

DUTIES AND RESPONSIBILITIES OF: PASS CHAPTER PRESIDENTS

BACKGROUND: Due to the confusion that exists among the membership as to the duties and responsibilities of PASS Chapter Presidents versus PASS Principle Representatives at the SMO or Branch levels, the Board met and developed the following list of responsibilities in accordance with the PASS Constitution. This should be used to clarify the duties and responsibilities of Chapter Presidents vs Contract Representatives.

Role of Chapter Presidents:

Chapter Presidents are elected by the membership in accordance with Article Three, Section 8 of the PASS Constitution.

The authority of a PASS Chapter President is derived from the National Constitution. The position will be governed by local Chapter Bylaws.

Chapter Presidents duties are exclusively Internal to the union.

As per the statutes and Constitution, the Chapter President is not an officer of the union and has no contract administration or representational authority unless duly elected or appointed to the office of Representative.

Responsibilities of Chapter Presidents:

Chapter Presidents will be held accountable for:

1. Carrying out the internal national and regional policies of the union.
2. Receiving direction from Executive Board, RVP and membership on issues relating to the internal processes of the Chapter.
3. Organizing and running all Local Chapter business.
4. Communication to the Chapter membership on internal union matters.
5. Community, recreational and social activities of the chapter.
6. Membership support
7. PAC fund
8. Promote and support solidarity through Fellowship, Stewardship, and Partnership.
9. Training the membership in fund raising and recruiting.
10. Keeping the RVP, Regional Assistants, SMO and Branch Representatives informed about Local Chapter issues, Membership recruitment and retention.
11. Communicating with chapter membership, representatives, regional and national offices on internal union issues.
12. Chapter budget
13. Safety Awareness
14. Facilitates, develops, implements, integrates, and evaluates plans (Strategic, Operational, Business)