

Get started with Microsoft Publisher 2003

Assignments are designed to help you apply the information learned in the lessons.

Create a Quick Publication

1. Create a new publication using the Quick Publication template.
2. Customize the publication by adding your own text for the heading and message.
Here are some ideas:

A notice that there's no lifeguard on duty at your pool

Directions for finding the restrooms from the lobby of your office

A request that the person who takes the last cup of coffee make more

A request that people to drink coffee contribute to a fund to buy supplies

An announcement that your office will close early due to a holiday

3. For your new publication, select a different design, layout, color scheme, and font scheme.
 4. Print your publication.
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