

Project Title: ME 5541 Group Project

Project Start Date: September 26, 2000      Projected Completion Date: December 12, 2000

Project Manager: James (JJ) Plotz, [plot0015@tc.umn.edu](mailto:plot0015@tc.umn.edu)

Project Team Members:    Rachel Johnson, [john3085@tc.umn.edu](mailto:john3085@tc.umn.edu)  
   Sheridan Johnson, [john3190@tc.umn.edu](mailto:john3190@tc.umn.edu)  
   Brad Rowell, [rowe0046@tc.umn.edu](mailto:rowe0046@tc.umn.edu)

Project Sponsor: Kathy Schwalbe, [schwalbe@augsborg.edu](mailto:schwalbe@augsborg.edu)

Project Objectives: Gain project management (PM) experience through successful completion of this group project. Deliverables include:

- A real project case-study
- An annotated bibliography containing at least 15 suggested readings on project management
- An analysis of a Microsoft Project file
- A team analysis
- A short paper discussing the in-class team quizzes
- A team web site containing the above deliverables

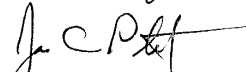
Approach: Use project management tools such as a charter, WBS, Gantt Chart, email communication and meetings.

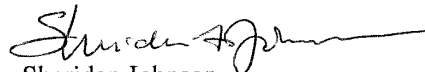
**Responsibility Matrix:**

Item:	Responsible:	Initials:
Project execution	JJ	JCP
Case-study	SJ	SJ
PM articles	All	RJ SJ BR JCP
MS Project file	RJ, BR	RJ BR
Team analysis	JJ	JCP
Quizzes	All	RJ SJ BR JCP
Web Site	RJ, BR	RJ BR

**Sign-off:**

  
Rachel Johnson

  
James Plotz

  
Sheridan Johnson

  
Brad Rowell