

**MALTBY MIDDLE SCHOOL**

**2005-2006**

**BANDBOOK**

**Music and Rhythm  
find their way into  
the Secret places  
of the Soul**

**Plato**

**There is Music  
wherever there is  
Harmony, Order, or  
Proportion**

**Browne**

<http://listen.to/maltbybands>

## THE BANDBOOK

We all march to the beat of a different drummer...but in our band the drummers all march to the same beat!

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## MALTBY MIDDLE SCHOOL BANDS

August, 2005

Dear Maltby Band Students and Parents,

Welcome to the 2005-2006 school year! Another summer has passed and while it seemed shorter than most, we are ready for another outstanding year of band and music making here at Maltby Middle School. I hope this letter finds you and your family equally as excited about the prospects for the coming year!

Each year we continue the long and storied tradition of the Maltby Band Program. This year's students will have many opportunities to add to that tradition and write new chapters as well. As with any successful program we also rely on our parents to make certain that we can achieve to our highest potential. Parent involvement is essential to our success and there will be many opportunities for parental involvement this year. Look for the first of those to come up very soon!

This document is the **BANDBOOK**. In the Bandbook you will find the pertinent details concerning your involvement in this fine program. This Bandbook is required reading regardless of how many years you have had children involved in the Maltby Bands. While the changes from last year are few, it is always helpful to review previous information (and you are responsible for this information). Please file this document for review throughout the school year as this Bandbook will provide you with answers to many questions throughout the year. As always, please address additional questions to us at school.

Also included in this Bandbook is a complete listing of the student performances that have been set at this time. This has changed since last spring due to the parameters of the school year calendar that was not public at the end of the school year. Please mark your calendars **NOW** for these events and let me know immediately of any potential conflicts. Information distributed by Maltby, the school system etc. is occasionally incorrect. The enclosed calendar is the official listing of concert information and should be used when conflicting information is presented. While everyone hopes to not have to alter this schedule, any necessary date changes will be sent home to you, through your child, as soon as they are made.

On a personal note, this school year will present some additional challenges for me as well as our students. In the endless process of budget cuts we have been going through my teaching schedule consists of 4 hours at Maltby and 1 hour at Scranton. While 5 hours is the usual load for a teacher, this schedule will force me to travel to Scranton during my planning period. That will mean that the planning period published by Maltby is not accurate in reality and I will be using after school time to try to prep between the two buildings and two programs. Your patience will be appreciated when trying to track me down as the school year progresses.

Once again, welcome to the new school year I hope you are looking forward to your child's outstanding musical achievements as much as I am.

Sincerely Yours,

Michael K. Osborn, Director  
Maltby Middle School Bands  
299-3600 ext. 33690

**MALTBY MIDDLE SCHOOL**  
**6th GRADE LAB BAND**

COURSE DESCRIPTION:

Instrumental music for the beginning student: No previous experience is required for this course. Students will: (1) Learn the basic fundamentals of beginning instrumental music; (2) study basic music theory and notation; (3) develop a self discipline for study; (4) perform public concerts; (5) develop individual and group responsibilities; (6) foster a desire for continued musical experiences.

COURSE REQUIREMENT:

Students must: (1) provide an instrument; (2) participate responsively in daily classroom activities; (3) demonstrate appropriate classroom behavior; (4) complete all assignments and practice sheets as given; (5) **attend ALL performances.**

HOMEWORK:

Students should practice at home a minimum of 2-3 hours per week. Students will be responsible for periodic assignments to be completed outside of class, including weekly practice sheets.

GRADING POLICY:

The grade will be determined by a combination of daily behavior and work in class, practice sheets as assigned, homework, quizzes, and attendance at performances.

FEEDBACK TO STUDENTS:

Through daily listening by the instructors, the student will constantly receive oral evaluations.

MAKEUP WORK:

Extensive absences will require extra practice time.

EXTRA HELP:

Additional help through private lessons or individual tutoring may be arranged by the directors.

EXTRA CREDIT:

May be obtained by performing solos or other chamber ensembles on pre-arranged dates or by attending concerts of other instrumental groups of a higher ability level. Likewise, musicals and other musical performances may be used. Check with the instructors for final approval of any extra credit opportunity.

SPECIAL MATERIALS:

1. Instrument and accessories (oil, grease, reeds, etc.)
2. Workbook (obtained with instrument) and pencil.

**MALTBY MIDDLE SCHOOL**  
**7th and 8th Grade Bands**

COURSE DESCRIPTION:

This course is open to students who have had one or more years experience playing a band instrument. Students will: (1) learn the basic fundamentals of beginning instrumental music; (2) foster a desire for continued musical experiences; (3) acquire an appreciation for many types and styles of music; (4) participate in music making both as an individual and as a member of an ensemble; (5) learn that emotional expression as a part of normal healthy living can be enhanced by music; (6) become acquainted with the history of music form, the design of music, the symbolism of the musical score, tonal and other characteristics of musical instruments, the combination of instruments, and the role of various composers in several historical periods.

COURSE REQUIREMENT:

Students must have an instrument provided by themselves or arranged for through the band directors. Students must provide **completely black** slacks or skirt, **completely black** shoes, **completely black** socks or hose, and a white tuxedo shirt (shirt available for purchase through the directors). **Students MUST attend ALL Band Performances.**

HOMEWORK:

Students should practice at home a minimum of two (2) hours per week. Students will be responsible for out of class assignments (including practice sheets) as given.

GRADING POLICY:

See grade contract.

FEEDBACK TO STUDENTS:

Through daily listening by the instructors, the student will constantly receive oral evaluations.

MAKEUP WORK:

Extensive absences will require extra practice time.

EXTRA HELP:

Additional help is available through private lessons arranged by the instructors, and individual help after school may be arranged.

EXTRA CREDIT:

See grade contract.

SPECIAL MATERIALS:

1. Instrument and uniform parts (see course requirements).

## GRADE CONTRACT 7th and 8th Grade Bands

Your grade in band will be based on the following criteria. As a performing ensemble attendance at concerts is essential to our success.

### Grade of "A"

1. Attend all performances unless excused at least two weeks prior. Emergency excuses will be accepted at the discretion of the directors.
2. Satisfactorily play the assigned scales (see below), and complete all assignments as assigned by the director.
3. Demonstrate excellent playing skills and responsible behavior.\*
4. Extra activity, or private lesson report.

### Grade of "B"

Numbers 1 - 3 above.

### Grade of "C"

Numbers 1 - 2 above.

### Scales (Concert Pitch)\*\*

First Card Marking

### 7th Grade

F, B flat, E flat

### 8th Grade

C, F, B flat,  
E flat, g minor

Second Card Marking

C, A flat, B flat 2 octaves  
(clarinets only)

G, A flat, c minor

Third Card Marking

G, g minor

Chromatic (2 octaves)  
D flat, f minor

Fourth Card Marking

Chromatic, 1 of  
above (director's  
choice)

Any 2 of the above  
(director's choice)

### EXTRA ACTIVITIES:

- A. Attend a concert (high school level or above)
- B. Solo and Ensemble (2nd marking period)
- C. Perform for the band (or other group, such as church)
- D. Report on a classical music special on TV (PBS)
- E. Help sort and file music
- F. Other approved activity

\* Because of the nature of this class, misbehavior in class will negatively affect a student's grade as well as their citizenship mark.

\*\* Scales will be performed using the eighth note pattern, tongued on the way up and slurred on the way down. Percussion must perform scales demonstrating proper two handed stickings. **Rudiments may also be assigned.**

## UNIFORM INFORMATION

Please read the following information carefully. 8th grade jackets and ties and 7th grade vests and ties will be issued after the agreement sheet (included in this book) has been completed and returned. 7th and 8th grade students must also pay the required uniform maintenance fee (see below) before a uniform can be issued. Once a uniform has been assigned, you are responsible for it until it is returned in the Spring.

The performance dress code is as follows:

### **8th Grade Band**

Orange Maltby Band Jacket  
Black dress pants/slacks/skirt (**no jeans**)  
White tuxedo shirt  
Black socks (with pants)  
Black hose (with skirt)  
Black Shoes (**all black, no tennis shoes**)  
Black bow tie

### **7th Grade Band**

Black Maltby Band Vest  
Black dress pants/slacks/skirt (**no jeans**)  
White tuxedo shirt  
Black socks (with pants)  
Black hose (with skirt)  
Black shoes (**all black, no tennis shoes**)  
Black and orange bow tie

### **6th Grade Band**

Dress pants/slacks/skirt  
Dress shirt/blouse  
Socks  
Dress shoes (**no tennis shoes**)  
Long tie, or ribbon

When our bands appear in public at concerts or festivals, they should represent Maltby well by their appearance as well as by their musicianship. Our appearance depends on each student looking his or her best. Therefore, students must be in **complete** uniform at every public performance unless otherwise noted. Students not conforming with the dress code **completely** may not be allowed to perform at that performance unless the situation can be remedied. It is essential that all jackets and vests stay clean and pressed. Jackets and vests must be dry cleaned only.

A \$3.00 uniform cleaning fee will be required of all 7th & 8th grade band students. This fee will be due upon the return of the band contract found at the back of this book. This money will be used to professionally clean the jackets and vests during the summer so that they can be re-issued clean in the fall.

We will do our best to issue uniforms that fit, however, in some cases alterations may be necessary. Please be careful when adjusting the sleeves of the jackets so as not to leave permanent marks. If you do shorten sleeves, make sure they are let down again prior to returning the jacket in the Spring. Jackets and vests will be collected immediately following the final concert of the school year. Please plan to remain after the concert until your child's uniform has been returned or you will forfeit your cleaning fee. Thank you for your understanding and support. I am sure we all want to be proud of the appearance of our Maltby Bands each time they perform.

## CHALLENGES (7TH AND 8TH GRADES)

The procedure for challenging the person one chair ahead in your section is as follows:

### **Setting up the Challenge:**

The challenger must completely fill out the challenge form, get it signed by the challengee, and turn it into the appropriate box. Challenge slips without the appropriate signature will not be accepted. Likewise if the challengee refuses to sign the slip they forfeit their chair to the challenger immediately. Challenges will be posted on the calendar on a first come first serve basis.

- Challenges will occur no less than one week after the form was turned in.
- No challenge involving a change of part may occur within two weeks of a performance.
- No challenge may occur within one week of a performance.
- **Challenges will occur before or after school as arranged through a director.**
- **Challenges will occur during the daily class time, at the director's discretion .**

### **Each Challenge Will Consist of:**

1. A selection chosen by the challenger. This selection must be noted on the form.
  - This selection should be a piece of music, page from a method book, or other materials worked on in class. The directors will determine sections to be played.
  - If the challenge is between players on different parts, the higher part should be used by both players.
2. A second selection will be chosen by the directors at the time of the challenge.
3. Scales and sight reading may also be used as selected by the directors.

### **Judging Criteria:**

1. Accuracy
  - Are the notes and rhythms correct?
  - If mistakes are made were they made with confidence to show a slip in concentration? Or, were they made timidly as if to show a lack of preparation?
  - Did the performer stop when a mistake was made or did that person continue on in a professional manner?
2. Musicality
  - Does the performer exhibit a good sense of understanding of style, tempo, and phrasing?
  - Does the performer demonstrate good use of the marked dynamics and articulations?
3. Technique
  - Does the performer demonstrate good tone, posture, and good hand/finger position?

### **Other Notes:**

- Challenges can be performed in such a manner as to hide the identity of the performers.
- Results of the challenges will be posted as soon as they are ready.
- All of these rules must be followed carefully. Challenges not following all guidelines will not be heard.
- Following a challenge, the winner of the challenge has the right to sign up immediately for a challenge with the person seated one chair ahead of him/her. The other participant must wait at least a week from the challenge date before filing an additional challenge for the person seated ahead of him/her.

## CONCERT PROCEDURE

During the warm-up period, prior to the actual concert, it is important for each individual to assume their position at the proper time as roll will be taken punctually. Late arrival for the concert warm-up will result in an “unexcused tardy” being marked in the grade book. This mark will be taken into consideration when determining the concert portion of the student’s final grade. **Late arrival is inexcusable, therefore, car pooling is highly recommended in cases where on time arrival may be a problem.**

A typical format for an evening concert (7:30 start time) will be as follows:

- 6:45 - Roll call (group 1 as arranged)
- 6:50 - Warm-up (scales, tuning, etc.)
- 7:00 - Roll call (group 2 as arranged)
- 7:05 - Warm-up
- 7:22 - Group 2 dismissed in single file to audience seating
- 7:25 - Group 1 dismissed to concert set up (students remain standing)
- 7:28 - First chair clarinet seats band and gives final tuning note
- 7:29 - Conductor enters (band rises)
- 7:30 - Concert begins

During the performance, as well as while other groups are performing, it is important that each member act appropriately. This means no waving, talking, giggling, or any other behavior unbecoming a fine band. Remember that whether at Maltby or at another performance facility, the behavior of each member in the presence of others is very important. It is this behavior that can influence peoples’ opinion, not only of the Maltby Bands but of the Brighton Schools as well. Consistently, we at Maltby have been proud of the performance on the performance stage. It is also important that we are equally as proud of our students when off stage.

Please note that after a band performs, it is common courtesy to stay and listen to the remainder of the concert. Students will not be dismissed until the concert has concluded and all equipment is returned to its proper place.

## CONCERT ETIQUETTE

Being an good audience member, whether a student or parent, requires certain behaviors. These behaviors are called concert etiquette. It is inappropriate for audience members to talk, yell, scream, wave, get up and walk around or allow children to run around in the back of the performance facility during the performance. These things are extremely distracting to the performers. It is also considered to be inconsiderate and rude to leave a performance before it is completed. If you must leave during a concert, you should only leave or enter the facility between songs or during the break between ensembles. Please remember that all of the performers have put a lot of effort into each performance and they deserve to have an audience who is focused on supporting those efforts. We expect professional behavior from our band students, they have the right to expect the same from their audience.

## CONCERTS

Each scheduled performance is the culminating evaluation experience of the student's participation in band. In this sense, each concert serves as an end of unit evaluation. It is safe to say that concerts are the equivalent in importance to an exam in another class. Therefore **attendance at ALL performances is required.** The dates of each performance are provided to you in this document at the beginning of each school year. This is done to allow you ample time to clear schedules and make other arrangements when possible. All efforts made to clear individual calendars are greatly appreciated, as schedule changes made by the directors affect the school district calendar. This affects not only the many band families involved but every family in the school district as well.

Aside from the obvious excused absences caused by illness or family emergency, there is also a Brighton Band Department policy regarding the excuseability of absences. This policy is standard in the area of the performing arts such as choir, dance, and drama, as well as other performance activities such as athletics.

This policy states:

1. School, curricular events take priority over extra curricular events (Band concerts are a required component of a class and are therefore curricular; **dance recitals or rehearsals are not**).
2. Performance always takes priority over rehearsals (including dress rehearsals) as rehearsals, although inconvenient, can always be made up, a performance cannot.

We do our best to accommodate students whose schedules fall in conflict with extra rehearsals or activities scheduled by us. **It is our hope that other sponsors, directors, and coaches would be equally as accommodating.** In the event that an advisor does not abide by the policy stated above, please do not place the student in the middle of the misunderstanding; place the adult responsible in contact with us directly.

## BAND RULES

1. Follow all school rules, and obey director(s) at all times.
2. No gum, candy, food or drink in the bandroom.
3. A director on the podium or raising a hand is the signal for immediate quiet.
4. No horseplay or other athletic activities allowed in the bandroom at any time.
5. Only percussionists may play percussion instruments at any time.
6. Trips to the bathroom must be made during the passing time between classes. Students must be in their seats ready to play three minutes after the start of class. Once class has begun all students must remain in their seats for the duration of the class period.
7. Warm up at a mezzo-forte level or lower.
8. Absolutely no homework for other classes is to be done during band. All books and homework should be left in the students locker or on the side of the classroom. No books or cases should be in the set up at any time. All other books will be confiscated by the directors and returned to the classroom teacher involved.
9. Students must have:
  - a. Their instrument (**missing instrument will result in the loss of a chair**)
  - b. Music
  - c. #2 pencil
  - d. #1 attitudeThe absence of any of the above will result in an "0" for the day.
10. If a student is in class, but unable to participate due to health reasons, the student should finger along so as not to fall farther behind.
11. Minor instrument repair and/or accessories (reeds, oil etc.) will be handled before or after school. Class time will not be used for these purposes. These services are more readily available at Schafer's.
12. Students with instruments in the shop should get a loaner instrument, or borrow one from someone. If no instrument is available the student should follow along in their music. (see rule #9)
13. Students must present a repair receipt to a director when the instrument returns from the shop in order to not have the time they were without an instrument count against their grade.
14. Students must not pack up until verbally instructed to do so by a director.
15. All cases in the instrument room must have a nametag and be in their assigned space. Instruments left on the floor (unless assigned) will be removed by the director.

## **INSTRUMENT STORAGE**

The school does provide storage areas for certain large instruments. These areas are used by over 200 students a day and therefore cannot be 100% secure. Brighton Area Schools does not accept any responsibility for instruments that are damaged, lost, or stolen while in the storage room. You are asked to do everything possible to safeguard your investment. It is for this reason as well as for space concerns that we require smaller instruments (flutes, clarinets, oboes) to be stored in student lockers.

## **SCHOOL OWNED INSTRUMENTS**

Maltby does have a limited supply of larger, more expensive instruments. These instruments are used by students at no cost other than that of a mouthpiece and repairs necessitated by careless neglect or deliberate abuse. These instruments are signed out each year in the Fall and are the responsibility of the student(s) until they are returned in the Spring.

## **PERCUSSION INSTRUMENTS**

Many items of percussion equipment are supplied by the school. In the event this equipment is damaged due to improper use or deliberate abuse, repair costs will be charged to the responsible student(s). Use of personal equipment may be required, including a personal supply of mallets.

## **MUSIC FOLDERS**

Music folders and the music contained in them take the place of a text book in a band class. Music must be kept in these folders for its protection and to prevent loss. School performance folders should not leave the bandroom except for performances. Alternate folders are available upon request. Loss or damage of music or folder will result in a fine to cover replacement costs.

## **TAG DAY/SCHOLARSHIPS**

Every year in early May, the Brighton Instrumental Music Department raises scholarship money for band students through an activity called Tag Day. Any band student wishing to be eligible for any scholarship must participate in Tag Day. During Tag Day students are simply stationed at key locations in the Brighton area by a band parent. While dressed in concert uniform, they will collect donations during a two hour shift, and then be picked up by a band parent. Central headquarters is the Brighton High School Bandroom. In the past scholarships have been approximately \$120. These scholarships are to be used to defray the costs of private lessons or Summer music camp.

To receive any scholarship students must participate in Tag Day and apply to the directors. Scholarship will be awarded based on musicianship, attitude, and financial need. Camp scholarships will be made available at the end of the school year. Lesson scholarships will be made available following notification by the student's private instructor. Scholarship applications will be available after "Tag Day" with scholarship recipients being announced at the Spring Spectacular Concert.

### **FESTIVAL (7th and 8th Grade)**

The Michigan School Band and Orchestra Association (M.S.B.O.A.) sponsors a music festival each year, usually on a **Saturday** in March. Any school whose music director is an active member of M.S.B.O.A. may participate for a nominal fee. The purpose of this festival is to evaluate and then rate bands and orchestras from the state of Michigan. Needless to say, this will be one of our band's most important performances of the year. **This is a REQUIRED performance.**

District Festivals are usually held at a school within an hour bus ride of Brighton. Specific information, such as location, dates, times, number of chaperones needed, etc. will be forthcoming as we approach festival time.

Bands receiving a "I" (superior) rating are eligible to participate at the state level festival which is held in early May.

### **SOLO AND ENSEMBLE (7th and 8th)**

Like Festival, Solo and Ensemble is sponsored by the M.S.B.O.A. and will occur during early December and sometimes early April. Unlike festival, students participate not as a band, but in small ensembles (2-6 players) or as a soloist with piano accompaniment. Students will be evaluated by a professional adjudicator, so it is important that the students are well prepared. Private lessons for Solo and Ensemble participants are highly recommended and may be required in some cases. Also, as a means of preparation, a Pre-Solo and Ensemble Recital will be scheduled. This event will usually occur a week or two prior to the event. Please check the enclosed calendar for further details.

Students are limited to two or three events (depending on the nature of their events) which are accompanied by a small entry fee. These fees help to pay for the event as well as cover the expense of any medals received by the participants. A soloist must also have a piano accompanist unless otherwise dictated by the music. More details will be provided prior to the registration deadline.

\*\* Because of the special nature of these events, extra rehearsals will be necessary. Please be prepared for at least two extra rehearsals before District Festival and Solo and Ensemble.

## **BRIGHTON BAND BOOSTERS**

The Brighton Band Boosters Organization is a group of volunteers who are vital to the success of each of the Brighton Bands. They provide assistance both through volunteering at band events as well as through financial contributions which enhance the educational opportunities for each of the students that comprise the Brighton Area Schools Band Program. Most notably at Maltby the Band Boosters were instrumental in allowing the Seventh Grade Band to receive their most recent uniforms, and helping to host past District and State Festivals. The Band Boosters also maintain the Maltby Band Fund that contains any fundraising money collected by our bands. They sponsor Tag Day which provides many scholarships for Maltby Band Students and a fund-raiser to help defray the cost of marching band camp for Eighth Grade Students continuing on to be in that group in high school. As a family with a student enrolled in a Brighton Band, you are automatically a member of this group. It is our hope that as a middle school band parent you take an active role in this organization. Band Booster Meetings occur on the first Monday of each month during the school year at 7:30 in the high school band room. The first meeting this year is Monday, September 13<sup>th</sup>.

## CALENDAR OF EVENTS

The following is the band calendar for the school year. While these dates are subject to change, please plan for these dates and mark them on your calendar now. You will be notified of any changes as they occur. Please remember, excuses for performance absences must be turned in two weeks prior to the performance. Also note that final approval of an excuse is at the discretion of the director. Unexcused absences will significantly lower the student's grade.

Sept.	15	Rental Night	6	Scranton Gym	7:00 p.m.
Sept.	23	Solo and Ensemble Registration Deadline	TBA	-	-
Oct.	20	Fall Concert	7, 8	Gym	7:30 p.m.
Nov.	3	1st Concert	6	Gym	7:00 p.m.
Nov.	14 & Nov. 17	Pre Solo and Ensemble Recital	7, 8	Cafe	6:30 p.m.
Dec.	3	Solo and Ensemble	7, 8	TBA	All day
Dec.	8	Winter Concert	7, 8	BCPA*	7:30 p.m.
Feb.	2	2nd Concert	6	Gym	7:00 p.m.
Feb.	23	Pre Festival Concert	7, 8	BCPA	7:00 p.m.
Mar.	10 or 11	District Festival	7, 8	TBA	All Day
Apr.	6	Spring Concert	6, Jazz	Gym	7:00 p.m.
April	28 or 29				
May	5 or 6	State Festival	TBA	TBA	All Day
May	5 & 6	Tag Day**	6, 7, 8	HS Bandroom	TBA
May	19	8th Grade Band Event**	8	TBA	All Day
May	24	School Open House	TBA	Cafe	5:00 p.m.
May	25	Spring Spectacular Concert	6, 7, 8	BCPA	7:00 p.m.
TBA		BHS Marching Band Camp Mtg.	8 #	HS Old Gym	7:30 p.m.

\* Brighton Center for the Performing Arts

\*\* Dates may change depending on event specifications

# Only for those 8th grade students planning to participate in marching band at the high school

## MALTBY BAND CONTRACT

As a parent, you are responsible for many of your child's actions. This is also true in the Maltby Band Program. Having your signature together with your child's signature below demonstrates that both you and your child have read this information and understand the expectations involved in being a part of the Maltby Middle School Band family.

Your signature below acknowledges:

1. You have read the Bandbook and understand the rules and expectations of the Maltby Band Program.
2. You have read the uniform contract and understand your responsibility concerning the maintenance and use thereof.
3. You have read the concert schedule and understand your responsibilities regarding it (**including required performances**).
4. **Seventh & Eighth Grade Only:** You have attached a check for \$3.00 for the uniform cleaning fee. (checks payable to *Brighton Band Boosters*)

Please fill out the following information and return it to the bandroom by **September 7, 2005**.

_____	_____
Student's Name	Type of Instrument**
_____	_____
Parent's Full Name	Brand of Instrument**
_____	_____
Address	Instrument Serial Number**
_____	_____
City and Zip	Homeroom/Advisory Teacher
_____	_____
Home Phone    Office Phone	Grade
_____	_____
Parent's E-Mail Address (optional)	Cubicle Number*
_____	_____
Parent's Signature	Music Slot Number*
_____	
Student's Signature	

\* If applicable

\*\* **Sixth Grade Band Students** should turn in their contract without this information (Students will be able to access this form to add this information after rental night.)