



Mesa, AZ
480-217-8790

printwiseconsulting@yahoo.com

CONTRACT

Client: _____ Contact: _____
 Address: _____ City: _____ Zip: _____
 Phone: _____ Fax: _____ Cell: _____
 Website: _____ Email: _____

PrintWise Consulting, hereinafter referred to as Consultant, and the above named Client hereby agree to the following:

1. Consultant shall give an indepth report on printed materials, trade show graphics, banners, signs, and promotional materials.
2. Consultant shall perform services in accordance with the highest professional standards, and shall at all times attempt to serve the best interest or in the best interest of the Client.
3. Consultant acknowledges that all material and information which has or will come into the possession or knowledge of Consultant in connection with this contract or the performance hereof, consists of proprietary and confidential information. Consultant agrees to hold such material or information in strictest confidence, and will not make use thereof other than for the performance of this contract, and shall not disclose it to any other party.
4. No amendment to this contract shall be effective unless in writing and signed by Consultant and Client.
5. Consultant shall furnish Client an indepth report within two weeks (14 days) of receiving all copies of print invoices and samples of printed materials requested by Consultant. Report will include the names of vendors, prices, quality, and service to be expected from each. A balance sheet will be included showing what Client has been paying and what client could be paying and the savings that may be incurred.
6. TERMS: Consultant requires a one thousand dollar (\$1000) retainer from Client at time contract is signed. Payment of twenty-four hundred dollars (\$2400) for services rendered are to be paid (minus the retaining fee of \$1000), for a balance due of fourteen hundred dollars (\$1400). Balance to paid upon presentation of "Print-Wise" report by Consultant.
7. The performance of any services, other than consulting, shall be performed by Consultant only as deemed necessary by Consultant and Client to fulfill agreement.
8. If requested by Client, Consultant agrees to keep printing inventory, records, and perform purchasing duties as required in the best interest of the Client. Client will pay printing companies directly. Consultant will receive ten percent (10%) of gross printing purchased (minus taxes or freight) for Client, as payment for services rendered. Client will also receive all graphics and typeseting at a discounted rate from Consultant, if requested. Contract for these services will be seperate, and must be signed by both parties.
9. Client has paid \$ _____ to initiate this contract (*make check payable to TERRI VANCOONEY*), and has read and agrees to the terms as written above. Consultant will begin assembling an indepth print purchasing report and savings as Client furnishes necessary materials requested by Consultant to produce said report.

Client's Signature

Consultant's Signature

Title

Date