



EXPERIENCE

Freelance Graphic Designer from ~2001

ASA Computers

Excel Communication Inc. Dallas ~2000-2001

Independent Representative (Self-Employed)
Sale of Communication Services
Made a turn-over of over 600% on my investment

Jackson Hewitt Tax Services Ft. Lauderdale, FL ~2000-2001

Tax Preparer
Prepared approximately 200 tax returns this tax seasons
Competent in various tax preparation techniques
Assisted Supervisor with office supervision

YMCA of St. Andrew ~1995 - 1998

Supervisor
Combined supervision of approximately 150 staff
Personnel duties included: Train staff in practical, social and psychological people management Completed various supervisory tasks including program planning, report creation, defusing problematic situation, hiring, firing and others

3JR Jamaica Defense Force (Army) ~1997

Computer Clerk
Data Entry
Filing
Office Procedures

EDUCATION

Broward Community College From August ~2001-2004

Graphic Design Technology 
A.S degree

Cambridge University (sixth form) ~1997-1999

A and O level passes: equivalent to an Associate degree
Accounting/Business Major

Florida Atlantic University July ~2000 and 2001

2 Certified courses in Micro-business

Caribbean Examination Council (CXC) ~1995-1997

Achieved passes in eight business and non-business subjects

COMPUTER SKILL

Competency in Windows and Mac operating systems; Microsoft Office Suite; Microsoft Works; Dreamweaver; Photoshop; Illustrator; Quark, Sound Forge, iMovie and others.

See web address for references and mini-portfolio

P.O BOX 100291 ~ Ft. Lauderdale, Florida ~ 33313 ~ U.S.A
Phone: 954-850-2071 ~ Email: contact@McQuickDesigns.com ~ Web: www.McQuickDesigns.com



OTHER SKILLS

General

Typing

Certified lay counselor

YMCA CIT TRAINING: - includes program planning, communication, delegation, mediation, conflict resolution, co-ordination, and other tactical managerial skills.

School

President and International delegate of the key club of Kingston College

Student council and class co-coordinator

Prefect

Debate Team (Key Club)

Detention Coordinator

Sports

Senior Team high school basketball captain

Member of the national under 17 basketball team

Member of the Blazing Panthers and Running Rebels basketball club

Cultural

1-year service in the cadet corp.

Drama club P.R.O and Props Master

Two time Co-host of a 2 hour radio broadcast, Roots FM

Active Church Member from 1998

Author and Minister

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