAL CENTER** (Santa Rosa, CA)

B. G.V. Custom Modular Construction, (CA, USA)

February 3, 2001 – April 15, 2002

Position – **Sr. Job Captain / CAD Manager**

- Prepares presentation drawings for clients.
- Prepares full set of working and detail drawings for DSA submission.
- Assists Jr. Job captains
- In charge of computer and software maintenance

Partial list of Projects involved:

- **DAVIDSON MIDDLE SCHOOL** (San Rafael, CA)
- **PARKMONT SCIENCE** (Fremont, CA)
- **DURHAM SCIENCE** (Fremont, CA)
- **P.E. ADAPTIVE** (Los Rios, CA)
- **POLICE OFFICE BUILDING** (Los Rios, CA)
- **SHONE FARM MODULAR** (Santa Rosa, CA)

C. WONG TUNG & PARTNERS, Ltd. (Hong Kong)

August 5, 1994 – November 9, 2000

Position - **Architectural Assistant**

- Drafts and assist architects designs and sketches using AutoCAD.
- Prepares presentation drawings for clients.
- Prepares working and detail drawings for submission.
- Digitizes maps and other data needed to be converted to CAD.

Partial list of Projects involved:

- **SUN DONG-AN PLAZA** (Beijing, China - Opened Feb. 1998)
- **YAN JIA ZAI** (Guangzhou, China - Residential)
- **YUEN LONG STATION** (Hong Kong – KCRC – Project Development Study)
- **TIN SHUI WAI** (Hong Kong – KCRC - Presentation)
- **GOVERNMENT CENTRE FOR INVESTMENT** (Philippines - Presentation)
- **TSING YI STATION** (Hong Kong - MTR Station)
- **HUNG HOM BAY** (Hong Kong - Residential)
- **EASTERN PLACE** (Guangzhou, China)
- **TSEUNG KWAN O** (Hong Kong - Residential)
- **GLAXO PROJECT** (Malaysia)

D. *DESIGN-TEK, INC. (Philippines)*

June 14, 1993 - August 1, 1994

Position - **CAD Engineer**

- Drafts kitchen and laundry designs for hotels and restaurants. (Includes electrical, plumbing, HVAC, and equipment schedules.)
- Prepares shop drawings for fabrication purposes.
- Converts as-built drawings into CAD.

Partial list of Projects involved:

- **BALI NIKKO CLIFF HOTEL** (Indonesia)
- **FAR EASTERN PLAZA** (Taiwan)
- **SHANGRI-LA HOTEL** (Surabaya, Indonesia)
- **HOTEL SHANGRI-LA** (Philippines)
- **HOTEL INTERCON** (Philippines)

E. *VISTA CAD SERVICES, INC. (Philippines)*

July 1, 1992 - June 1, 1993

Position - **Senior Cad Operator (Shift-in-charge)**

- Converts scanned drawings into CAD format. (Includes electrical and mechanical schematic diagrams, maps and some architectural drawings.)
- In charge of project monitoring.
- Occasionally involved in marketing and in training of new staff.

Partial list of Projects involved:

- **ESSO RESOURCES** (Canada)
 - Wapiti Ethane Gas Plant
 - Quirk Creek Gas Plant
 - Devon Cycle Injection Station
 - Golden Spike Plant
 - Leduc Gas Plant
- **BASIC PETROLEUM** (Philippines)