



Mesa, AZ
480-217-8790

printwiseconsulting@yahoo.com

CONTRACT FOR THE TRADE

Client: _____ Contact: _____
Address: _____ City: _____ Zip: _____
Phone: _____ Fax: _____ Cell: _____
Website: _____ Email: _____

PrintWise Consulting, hereinafter referred to as Consultant, and the above named Client hereby agree to the following:

1. Consultant shall perform services in accordance with the highest professional standards, and shall at all times attempt to serve the best interest or in the best interest of the Client.
2. Consultant acknowledges that all material and information which has or will come into the possession or knowledge of Consultant in connection with this contract or the performance hereof, consists of proprietary and confidential information. Consultant agrees to hold such material or information in strictest confidence, will not make use thereof other than for the performance of this contract, and shall not disclose it to any other party.
3. No amendment to this contract shall be effective unless in writing and signed by Consultant and Client.
4. The performance of any services, other than consulting, shall be performed by Consultant as deemed necessary by Consultant to fulfill agreement.
5. **TERMS:** Consultant requires a one thousand dollar (\$1000) retainer from Client at time contract is signed. Payment of twenty-five hundred dollars (\$2500) for services rendered are to be paid every two weeks after the "start" date. Client shall pay Consultant through the last day of services performed by Consultant on Client premises. Consultant shall present Invoice on the last day for charges remaining (\$250 per day), minus the retaining fee of one thousand dollars (\$1000). Charges are payable in full by the end of the last day of work performed. Out of state Clients will also furnish living quarters and transportation for the duration of this Contract. Consultant shall present a detailed expense report every two weeks for payment due at the time of presentation.
6. Consultant shall furnish Client, upon request, progress reports. Otherwise, Consultant will furnish an indepth report within two weeks (14 days) of termination of this contract, if all fees have been paid in full.
7. Client or Consultant may cancel this contract at any time, with all monies becoming due at time of cancellation, payable at two hundred fifty dollars (\$250) per day worked, plus any living or transportation expenses incurred.
8. Consultant agrees to help implement improvements, if requested by Client. Payment to be negotiated prior to signing of "Implementation Contract".
9. Client estimates Consultant will be needed approximately _____ weeks to fulfill obligation of observing various departments and being able to produce an indepth and informative report.
10. Client has paid \$_____ to initiate this contract, and has read and agrees to the terms as written above. Consultant's first day at Client's premises shall be _____ @ _____ AM. Consultant is expected to work six to eight hours per day or as needed. First payment of \$2500 will be due and payable on _____ by 5 PM.

Client's Signature

Consultant's Signature

Title

Date