

TO: EVOC 503 Instructor
FROM: David Wiget
DATE: December 3, 2005
RE: 503, WA4, Wiget

The purpose of EVOC 502 WA4 was to prepare a "to scale" floor plan of the room in which I teach my course in Substance Abuse Treatment and Recovery. The following six criteria were specified:

1. Comply with all of the General Criteria for Written Assignments.
2. Draw a floor plan to scale on an 8.5 by 11 inch sheet **graph paper** (**or** the drawing may be produced on a personal computer). Typically each square on the graph paper would represent one foot, but can be assigned any value that would result in a "to scale" drawing that will fit onto **one page**.
3. Include the overall dimensions of at least one room in the drawing and accurately indicate the location of all doors, windows and other permanently mounted fixtures. Be sure to include information about electrical, telephone and internet connections as well as information about lighting, plumbing, flooring and walls.
4. Provide Information about equipment (desks, chairs and/or other special equipment) that will be housed in the facility. Make sure to allow for appropriate space needed for student use. Neatly **print** appropriate information on the actual drawing.
5. Insure that the drawing is done in a professional manner and that everything included in the drawing is drawn **to scale**. If drawing on graph paper, use a ruler to make straight lines.
6. Indicate the maximum number of students that the room can accommodate and insure that the drawing conveys accurate information that represents what the room should (or does) actually look like.

The following sources of information were used relative to this assignment:

1. Wiget, David - From my own professional experience.
2. Simms, Guy – Counselor and Artist

I believe that the attached floor plan meets all six of above listed criteria and respectfully request full credit: one point for meeting each of the above listed criteria.

Substance Abuse Treatment and Recovery (STAR). This 30'X25' classroom is intended to accommodate sixteen students. There are eight 72"X30"X25" desks and sixteen 20"X20" student chairs (two students at each desk). There is one 58"X30"X28" instructor desk with a telephone and a 25"X36"24" instructor chair. There are two 38"X53"X14" bookshelves and a wall mounted whiteboard to the left of the instructors desk. There is a 12" wall clock above one of the bookshelves. There is only one 3' door that opens out as shown and there are no windows. There are three 110v electrical outlets (two located beneath the whiteboard and one on the back wall of the class). The room is illuminated by two ceiling 6' fluorescent fixtures with a light switch just inside the door to the left. The room is provided with central heating and air conditioning that can be adjusted by a thermostat located next to the light switch. The floor is made of hard wood. The walls and the ceiling are painted a light blue. The floor plan (below) is drawn to scale.

