

OMB No. 1405-0126

EXPIRATION DATE: 12/31/2006

ESTIMATED BURDEN: 30 minutes

Make sure the address is complete and correct. We will use this address for future mailings



GUZ2005693049 \*\*\*

\*\*  
\*\*

U.S. Department of State  
**CHOICE OF AGENT AND ADDRESS**  
For Immigrant Visa Applicants

YANAN HUA

\_\_\_\_\_  
Print or type your full name

Check one box only to the left of the statement that is your choice.

- I appoint: \_\_\_\_\_  
as my agent or attorney to receive mail about my application. Mail from the U.S. Department of  
State concerning my immigrant visa application should be sent to:

\_\_\_\_\_  
Name of the person who will act as your agent or attorney for receipt of mail

\_\_\_\_\_  
Street address (where my agent or attorney will receive mail about my application)

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Country

- I do not appoint an agent or an attorney to receive mail about my application. Mail from the U.S.  
Department of State concerning my immigrant visa application should be sent to me at:

\_\_\_\_\_  
Street address (include "in care of" if needed)

\_\_\_\_\_  
City

\_\_\_\_\_  
State/Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Country

- I have already legally immigrated to the U.S. and do not need to apply for an immigrant visa. I  
received my Green Card through the \_\_\_\_\_ (city) BCIS office. My  
A# is \_\_\_\_\_.

- I no longer wish to apply for an immigrant visa.

As proof of your choice, sign and date this document:

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date of Signature

**PAPERWORK REDUCTION ACT**

Public reporting burden for this collection of information is estimated to average 30 minutes per response. Persons are not required to provide this information in the absence of a valid OMB approval number. Send comments on the accuracy of this estimate of the burden and recommendations for reducing it to: U.S. Department of State (A/RPS/DIR) Washington, DC 20520-1849.

\*\*

\*\*

## *Information about the* **Choice of Agent and Address Form**

Unless an adjustment of status in the United States is requested, after approving an immigrant visa petition filed in the United States, the U.S. Citizenship and Immigration Service (CIS- formerly known as the INS), forwards it to the National Visa Center (NVC) where the State Department's immigrant visa process begins. If the petition is for a visa applicant whose priority date is not likely to be reached in the next year, the petition will be stored at the NVC until that priority date is reached.

When there is an immediate visa available or likely to be available within the next nine months, the NVC will send a letter enclosing the Choice of Agent and Address Form (DS 3032) to almost all of the applicants for immigrant visas. The DS 3032 is not required and will not be sent to the applicant when an attorney represents the applicant (and the CIS file contains the appropriate form that an attorney has been retained) or when the visa applicant will be the adopted child of the petitioner.

The DS 3032 permits the applicant to name an agent to receive correspondence from NVC and requires applicants still interested in immigrating to tell NVC where to send mail about their visa request. The letter tells the applicant that they may choose someone, **including the petitioner** or a helpful organization, to be their agent or they may elect to continue to receive the correspondence themselves. The applicant must complete and sign the DS 3032 and return it to the NVC before processing can continue. Given the difficulties often encountered with international mail, we encourage applicants to seek an agent with a U.S. postal address.

So that you may understand any questions that the applicant may have about the DS 3032, we have enclosed a copy of it for you. **Only** the applicant can sign the DS 3032, but you may send or fax a copy of the enclosed form to the applicant, if you learn that he or she has not received it. The applicant can then complete, sign, and return the DS 3032 to NVC. The mailing address for the DS 3032 is:

National Visa Center  
Attention ACL  
32 Rochester Ave.  
Portsmouth, NH 03801

Further questions about the State Department's immigrant visa process, can be sent to the NVC or visit the Department of State Website at <http://travel.state.gov>.

- Send only the payment and fee bill to the St. Louis, MO address.
- Do not send any other documents to the St. Louis, MO address.
- Do not send any documents to the Portsmouth, NH address until you are requested to do so.

\*\*

\*\*

If you need additional information, you may:

- Call the National Visa Center between the hours of 7:30 a.m. and midnight ET, Monday through Friday, at (603) 334-0700;
- Write to the National Visa Center, Attn: WC, 32 Rochester Ave., Portsmouth, NH 03801-2909; or
- Send a Fax to (603) 334-0791.

You can also find out if the U.S. Embassy or Consulate in your area has a Website and further visa processing information by visiting <http://travel.state.gov> and clicking on the "U.S. Embassy and Consulate Websites Worldwide" link.

We have the following address in our files for the applicant:

YANAN HUA  
1ST BUILD CHANG SHEN GARDEN CHANG  
SHEN RD # 405 GONBEI ZHUHAI GD  
CHINA - MAINLAND

If this address is not correct, send the correct address immediately to:

**National Visa Center**  
**ATTN: Change of Address**  
**32 Rochester Avenue**  
**Portsmouth, NH 03801-2909**

**If a period of one year passes without contacting NVC (by telephone or mail), all submitted fees and documents will expire. In this case, fees and documents will need to be resubmitted in order to continue the immigration process.**

When contacting the National Visa Center or any U.S. Embassy or Consulate about your case, please include the following information:

**Name of Visa Applicant:** YANAN HUA  
**Case Number:** GUZ2005693049

Sincerely,

Director  
National Visa Center

Enclosures:

Affidavit of Support Fee Bill  
Information about Agent of Choice Letter (ACL) DS-3032 form  
DS-3032 Form  
Other Important Enclosures (if required)



U.S. Department of State  
National Visa Center  
32 Rochester Avenue  
Portsmouth, NH 03801 -2909

\*\*  
\*\*

IMMIGRATION

July 18, 2005

||||| AOS FEE

MEI HUANG  
720 WAIKAMILO RD # 319  
HONOLULU, HI 96817

RE: Immigrant Visa Case of YANAN HUA

GUZ2005693049

Dear Petitioner:

We have received from the U.S. Immigration and Naturalization Service the immigrant visa petition that you filed on behalf of YANAN HUA. Before we can continue processing, you must pay the enclosed bill for the required fee. You must send:

1. The enclosed **Affidavit of Support Fee Bill** bearing the applicant's case number and barcode; and
2. A cashier's check or money order made payable to the **Department of State** for the appropriate total of processing fee(s) (\$70.00 per case as noted on the Affidavit of Support Fee Bill) in the return envelope to the following address:

**National Visa Center  
PO Box 952200  
St. Louis, MO 63195-2200**

**Until we receive this fee from you, we cannot process your case.**

When we receive your Affidavit of Support fee, we will send you the Affidavit of Support (I-864) forms and further instructions.

*Important Notes:*

- Do not send a personal or attorney/firm check(s).
- If you wish to send your payment via an overnight mail courier service, please note that only the U.S. Postal Service provides such delivery service to post office boxes.
- **Do NOT send any payments to the Portsmouth, NH address, as they will be returned to you.**