



QUALIFICATIONS ASSESSMENT KIT

FOR RECOGNITION OF PERSONS WITH OVERSEAS QUALIFICATIONS
WITHIN THE ENGINEERING PROFESSION IN AUSTRALIA

QUALIFICATIONS ASSESSMENT KIT



The
Institution
of Engineers,
Australia

CONTENTS

SECTION A - INTRODUCTION AND BACKGROUND

- 1. Introduction 1
- 2. The Engineering Team 1
- 3. Pre-requisites for recognition 2
- 4. Applying for assessment 2
- 5. Steps in the assessment process 4

SECTION B - SELF-ASSESSMENT

- 1. Introduction 5
- 2. Determination of an occupational category 5
- 3. Generic Core Competencies 5
- 4. Generic Attributes 6
- 5. Using the Self-assessment Charts 6
- 6. Drawing a conclusion about whether to proceed 6

SECTION C - COMPILING A COMPETENCY DEMONSTRATION REPORT

- 1. Introduction 7
- 2. Steps in preparing a CDR 8
- 3. Components of the CDR 8
- 4. Assessment of the CDR 13
- 5. The Review Process 13

SECTION D - CHECKLIST AND DISPATCH

- 1. Checklist 15
- 2. Fee Payment and Dispatch 15

SECTION E - Self assessment charts 17

SECTION F - Application forms 29

Section A

Introduction and Background

1. Introduction

This Kit has been developed by the Institution of Engineers, Australia (IEAust) to assist you in preparing your submission for an engineering qualifications assessment. The assessment process establishes whether the competency outcomes of both your overseas engineering qualifications and engineering workplace practice are equivalent to that of a member of the engineering team in Australia.

There are three major aspects to the assessment process:

- you must have the stated pre-requisites described in Part 3;
- you must undertake a self-assessment to determine whether you believe you have the competencies of the appropriate occupational category for which you are seeking recognition;
- you must prepare a Competency Demonstration Report describing your engineering workplace practice if you wish to proceed with a formal assessment.

2. The Engineering Team:

The Institution of Engineers, Australia recognises three occupational categories within the engineering team in Australia:

- Professional Engineer
- Engineering Technologist
- Engineering Associate

Shown below is a description of the engineering qualifications and the workplace role for each occupational category.

Professional Engineer

Academic qualification is a four year professional engineering degree following twelve years of schooling, or equivalent.

The Professional Engineer:

- Focuses on overall systems
- Develops and applies new engineering practices
- Applies leadership & management skills
- Pursues engineering opportunities in an holistic way, taking environmental, community & social issues into account.
- Solves diverse problems

Engineering Technologist

Academic qualification is a three year engineering technology degree following twelve years of schooling, or equivalent.

The Engineering Technologist:

- Focuses on interactions within the system
- Modifies and adapts established engineering practices
- Advances engineering technology

Engineering Associate

Academic qualification is a two year diploma of engineering following twelve years of schooling, or equivalent.

The Engineering Associate:

- Focuses on specific elements of the system
- Works within codes and applies established practices & procedures.

3. Pre-requisites for recognition

You must have the following pre-requisites before proceeding with your application for assessment:

- An appropriate academic qualification.
- Engineering work experience in accordance with the General Skilled Migration requirements.
- Certified evidence of assessment under the International English Language Testing System (IELTS) or equivalent, with a result equivalent to at least Level 6 in all four components of the test.
- Certified evidence of registration under the relevant licensing requirements to practice in the country where you are working, if applicable.

4. Applying for assessment

There are two pathways to recognition of your engineering qualifications:

- a) The Washington Accord
- b) Submission of a Competency Demonstration Report (CDR).

a) The Washington Accord

The Washington Accord is an agreement between the engineering accreditation bodies, listed below, to recognise as substantially equivalent the professional engineering degrees delivered in those countries.

The Accord applies only to accreditations conducted by the signatories within their respective national or territorial boundaries.

The following countries are signatories to the Accord

Australia	Institution of Engineers, Australia
Canada	The Canadian Accreditation Board of the Canadian Council of Professional Engineers
Hong Kong	The Hong Kong Institution of Engineers
Ireland	Institution of Engineers of Ireland
New Zealand	Institution of Professional Engineers, New Zealand
South Africa	The Engineering Council of South Africa
United Kingdom	The Engineering Council
United States of America	The Engineering Accreditation Commission of the Accreditation Board for Engineering and Technology.

Please note:

The Accord only applies to **professional engineering degrees accredited and delivered in the signatory countries.**

The Accord **does not** apply to:

- Qualifications at lower academic levels or
- Postgraduate qualifications in engineering.

If you consider your qualifications fall under the Washington Accord, complete the Washington Accord application form in Section F and provide the required documentation and assessment fee.

Your qualifications will be checked with the relevant Washington Accord accreditation body.

If your qualifications are not accredited under the Washington Accord, you will be required to submit a Competency Demonstration Report.

b) Competency Demonstration Report

The Competency Demonstration Report (CDR) provides you with the opportunity to establish that your engineering knowledge and competencies are equivalent to those of the appropriate occupational category within the engineering team in Australia. This Kit guides you in determining your occupational category and preparing your CDR submission.

The following sections in the Kit assist you to undertake the assessment:

Section B: Self-assessment

This part of the Kit guides you through a self-assessment process. By undertaking the self-assessment you can determine whether you have the necessary competencies to justify proceeding with your application. If you feel you have the necessary competencies you should proceed to Section C of the Kit.

You should note however that a positive self-assessment is not a guarantee of success. Your application will be rigorously assessed on the basis of the information and evidence you provide.

Section C: Compilation of a Competency Demonstration Report (CDR)

This part of the Kit provides you with guidelines for a description of your personal engineering workplace practice and an identification of your engineering competencies. This is known as the Competency Demonstration Report or CDR. It is the substantial component of your application which provides the basis for the IEAust assessment of your competencies for recognition in the engineering profession in Australia.

You should follow the guidelines in Section C carefully when compiling your CDR.

Section D: Checklist of documentation and dispatch

This section provides you with a checklist of the required material, and details of the assessment fee and dispatch address.

The steps in the assessment process are shown below.

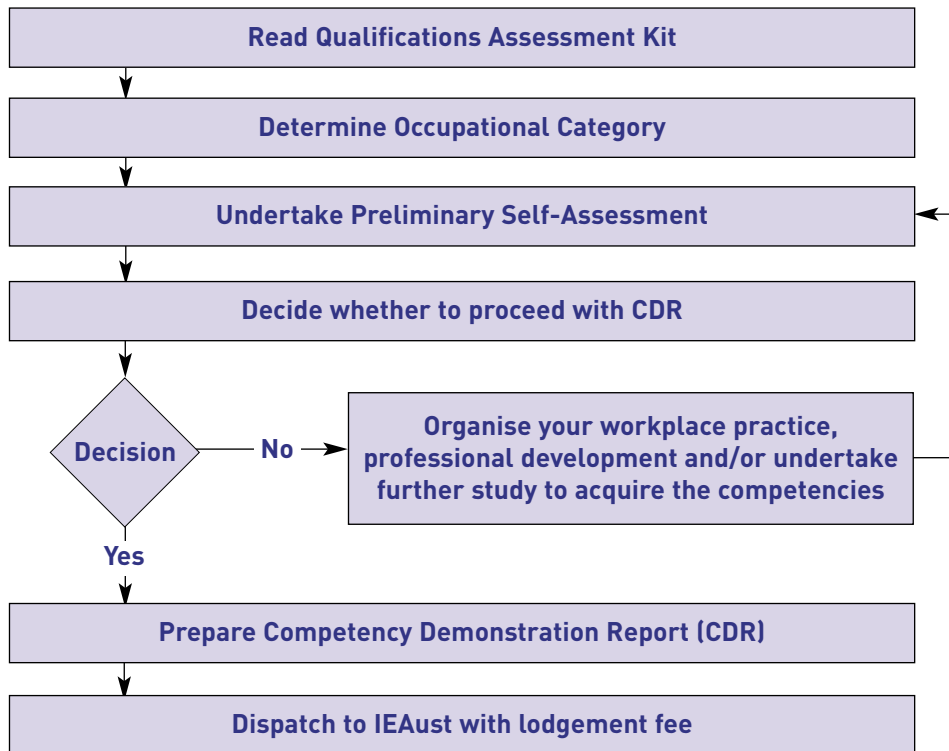
Section E: Self Assessment charts

These charts allow you to determine your occupational category and level of competency.

Section F: Application forms

You should complete only one of the two application forms provided.

5. Steps in the Assessment Process



1. Introduction:

The purpose of this Section is to enable you to self-determine whether you have the necessary competencies to proceed with your application for a formal assessment.

Before proceeding with your self-assessment you will need to determine which occupational category in the engineering team you wish to be assessed against.

2. Determination of an occupational category:

Re-read the eligibility conditions and familiarise yourself with the specified qualifications and the workplace roles of the occupational categories in the Australian engineering team as presented in Section A, Parts 2 and 3.

You should determine your most appropriate occupational category by considering both your engineering qualifications and your workplace role.

3. Generic Core Competencies:

The Institution of Engineers, Australia has developed a set of generic core competencies for each occupational category in the engineering team.

Competencies describe the performance required to function effectively in the workplace. Competencies are expressed in terms of units, elements and performance criteria. The unit title describes a particular area of performance, and the elements are the necessary components or activities which make up that unit of competency. Each element has a set of performance criteria which specifies precisely the level of observable performance required for that element. The performance criteria allow an accurate measurement of whether the competency element has been achieved or not.

The following are the generic core competencies and competency elements required of members of the engineering team in Australia at Stage 1 or entry level.

Where competency elements differ between occupational categories the competency elements shown are suffixed by PE for Professional Engineer, ET for Engineering Technologist and EA for Engineering Associate.

Unit of Competency 1 - Engineering Practice

Elements:

- 1.1 Presents and develops a professional image
- 1.2 Pursues continuing professional development
- 1.3 Integrates engineering with other professional Input
- 1.4 Develops innovative engineering solutions (PE), Develops solutions to technical problems (ET), Tests engineering options (EA)
- 1.5 Identifies constraints on potential engineering solutions

Unit of Competency 2 - Engineering Planning and Design

Elements:

- 2.1 Interprets and scopes design requirements
- 2.2 Prepares concept proposal and seeks advice on latest technology
- 2.3 Implements planning and design process

- 2.4 Reviews the design to achieve acceptance
- 2.5 Prepares and maintains documentation during the design process (PE and ET), maintains documentation during the design process (EA)
- 2.6 Reviews design outcomes in operation

Unit of Competency 3 - Self Management in the Engineering Workplace

Elements:

- 3.1 Manages self
- 3.2 Works effectively with the team
- 3.3 Manages information
- 3.4 Manages work priorities and resources
- 3.5 Facilitates and capitalises on change and innovation
- 3.6 Establishes and maintains business relationships with client (PE)customer (ET and EA) / stakeholder / supplier / regulator.

Further details of the core competencies, including the related performance criteria, are shown in the self-assessment charts.

4. Generic attributes:

In addition to the specified generic core competencies, a member of the engineering team in Australia is expected to display certain generic attributes in his or her application of the core competencies in the workplace.

Attributes are not so much concerned with what you do but how you do it. The generic attributes are concerned with the work quality, the level of communication, problem solving, the approach to the work, the exercise of professional and ethical responsibilities, and an awareness of social, cultural, global, environmental and sustainability issues. A full description of these attributes is presented in the self-assessment charts for each occupational category. If you decide to proceed with a formal assessment you should note that your CDR will be assessed for the presence of these attributes in the demonstration of your core competencies.

5. Using the self-assessment charts:

Self-assessment charts for the occupational categories of Professional Engineer, Engineering Technologist and Engineering Associate respectively are shown in Section E.

Select the chart corresponding to the occupational category in which you are seeking recognition.

Use the chart to make a self-assessment of your competencies and attributes.

Carefully look at each of the three core competencies, their respective elements and the specified performance criteria.

If you feel that you have successfully applied these competencies in your work practice then make notes in the comments column as to when, where (eg: the work site), and how you applied these competencies.

Now do the same for the attribute chart corresponding to your occupational category.

(Note: these charts are for your personal use only. DO NOT submit these with your formal application for assessment).

6. Drawing a conclusion about whether to proceed:

If you can demonstrate that you have successfully applied all of the specified competencies you should now compile your Competency Demonstration Report (CDR).

For the assessment of your CDR you are required to pay a non-refundable fee of AUD \$375.00.

Note: If you have completed the self-assessment and cannot demonstrate all of the competencies it is recommended that you do not proceed with the preparation of your CDR.

Instead you should take steps to develop the necessary competencies. You can do this by organising your professional work, or by undertaking professional development programs and/or further study so that you acquire those competencies. When you feel that you have acquired the competencies at the required level of performance you should undertake another self-assessment to decide whether to proceed with a formal assessment.

Section C

Compiling a Competency Demonstration Report (CDR)

1. Introduction:

This section deals with the compilation of a Competency Demonstration Report (CDR) describing your engineering workplace practice.

Do not proceed with this section unless you have completed the self-assessment in Section B and believe that you have applied all of the relevant competency elements in your engineering workplace practice and can demonstrate that such application was undertaken personally by you.

The purpose of the CDR is to demonstrate:

- how you have applied your engineering knowledge, skills and attributes in the workplace since your graduation and:
- that such application meets the competencies and attributes equivalent to those of a member of the engineering team in the relevant occupational category in Australia.

You should note that the CDR must be all your own work.

You must carefully follow the instructions provided in preparing your CDR. You should realise that you are entering into a final assessment.

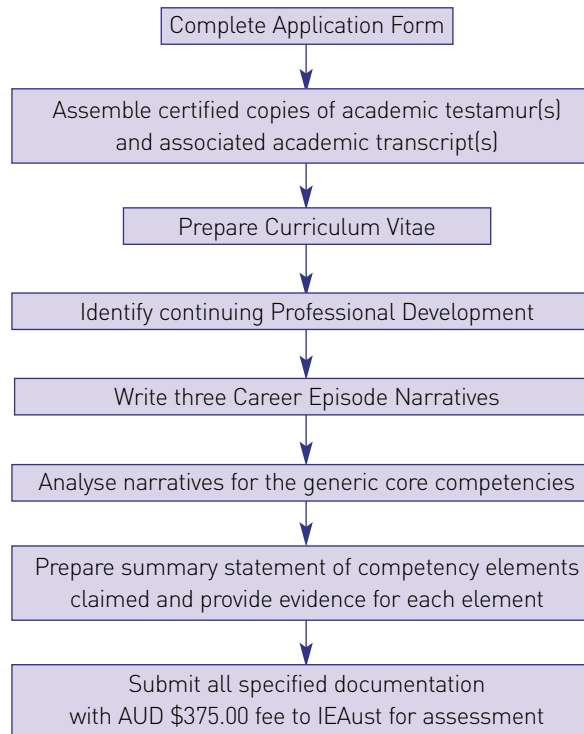
The major assessable features of the CDR are your narratives written in English of three career episodes and a summary statement of the competency elements you have claimed.

Your CDR will be assessed against the competency standards for the occupational category you have specified. If the competencies you have demonstrated are at a different (lower) occupational category level you will be notified in your assessment result. The Institution will not assess your competencies against an occupational category higher than the one you have specified.

A submitted CDR which is incomplete when submitted or which does not meet the stated requirements will not be assessed.

2. Steps in preparing a CDR:

The flow chart below shows the steps you need to take in preparing your CDR:



3. Components of the CDR:

You must first complete the CDR Application Form in Section F.

3.1 Cover Page

Your Competency Demonstration Report must have a cover page with a standard passport size photo, your full name together with your sworn declaration (shown below).

Declaration:

The following declaration must be signed and presented on the cover page:

'All statements of fact in this report are true and correct and I have made claims of acquired competencies in good faith. The report is my own work and is a true representation of my personal competence in written English. I confirm that I understand that members of the engineering team in Australia are required to display a commitment to exercising professional and ethical responsibility in all aspects of their work'.

Printed Name: _____

Signature: _____

Date: _____

3.2 Certified copies of qualifications and academic record(s)

You must provide certified true copies of your original degree testamur and any other subsequent engineering qualifications together with their associated academic transcripts. For each qualification you must provide a certified copy of the academic testamur and the academic transcript (list of subjects studied and results obtained). Where qualifications are not in the English language you must provide copies of both the original language document and a certified translation. The name and contact details of the translator must be provided on the English language version.

Certification of documents:

Each photocopied page of an original document, including certified translations must be signed by an authorised person who certifies that it is a true copy of the original. The signature must be accompanied by the **printed name, status, and contact details** of the authorised person. In cases where an official stamp is available this stamp must also be shown. Photocopies of previously certified documents will not be accepted.

Persons authorised to certify copies of documents:

The following classes of persons are authorised to certify documents:

- a current member of the Institution of Engineers, Australia other than at the grade of Student. The membership number must be shown.
- staff member of the Institution of Engineers, Australia
- an officer of an Australian Overseas Diplomatic Post
- a Notary Public or Commissioner for Declarations authorised in the country of application
- Solicitors, Barristers or Judges authorised in Australia or in the country of application
- Justices of the Peace

In all the above cases the name and contact details of the person certifying the copy must be clearly evident.

Documentation which has not been properly certified will not be considered. Your assessment will be delayed pending receipt of properly certified documentation.

3.3 Curriculum Vitae (CV)

To gain a full perspective of your engineering workplace practice, the IEAust requires a summary statement of your employment history from graduation to date.

For each workplace provide:

- organisation name and location including contact details where possible
- dates and duration of employment
- title of position occupied by you
- your defined role (provide a duty statement where available) and/or a brief description of your activities

Your CV should be no more than three A4 pages.

3.4 Identification of Continuing Professional Development

A brief summary of the Continuing Professional Development (CPD) you have undertaken during the three years preceding your application for assessment must be included in your CDR. This CPD may take the form of:

- short courses you have attended;
- formal post-graduate study;
- conferences at which you have delivered papers or attended.

This should be no more than one A4 page.

3.5 International English Language Test Result

You must provide a certified copy of your International English Language Testing System (IELTS) assessment result. To demonstrate competent English you must score at least 6 out of 9 for all four components of the test (speaking, reading, listening and writing).

3.6 Narratives describing three career episodes

You are required to present a narrative on each of three separate career episodes. A career episode is a documented component of your engineering work experience which captures a particular period or distinct aspect of your professional engineering work. It may be:

- a project you have worked on or are currently working on;
- a specific position that you occupied or currently occupy;
- a particular problem that you were required to solve as part of your job.

Each narrative must be in your own words (a minimum of 1000 words for each narrative) and must be written in English.

The narrative, being written in your own words, will also provide evidence to the assessor of your communication skills.

Career Episode Narratives must be written in the first person singular clearly indicating your own personal role in the work described.

The narrative should be written in a spontaneous way and not be artificially constructed around the competencies specified in the charts.

Each narrative should emphasise any problems identified and any particular problem solving techniques used by you. The purpose of this is to assess the nature of the contribution which you may have made to the engineering project or task - particularly if that contribution was of a novel nature or critical to the implementation of the task/project. Please note that it is not sufficient to merely describe work in which you were involved. Your own role in the work must be clearly described by you, and be identifiable in the assessment. You must number each paragraph in each of your career episodes.

Each narrative should follow the format shown below:

a) Introduction

This introduces the reader to the narrative and should include such things as:

- the chronology - the dates and duration of this career episode;
- the geographical location of the worksite;
- the name of your employing organisation;
- the title of the position occupied by you.

This section would be about 50 words.

b) Background

This sets the scene and provides the context in which you were working. It should include such things as:

- the nature of the overall engineering project;
- the objectives of the project;
- the nature of your particular work area;
- a chart of the organisational structure highlighting your position;
- a statement of your duties (provide an official duty statement where available);

This section would be about 200 - 500 words.

c) Personal Workplace Activity

This is the body of the narrative and the key assessable component. In this section you must describe in detail the actual work performed by you. It is not sufficient to describe the work performed by a team or group - your own role must be clearly identified. Remember it is your personal engineering competencies that are being assessed.

This section should include such things as:

- technical details of the work;
- how you applied your engineering knowledge and skills;
- the tasks delegated to you and how you went about accomplishing them;
- any particular technical difficulties/problems you encountered and how you solved them;
- strategies devised by you including any original or creative design work;
- how you worked with other team members.

This section would be about 500 - 1000 words.

d) Summary

This section sums up your impressions of the work and your role in it. It should include such things as:

- your view of the overall project;
- how the project fared in meeting the goals/requirements;
- how your personal role contributed to the project.

This section would be about 50 - 100 words.

3.7 Verification of Career Episodes

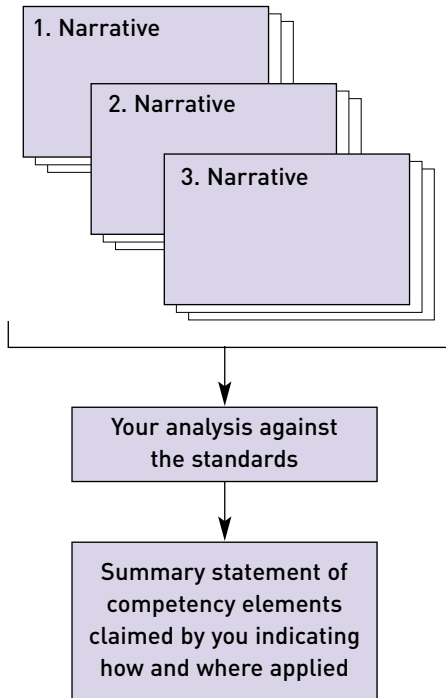
The submitted CDR must be all your own work. This is necessary in order to properly assess your competencies.

Remember to present and sign the declaration on the cover page of your CDR. (see 3.1)

3.8 Your analysis of the narratives and summary of competencies claimed

Complete the three narratives then analyse them for the presence of the specified competencies and their associated elements. In this analysis you must specify which elements of each competency you believe you have demonstrated.

The process is represented schematically below:



The summary statement must be presented in the form of a table identifying each competency element claimed, and indicating how and where you applied them. The numbering of the paragraphs in each career episode will allow you to construct the summary statement table by identifying the exact location in the narrative where evidence for the particular competency element can be found. eg paragraph 4 in Career Episode 2 would be CE2.4.

The required format for the matrix is shown below:

Summary Statement of Competencies Claimed		
Competency element	How and where demonstrated	Paragraph reference in Career Episode
eg PC1.4	A brief description of how achievement of the element is demonstrated and where (the site/situation) the element was applied by you.	Identify relevant paragraph(s) where application of the element is demonstrated eg CE2.4, CE1.6, CE3.11

4. Assessment of the CDR:

Your CDR will be assessed to determine the presence of the core competencies for the relevant occupational category in the engineering team.

If it is found that the competencies you have demonstrated meet the national generic core competency standards in Australia you will be notified in writing specifying the occupational category in which you have been recognised.

If it is found that your competencies do not meet the national standards you will be notified in writing indicating those competencies which have not been fully demonstrated.

The Institution's competency assessment process is holistic. Applicants who have not demonstrated the competencies at their first attempt should take particular steps through continuing professional development and additional targeted workplace practice to develop competencies which have been shown to be lacking or not strongly developed.

The Institution considers that such competency formation would take at least 12 months. Thus a new CDR may be considered by the Institution in not less than 12 months time from the date the results of the previous submission were sent to you. A new application will be required.

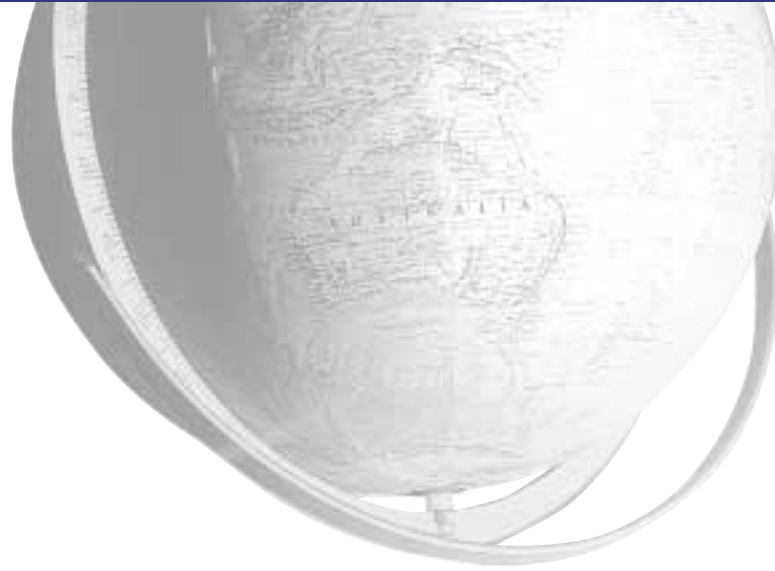
5. The Review Process

You may seek a review **only** on the grounds that the assessment process has been improperly applied.

Requests for a review **must** be in writing from the original applicant and sent to:

**Overseas Qualifications Assessment Review
Education and Membership
The Institution of Engineers, Australia
11 National Circuit
BARTON ACT 2600
AUSTRALIA**

The request for a review must **be accompanied by a AUD \$200.00 review fee.**



Section D: Checklist and Dispatch

Section D

Checklist and Dispatch

1. Checklist:

Before you dispatch your CDR you should use this checklist to ensure that you have completed all the necessary steps and provided all the required documents.

- Completed Application Form
- Certified true copies of academic testamur(s)
- Certified true copies of academic transcript(s)
- Certified evidence of registration under the relevant licensing authority in the country in which you are practising, where applicable
- Curriculum vitae
- Continuing Professional Development
- CDR Cover Page with full name, Passport style photo and signed declaration
- Three career episode narratives
- Your analysis of the narratives and summary statement of the competency elements you have claimed
- Certified copy of your English language test (IELTS) assessment result.
- Lodgement fee

Please note that all submitted material becomes the property of IEAust.

2. Fee payment and dispatch:

A lodgement fee of AUD \$375.00 must accompany your CDR.

This fee is not refundable and is subject to change.

Your completed Application Form, CDR, and assessment fee should be sent direct to:

Overseas Qualifications Assessment
Education and Membership
The Institution of Engineers, Australia
11 National Circuit
BARTON ACT 2600
AUSTRALIA

**Note: CDR assessments take approximately 10 weeks from the date of receipt.
Please DO NOT contact the IEAust within that time frame.
Contact will cause delays to all applicants.**



Section E: Self-assessment Charts

Professional Engineer	17
Engineering Technologist	21
Engineering Associate	25

Professional Engineer Core Competencies and Attributes Self-assessment Chart

UNIT PC1: ENGINEERING PRACTICE		Descriptor: This Unit requires Professional Engineers to provide evidence which demonstrates their professional approach to a specific area of engineering practice.	
Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
PC1.1 Presents and develops a professional image	<ul style="list-style-type: none"> a. Practises in a field of engineering, in accordance with the code of ethics, as a significant part of normal work duties b. Demonstrates use of appropriate engineering techniques and tools c. Produces outcomes that require innovative thought and intellectual rigour d. Publishes the outcomes of innovation in reports or professional papers e. Achieves recognition for engineering expertise from colleagues and clients f. Identifies opportunities to solve problems through applying engineering knowledge g. Demonstrates an awareness of environmental / community / political issues that would benefit from an engineering input 	YES NO	
PC1.2 Pursues continuing professional development	<ul style="list-style-type: none"> a. Reviews own strengths and determines areas for development b. Plans for further professional development c. Undertakes engineering professional development activities d. Improves non-engineering knowledge and skills to assist in achieving engineering outcomes. 	YES NO	
PC1.3 Integrates engineering with other professional input	<ul style="list-style-type: none"> a. Interacts with appropriate professionals and specialists to achieve agreed outcomes and develop broader knowledge b. Seeks a range of information sources to develop and strengthen present engineering focus c. Challenges current practices to identify opportunities for improvement through a multi disciplined, inter-cultural approach 	YES NO	
PC1.4 Develops innovative engineering solutions	<ul style="list-style-type: none"> a. Identifies and proposes options to achieve innovative solutions b. Produces new concepts / design / solutions / methods c. Demonstrates the achievement of improvements in processes and outcomes d. Applies quality principles to the development of solutions e. Proposes means of testing, measuring and evaluating solutions f. Develops and applies new engineering practices on a regular basis 	YES NO	
PC1.5 Identifies constraints on potential engineering solutions	<ul style="list-style-type: none"> a. Identifies the interrelationship of social, physical, environmental, political, financial and cultural issues with the proposed engineering solutions b. Identifies professional risks, statutory responsibilities and liabilities c. Implements Occupational Health and Safety and other statutory requirements d. Identifies hazards and consequent risks, and initiates appropriate safety and disaster management measures e. Identifies long term environmental and sustainability issues associated with engineering activities 	YES NO	

UNIT PC2: ENGINEERING PLANNING AND DESIGN

Descriptor: This Unit requires Professional Engineers to take a lead in the interpretation of requirements, apply engineering principles, conceptualise options and apply creativity to development of plans and designs that meet client's requirements.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
<p>PC2.1 Interprets and scopes design requirements</p>	<ul style="list-style-type: none"> a. Negotiates and interprets the client's requirements b. Brings to the client's attention the implications for sustainability, and option for an improved environmental outcome c. Documents the requirements, negotiates, and obtains agreement on acceptance criteria d. Analyses client requirements for the design criteria to ensure that all appropriate specifications are included in the design requirements e. Reviews the design requirements by considering the impact on the plan / design of all development and implementation factors, including constraints and risks f. Selects and applies engineering standards and design specifications to write functional specifications which meet the requirements g. Defines and agrees the acceptance criteria with the client 	<p>YES NO</p>	
<p>PC2.2 Prepares concept proposal and seeks advice on latest technology</p>	<ul style="list-style-type: none"> a. Applies innovative approaches to the development of possible design concepts, responding to imperatives such as sustainability b. Investigates and analyses the possible design concepts to achieve the design requirements c. Seeks advice from appropriate personnel and sources where the concept proposal has non standard engineering requirements d. Collaborates with the client to adapt the plan / design brief/concept to improve outcomes and overcome possible problems e. Advises the client of the likely impacts on the community f. Seeks advice on latest technologies 	<p>YES NO</p>	
<p>PC2.3 Implements planning and design process</p>	<ul style="list-style-type: none"> a. Arranges design tasks to meet the agreed outcomes and cost structure b. Analyses and selects resources / processes / systems to develop the plan or design c. Develops and checks the design solution using the engineering specification d. Creates (when appropriate) a demonstration model of the design e. Establishes documentation management process 	<p>YES NO</p>	
<p>PC2.4 Reviews the design to achieve acceptance</p>	<ul style="list-style-type: none"> a. Reviews the design to ensure that user's requirements are met b. Informs the user of the likely impact on the user's lifestyle c. Incorporates corrections and makes improvements to the design ensuring social responsibilities, such as sustainability are met d. Reviews the design with the client to gain documented acceptance 	<p>YES NO</p>	
<p>PC2.5 Prepares and maintains documentation during the design process</p>	<ul style="list-style-type: none"> a. Ensures that the supporting documentation required to implement the design is accurate, concise, complete and clear b. Ensures that the designed item is identified by agreed design documentation / records c. Applies the agreed documentation control process when making changes to the design d. Ensures that the documentation for the design remains accurate and current during the design development 	<p>YES NO</p>	

UNIT PC2: ENGINEERING PLANNING AND DESIGN (CONTINUED)

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
<p>PC2.6 Reviews design outcomes in operation</p>	<ul style="list-style-type: none"> a. Develops periodic test schedules to monitor performance and enable others to take any corrective action necessary b. Seeks feedback from the commissioning process to facilitate corrective actions or improvements c. Evaluates the performance of the design outcome in the user's environment using appropriate tools d. Evaluates community reaction to the design outcome 	<p>YES NO</p>	

UNIT PC3: SELF MANAGEMENT IN THE ENGINEERING WORKPLACE

Descriptor: This Unit requires the Professional Engineer to perform work ethically and competently, making judgements about work priorities and information requirements to achieve effective working relationships and engineering outcomes.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
<p>PC3.1 Manages self</p>	<ul style="list-style-type: none"> a. Manages own time and own processes b. Exercises initiative in the workplace c. Completes tasks in a competent and timely manner d. Demonstrates professional ethics as the opportunity occurs e. Copes with change 	<p>YES NO</p>	
<p>PC3.2 Works effectively with the team</p>	<ul style="list-style-type: none"> a. Communicates effectively with others b. Recognises the value of cultural diversity and applies appropriate workplace practices for a viable workplace ecology c. Develops and maintains trust and confidence of colleagues, clients and suppliers through competent performance d. Seeks and values input from internal and external sources to enhance communication e. Mentors others in specific areas of engineering focus f. Builds and maintains network relationships that value and sustain a team ethic 	<p>YES NO</p>	
<p>PC3.3 Manages information</p>	<ul style="list-style-type: none"> a. Locates and reviews relevant information b. Applies relevant legislation, statutory requirements, and standards c. Manages information relating to insurances, indemnities, and commercial instruments d. Documents processes and outcomes e. Analyses information 	<p>YES NO</p>	
<p>PC3.4 Manages work priorities and resources</p>	<ul style="list-style-type: none"> a. Prioritises competing demands to achieve personal, team and the organisation's goals and objectives b. Prepares, monitors and reviews work plans, programs and budgets c. Plans resource use to achieve profit / productivity / sustainability / environmental impact minimisation targets 	<p>YES NO</p>	

**UNIT PC3: SELF MANAGEMENT IN
THE ENGINEERING WORKPLACE**
(CONTINUED)

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
PC3.5 Facilitates and capitalises on change and innovation	<ul style="list-style-type: none"> a. Initiates opportunities to introduce change b. Works with others to introduce change c. Develops creative and flexible approaches and solutions d. Manages emerging challenges and opportunities e. Manages in a manner to advance sustainability 	YES NO	
PC3.6 Establishes and maintains business relationships with clients / stakeholder / supplier / regulator	<ul style="list-style-type: none"> a. Identifies client's needs b. Works in collaborative relationships with clients / suppliers in the planning and implementation of the project c. Demonstrates commercial awareness d. Manages the procurement process e. Negotiates to ensure that available capability meets requirements f. Provides regular and complete progress reports 	YES NO	

**GENERAL ATTRIBUTES
PROFESSIONAL ENGINEER**

Attribute	Achieved	Your Comments
ability to apply knowledge of science and engineering fundamentals	YES NO	
ability to communicate effectively not only with members of the engineering team but also with clients, customers, stakeholders, suppliers, regulators and the community at large	YES NO	
ability to undertake problem identification, formulation and solution through the development of new and innovative engineering practices	YES NO	
ability to utilise a whole systems approach to design and operational performance	YES NO	
ability to function effectively as an individual and in multi disciplinary and multicultural teams with the capacity to be a team leader or manager as well as an effective team member	YES NO	
understanding and application of social, cultural, global, environmental and business responsibilities (including an understanding of entrepreneurship and the process of innovation) and the need to employ principles of sustainable development	YES NO	
understanding of and commitment to professional and ethical responsibilities	YES NO	
a capacity to undertake lifelong learning	YES NO	

Engineering Technologist

Core Competencies and Attributes

Self-assessment Chart

UNIT TC1: ENGINEERING PRACTICE		Descriptor: This Unit requires Engineering Technologists to apply a professional approach to a specific area of engineering practice.	
Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
TC1.1 Presents and develops a professional image	a. Practises in a field of engineering technology in accordance with the code of ethics, as a significant part of normal work duties b. Demonstrates use of appropriate engineering technology techniques and tools c. Produces outcomes that require innovative thought and intellectual rigour d. Publishes the outcomes in reports or professional papers e. Achieves recognition for engineering technology expertise from colleagues and clients f. Identifies opportunities to solve problems through applying engineering knowledge and the latest technology g. Demonstrates an awareness of environmental / community / political issues that would benefit from an engineering input	YES NO	
TC1.2 Pursues continuing professional development	a. Reviews own strengths and determines areas for development b. Plans for further professional development c. Undertakes engineering technology professional development activities d. Improves non engineering knowledge and skills to assist in achieving engineering outcomes	YES NO	
TC1.3 Integrates engineering with other professional input	a. Interacts with appropriate professionals and specialists to achieve agreed outcomes and develop broader knowledge b. Seeks a range of information sources to develop and strengthen present engineering focus c. Challenges current practices to identify opportunities for improvement through a multi disciplined and inter-cultural approach	YES NO	
TC1.4 Develops Solutions to Technological Problems	a. Identifies the need to modify established technological practices b. Applies new engineering technologies on a regular basis c. Presents optional solutions to technological problems d. Proposes modification to existing equipment, processes, systems, and practices to achieve optimal solutions and designs e. Demonstrates the achievement of improvements in processes and outcomes f. Applies quality principles to the development of solutions g. Proposes means of testing, measuring and evaluating solutions	YES NO	
TC1.5 Identifies constraints on potential engineering solutions	a. Identifies the interrelationship of social, physical, environmental, political, financial and cultural issues with the proposed engineering technological solutions b. Identifies professional risks, statutory responsibilities and liabilities c. Implements Occupational Health and Safety and other statutory requirements d. Identifies hazards and consequent risks, and initiates appropriate safety and disaster management measures e. Identifies long term environmental and sustainability issues associated with engineering technology activities	YES NO	

UNIT TC2: ENGINEERING PLANNING AND DESIGN

Descriptor: This Unit requires Engineering Technologists to take a lead in interpreting requirements, applying engineering principles, conceptualising options and applying creativity to plans and designs which meet the requirements of the user.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
TC2.1 Interprets and scopes <i>design</i> requirements	<ul style="list-style-type: none"> a. Interprets the client's requirements b. Brings to the client's attention the implications for sustainability, and options for an improved environmental outcome c. Documents the requirements and obtains agreement on acceptance criteria d. Analyses client requirements for the design criteria to ensure that all appropriate specifications are included in the design requirements e. Reviews the design requirements by considering the impact on the plan / design of all development and implementation factors, including constraints and risks f. Selects and applies engineering standards and design specifications to write functional specifications which meet the requirements g. Defines and agrees the acceptance criteria with the client 	YES NO	
TC2.2 Prepares concept proposal and seeks advice on latest technology	<ul style="list-style-type: none"> a. Applies innovative approaches to the development of possible design concepts, responding to imperatives such as sustainability b. Investigates and analyses the possible design concepts, utilising the latest technology, to achieve requirements c. Seeks advice from appropriate personnel where the concept proposal has non standard engineering requirements d. Collaborates with the client to adapt the plan / design brief/concept to improve outcomes and overcome possible problems e. Advises the client of the likely impacts on the community 	YES NO	
TC2.3 Implements planning and <i>design</i> process	<ul style="list-style-type: none"> a. Arranges design tasks to meet the agreed outcomes and cost structure b. Analyses and selects resources / processes / systems to develop the plan or design c. Develops and checks the design solution using the engineering specification d. Creates (when appropriate) a practical demonstration model of the design e. Establishes a process of documentation management 	YES NO	
TC2.4 Reviews the <i>design</i> to achieve acceptance	<ul style="list-style-type: none"> a. Reviews the design to ensure that user's requirements are met b. Informs the user of the likely impact on the user's lifestyle c. Incorporates corrections and makes improvements to the design ensuring social responsibilities, such as sustainability are met d. Reviews the design with the client to gain documented acceptance 	YES NO	
TC2.5 Prepares and maintains documentation during the <i>design</i> process	<ul style="list-style-type: none"> a. Ensures that the supporting documentation required to implement the design is accurate, concise, complete and clear b. Ensures that the designed item is identified by agreed design documentation / records c. Applies the agreed documentation control process when making changes to the design d. Ensures that the documentation for the design remains accurate and current during the design development 	YES NO	
TC2.6 Reviews <i>design</i> outcomes in operation	<ul style="list-style-type: none"> a. Develops periodic test schedules to monitor performance and enable others to take any corrective action necessary b. Seeks feedback from the commissioning process to facilitate corrective actions or improvements c. Evaluates the performance of the design outcome in the user's environment using appropriate tools d. Evaluates community reaction to the design outcome 	YES NO	

UNIT TC3: SELF MANAGEMENT IN THE ENGINEERING WORKFORCE

Descriptor: This Unit requires the Engineering Technologist to perform work ethically and competently, making judgements about work priorities and information requirements to achieve effective working relationships and engineering outcomes.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
TC3.1 Manages self	<ul style="list-style-type: none"> a. Manages own time and own processes b. Exercises initiative in the workplace c. Completes tasks in a competent and timely manner d. Demonstrates professional ethics as the opportunity occurs e. Copes with change 	YES NO	
TC3.2 Works effectively with the team	<ul style="list-style-type: none"> a. Communicates effectively with others b. Recognises the value of cultural diversity and applies appropriate workplace practices for a viable workplace ecology c. Develops and maintains trust and confidence of colleagues, clients and suppliers through competent performance d. Seeks and values input from internal and external sources to enhance communication e. Mentors others in specific areas of engineering focus f. Builds and maintains network relationships that value and sustain a team ethic 	YES NO	
TC3.3 Manages information	<ul style="list-style-type: none"> a. Locates and reviews relevant information b. Applies relevant legislation, statutory requirements, and standards c. Manages information relating to insurances, indemnities, and commercial instruments d. Documents processes and outcomes e. Analyses information 	YES NO	
TC3.4 Manages work priorities and resources	<ul style="list-style-type: none"> a. Prioritizes competing demands to achieve personal, team and the organisation's goals and objectives b. Prepares, monitors and reviews work plans, programs and budgets c. Plans resource use to achieve profit / productivity / sustainability / environmental impact minimisation targets 	YES NO	
TC3.5 Facilitates and capitalizes on change and innovation	<ul style="list-style-type: none"> a. Initiates opportunities to introduce change b. Works with others to introduce change c. Develops creative and flexible approaches and solutions d. Manages emerging challenges and opportunities e. Manages in a manner to advance sustainability 	YES NO	
TC3.6 Establishes & maintains business relationships with customer / stakeholder / supplier / regulator	<ul style="list-style-type: none"> a. Identifies client's needs b. Works in collaborative relationships with clients / suppliers in the planning and implementation of the project c. Demonstrates commercial awareness d. Manages the procurement process e. Negotiates to ensure that available capability meets requirements f. Provides regular and complete progress reports 	YES NO	

**GENERAL ATTRIBUTES
ENGINEER TECHNOLOGIST**

Attribute	Achieved	Your Comments
ability to apply knowledge of science and engineering fundamentals	YES NO	
ability to communicate effectively not only with members of the engineering team but also with customers, regulators, suppliers and the community at large	YES NO	
ability to undertake problem identification, formulation and solution through the adaptation of standard engineering practices and procedures	YES NO	
ability to utilise a systems approach to design and operational performance while modifying and/or adapting existing practice	YES NO	
ability to function effectively as an individual and in multi disciplinary and multicultural teams with the capacity to be a team leader as well as an effective team member	YES NO	
understanding of social, cultural, global, environmental and business responsibilities (including an understanding of entrepreneurship and the process of innovation) and the need for principles of sustainable development	YES NO	
understanding of and commitment to professional and ethical responsibilities	YES NO	
a capacity to undertake lifelong learning	YES NO	

Engineering Associate Core Competencies and Attributes Self-assessment Chart

UNIT OC1: ENGINEERING PRACTICE		Descriptor: This Unit requires Engineering Associates to apply a professional approach to a specific area of engineering practice.	
Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
AC1.1 Presents and develops a professional image	<ul style="list-style-type: none"> a. Practises in a field of engineering, in accordance with the code of ethics, as a significant part of normal work duties b. Demonstrates use of appropriate engineering techniques and tools c. Produces outcomes that require accurate application of techniques d. Achieves recognition for engineering expertise from colleagues and clients e. Identifies opportunities to solve problems through applying engineering knowledge f. Demonstrates an awareness of environmental/ community / political issues that would benefit from an engineering input 	YES NO	
AC1.2 Pursues continuing professional development	<ul style="list-style-type: none"> a. Reviews own strengths and determines areas for development b. Plans for further professional development c. Undertakes engineering professional development activities d. Improves non engineering knowledge and skills to assist in achieving engineering outcomes 	YES NO	
AC1.3 Integrates engineering with other professional input	<ul style="list-style-type: none"> a. Interacts with appropriate professionals and specialists to achieve agreed outcomes and develop broader knowledge b. Seeks a range of information sources to develop and strengthen present engineering focus 	YES NO	
AC1.4 Tests engineering options	<ul style="list-style-type: none"> a. Reviews processes and activities to identify variations required b. Presents measures to indicate the risks and opportunities in varying the process c. Implements agreed variations to the engineering process d. Calibrates equipment and processes to minimise variation e. Measures outcomes to demonstrate the effect of agreed variations to the process f. Proposes methods to gain optimal outcomes from engineering improvements 	YES NO	
AC1.5 Identifies constraints on potential engineering solutions	<ul style="list-style-type: none"> a. Identifies the interrelationship of social, physical, environmental, political, financial and cultural issues with the proposed engineering solutions b. Identifies professional risks, statutory responsibilities and liabilities c. Implements Occupational Health and Safety and other statutory requirements d. Identifies hazards and consequent risks, and initiates appropriate safety and disaster management measures Identifies long term environmental and sustainability issues associated with engineering activities 	YES NO	

UNIT OC2: ENGINEERING PLANNING AND DESIGN

Descriptor: This Unit requires Engineering Associates to interpret requirements, apply engineering principles, conceptualise options and apply creativity to plans and designs which meet the requirements of the user.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
<p>AC2.1 Interprets and scopes design requirements</p>	<ul style="list-style-type: none"> a. Interprets the client's requirements b. Brings to the client's attention the implications for sustainability, and options for an improved environmental outcome c. Documents the requirements negotiates and obtains agreement on acceptance criteria d. Ensure that all appropriate specifications are included in the design requirements e. Reviews the design requirements by considering the impact on the plan / design of all development and implementation factors, including constraints and risks f. Applies engineering standards and design specifications to write functional specifications which meet the requirements g. Defines and agrees the acceptance criteria with the client 	<p>YES NO</p>	
<p>AC2.2 Prepares concept proposal and seeks advice on latest technology</p>	<ul style="list-style-type: none"> a. Applies innovative approaches to the development of possible design concepts, responding to imperatives such as sustainability b. Investigates and analyses the possible design concepts to achieve the design requirements c. Seeks advice from appropriate personnel or sources where the concept proposal has non standard engineering requirements d. Collaborates with the client to adapt the plan / design brief/concept to improve outcomes and overcome possible problems e. Advises the client of the likely impacts on the community 	<p>YES NO</p>	
<p>AC2.3 Implements planning and design process</p>	<ul style="list-style-type: none"> a. Arranges design tasks to meet the agreed outcomes and cost structure b. Analyses and selects resources / processes to develop the plan or design c. Develops and checks the design solution using the engineering specification d. Creates (when appropriate) a demonstration model of the design e. Establishes documentation management process 	<p>YES NO</p>	
<p>AC2.4 Reviews the design to achieve acceptance</p>	<ul style="list-style-type: none"> a. Reviews the design to ensure that user's requirements are met b. Informs the user of the likely impact on the user's lifestyle c. Incorporates corrections and makes improvements to the design ensuring social responsibilities, such as sustainability are met d. Reviews the design with the client to gain documented acceptance 	<p>YES NO</p>	
<p>AC2.5 Maintains documentation during the design process</p>	<ul style="list-style-type: none"> a. Completes required documentation on design implementation ensuring that it is accurate, concise, complete and clear b. Applies the agreed documentation control process when making recommended changes to the design c. Ensures that the documentation for the design remains accurate and current during the development of the design 	<p>YES NO</p>	
<p>AC2.6 Reviews design outcomes in operation</p>	<ul style="list-style-type: none"> a. Develops periodic test schedules to monitor performance and enable others to take any corrective action if necessary b. Seeks feedback from the commissioning process to facilitate corrective actions or improvements c. Evaluates the performance of the design outcome in the user's environment using appropriate tools d. Evaluates community reaction to the design outcome 	<p>YES NO</p>	

UNIT OC3: SELF MANAGEMENT IN THE ENGINEERING WORKPLACE

Descriptor: This Unit requires the Engineering Associate to perform work ethically and competently, making judgements about work priorities and information requirements to achieve effective working relationships and engineering outcomes.

Element	Performance Criteria	Achieved	Your Comments (eg notes on when, where and how achieved)
AC3.1 Manages self	<ul style="list-style-type: none"> a. Manages own time and own processes b. Exercises initiative in the workplace c. Completes tasks in a competent and timely manner d. Demonstrates professional ethics as the opportunity occurs e. Copes with change 	YES NO	
AC3.2 Works effectively with the team	<ul style="list-style-type: none"> a. Communicates effectively with others b. Recognises the value of cultural diversity and applies appropriate workplace practices for a viable work ecology c. Develops and maintains trust and confidence of colleagues, clients and suppliers through competent performance d. Seeks and values input from internal and external sources to enhance communication e. Mentors others in specific areas of engineering focus f. Builds and maintains network relationships that value and sustain a team ethic 	YES NO	
AC3.3 Manages information	<ul style="list-style-type: none"> a. Locates and reviews relevant information b. Applies relevant legislation, statutory requirements, and standards c. Manages information relating to insurances, indemnities, and commercial instruments d. Documents processes and outcomes e. Analyses information 	YES NO	
AC3.4 Manages work priorities and resources	<ul style="list-style-type: none"> a. Prioritises competing demands to achieve personal, team and the organisation's goals and objectives b. Prepares, monitors and reviews work plans, programs, and budgets c. Plans resource use to achieve profit / productivity / sustainability / environmental impact minimisation targets 	YES NO	
AC3.5 Facilitates and capitalises on change and innovation	<ul style="list-style-type: none"> a. Initiates opportunities to introduce change b. Works with others to introduce change c. Develops creative and flexible approaches and solutions d. Manages emerging challenges and opportunities e. Manages in a manner to advance sustainability 	YES NO	
AC3.6 Establishes & maintains business relationships with customer / stakeholder / supplier / regulator	<ul style="list-style-type: none"> a. Identifies customer's needs b. Works in collaborative relationships with customers / suppliers in the planning and implementation of the project c. Demonstrates commercial awareness d. Manages the procurement process e. Negotiates to ensure that available capability meets requirements f. Provides regular and complete progress reports 	YES NO	

**GENERAL ATTRIBUTES
ENGINEERING ASSOCIATE**

Attribute	Achieved	Your Comments
ability to apply knowledge of basic science and engineering fundamentals.	YES NO	
ability to communicate effectively not only with other members of the engineering team but also with customers, and suppliers.	YES NO	
ability to undertake problem identification, formulation and solution while working within standard engineering practices and procedures	YES NO	
ability to focus on particular elements of the system and to improve their design and operational performance	YES NO	
ability to function effectively as an individual and in multi disciplinary and multicultural teams	YES NO	
awareness of social, cultural, global, environmental and business issues and the need for principles of sustainable development	YES NO	
understanding of and commitment to professional and ethical responsibilities	YES NO	
a capacity to undertake lifelong learning	YES NO	

Application for Assessment of Competency Demonstration Report

Please affix a passport size photograph here

OFFICE USE ONLY

CID									
-----	--	--	--	--	--	--	--	--	--

Personal Details

(Please use block letters) (Please tick the appropriate boxes below)

Title: Prof Dr Mr Mrs Ms Other _____

Family Name or Surname: _____

Given Names (in full): _____

Date of Birth:/...../..... Sex: M F

Postal Address: _____ City: _____ Postcode: _____

Country: _____

Phone: () _____ Fax: () _____ E-mail: _____

Your field of Engineering: _____

Method of Payment (Please tick the appropriate boxes below)

Note: Any payment from outside Australia must be in favour of the Institution of Engineers, Australia, by a Bank Draft drawn in Australian Dollars on a bank operating in Australia (excluding Habib Finance, Arab Bank and Hatton National Bank) or by International Credit Card/Money Order. **This fee is not refundable.**

- Bank Draft of AUD \$375.00 drawn on an Australian Bank Cheque
 International Money Order in Australian dollars Credit Card (see below)

Note: If you are an Australian resident, you will be required to pay 10% GST from 1 July 2000. For Australian residents, the fee from 1 July 2000 including 10% GST will be AUD\$412.50.

Credit Card Details

Please charge my Credit Card (tick one)

- Bankcard (Australian only) Visa Mastercard Diners American Express

Credit card No:

Card Holder's Name: _____ Expiry Date:/...../.....

Amount: \$ _____ Signature: _____ Date:/...../.....

Applicant's Checklist

- Your completed Competency Demonstration Report Curriculum Vitae
 Declaration of Authenticity Continuing Professional Development
 Personal details and a copy of your degree certificate and academic transcript Fee of AUD \$375.00 for Assessment of Competency Demonstration Report
 Letter of authority for person or agent to act on applicant's behalf (where applicable)

Mail to: Overseas Qualifications Assessment, Education and Membership, The Institution of Engineers, Australia, 11 National Circuit, BARTON ACT 2600 AUSTRALIA.

Application for Assessment of Washington Accord Qualifications in Professional Engineering

Please affix a
passport size
photograph here

OFFICE USE ONLY

CID									
-----	--	--	--	--	--	--	--	--	--

Personal Details

(Please use block letters) (Please tick the appropriate boxes below)

Title: Prof Dr Mr Mrs Ms Other _____

Family Name: _____

Given Name: _____

Date of Birth: _____ Sex: M F

Postal Address: _____ City: _____ Postcode: _____

Country: _____

Phone: () _____ Fax: () _____ E-mail: _____

Title of Formal Degree/Diploma or Certificates
for first and any subsequent qualifications: _____

Name of Country(ies) and University(ies) where Formal Degree/Diploma or Certificate for first and subsequent
qualification(s) were obtained: _____

Date of Award: _____

Your field of engineering: _____

Compulsory Documentation

You must provide certified copies of the original of the following documents:

- Certified copy of Formal Degree/Diploma or Certificate for first and any subsequent qualification(s).
- Academic transcript (ie list of subjects studied with results shown).
- Brief Curriculum Vitae.

Method of Payment (Please tick the appropriate boxes below)

An assessment fee of AUD\$75.00 must be paid at the time of lodgement of this form. **This fee is not refundable.**

Note: If you are an Australian resident, you will be required to pay 10% GST from 1 July 2000. For Australian residents, the fee from 1 July 2000 including 10% GST will be AUD\$82.50.

- Bank Draft in Australian Dollars drawn on an Australian Bank
- Cheque
- International Money Order in Australian dollars
- Credit Card (see below)

Credit Card Details

Please charge my Credit Card (tick one)

- Bankcard (Australian only)
- Visa
- Mastercard
- Diners
- American Express

Credit card No:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name on credit card: _____ Expiry Date:/...../.....

Amount: \$ _____ Signature: _____ Date:/...../.....

**Mail to: Overseas Qualifications Assessment, Education and Membership, The Institution of Engineers,
Australia, 11 National Circuit, BARTON ACT 2600 AUSTRALIA.**



The
Institution
of Engineers,
Australia