

# Peters Township Cable TV Board Summary of Meeting

*May 6, 2008*

*ATTENDANCE: Laura Dougherty, Bill Herder, Toni Sulkowski, Ed Wisniewski*

## Approval of April Peters Township Cable Television Board Meeting Minutes

The Board voted unanimously to accept the April Cable TV Board Meeting minutes.

## Comcast & Cable Franchise Update/Discussion / Verizon Update

The Board asked if there was any word in the Comcast Franchise Agreement.

## Highlights and Summary April 2008

Ms. Dougherty presented the Board with the monthly Highlights & Summary page for April 2008.

## I. Public Access Director's Report

### **CHANNEL 7 PRODUCTIONS**

There were a total of 52 PTCT productions produced for Channel 7 in April. Out of these productions, 7 were recorded using the JVC GY-DV5000, 9 utilized the Sony DSR-250, and 36 were recorded in the studio. Out of these programs, 27 (52%) aired live to the community. There were 15 (29%) programs recorded straight to DVD, 9 (17%) were recorded to hard drive, with the other 28 (17%) being recorded to digital videotape.

### **CHANNEL 17 PRODUCTIONS**

There were 3 productions produced in April for Channel 17. These were the April 10<sup>th</sup> Peters Township Planning Commission Meeting and the April 14<sup>th</sup> and April 28<sup>th</sup> Peters Township Council General Meetings, all utilizing the multi-camera set-up in Council Chambers and recorded onto DVD.

### **CHANNEL 19 PRODUCTIONS**

There was 1 production produced for Channel 19 in April: the April 21<sup>st</sup> Peters Township Board of School Directors General Meeting. This meeting was recorded using the Sony DSR-250 and recorded straight to a hard drive.

### **CHANNEL 7 PROGRAMMING**

April:

- There were 410.2 total hours of programming on Channel 7, with the other 309.8 hours utilizing the bulletin board.

- There were 205.2 hours of local programming shown. “Headlines” was shown for 35.5 of those hours.
- There were 99.9 hours of community events aired on Channel 7. PTHS Girls Lacrosse games were shown for 40.5 hours of that total.
- There was 68.37 hours of imported programming.
- There were 10 different religious services/programs shown accounting for 36.68 hours of programming.

### **CHANNEL 17 PROGRAMMING**

Council and Planning Commission meetings accounted for 82.36 hours of airtime on Channel 17 in April. The other 637.6 hours were taken up with the bulletin board.

### **CHANNEL 19 PROGRAMMING**

Broadcasts of the PTHS Morning Announcements, “Let’s Compute!” and School Board Meetings accounted for 100.7 program hours in April. The other 619.3 hours were used by the bulletin board.

## **Maintenance and Equipment**

### **MAINTENANCE**

No equipment was out for repair.

### **EQUIPMENT**

No new equipment was purchased.

## **VI. COMMUNICATIONS**

Ms. Dougherty presented the Board with May Insider newsletter. She also shared a letter from Center Presbyterian Church volunteer Bob Latimore who was asking the Board for assistance in gaining more access to the Television Studio for the insertion of the weekly videotape. The current arrangement allows for a church volunteer to bring all of the same day services to meet a custodian at the front of the High School building at 2:00 p.m. every Sunday to be given access to the Playback room. Mr. Latimore asked to be given a key to the room, have PTCT staff on site on Sunday or have some other accommodations made. The consensus of the Board was that the Church Representative needs to show up at 2:00 and wait for the custodian. Mr. Wisniewski said that he would reply to the letter on behalf of the Board.

## **VII. OTHER**

- A. Ms. Dougherty shared some imported programs with the Board, looking for possible local Executive Producers.

B. The next meeting of the Peters Township Cable TV Board was set for **Tuesday June 3, 2008 at 7:30 p.m. in Room A100** of the Peters Township High School.