

Peter Goodrich

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EDUCATION

Bachelor of Arts, Graphic Design & Media Arts

Southern New Hampshire University, Manchester, NH

Expected in 2019

Associate of Technical Arts, Multimedia & Interactive Technology

Skagit Valley College, Mount Vernon, WA

2008-2010

EXPERIENCE

Skagit Valley College – Mount Vernon, WA

Multimedia Designer, 2017–Present

Web Assistant, 2012–2017

Student Life Web Assistant, 2009 –2012

- » Design and produce graphics for publication, marketing, advertising, television, and digital displays using Adobe Illustrator, InDesign, and Photoshop.
- » Record and edit video in Adobe Premiere.
- » Coordinate multimedia projects with clients and vendors, ensuring project details are communicated effectively and project timelines are upheld.
- » Assist with photo shoots, composition, editing, and output for website and print publications.
- » Assist Web Content Specialist and Marketing Director with presentations, web graphics, content changes, and other multimedia projects.
- » Write, review, and proof copy for publications as requested by clients.

Community Covenant Church – Clear Lake, WA

Office Administrator, 2013 –2016

- » Design and produce graphics and content for weekly bulletins, newsletters, flyers, and notices.
- » Manage front office dealing with face-to-face, telephone, and email inquiries.
- » Photocopy, file, scan, and carry out additional administrative duties as required.
- » Carry out physical stock count of office supplies
- » Maintain church website and social media accounts on weekly basis.

SKILLS

Adobe Creative (Illustrator, Indesign, Photoshop, Premiere), Photography and video editing, HTML/CSS, PHP and Wordpress
