Circle K International

International/District New Member Add Form

3636 Woodview Trace
Indianapolis, IN 46268 USA
317/875-8755 e-mail: cki@kiwanis.org
www.circlek.org

INSTRUCTIONS:

- Use this form for reporting new members only.
- Use this form only if your club has paid dues previously during the year.
- If your club has not yet paid dues for any members, do not submit this form, but instead submit the International Dues Invoice and Membership Forms. If you don not have these, call the Circle K International Office at (800) KIWANIS and they will be sent to you. To ensure that Circle K International has correct address information for club presidents and faculty advisors, it is important to submit the International Dues Invoice and Membership Form first.
- Extra copies of the New Member Add Form can be requested from the Circle K International Office at (800) KIWANIS, or you can make photocopies of this blank form.
- The second line in both the International and district dues sections refers to pro-rated dues. This applies only to new members joining after April 15. Dues are pro-rated 50 percent for new members on this date.
- You must contact the Circle K District Administrator or the Circle K International Office to find out dues amounts for your district. Please do not forget your district dues obligation.
- Make all calculations, list all members and information requested, and submit this form with one check (inc. both District and International dues) to Circle K International. Be sure to send a copy of this form to the District.

Membership Breakdown

Gender: Males _____
Females _____

Year: Freshman Members _____
Sophomore Members _____
Junior Members _____
Senior Members _____
Graduate Student Members _____
(if applicable)

Membership Information - Club Name _____ Key # _____

Please include the following information for each member of your Circle K Club: name, graduation year, Male/Female (circle one), permanent mailing address, telephone number and e-mail address. ***Please attach additional sheets if necessary.***

1. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

2. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

3. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

4. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

5. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

6. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

7. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

8. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

9. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

10. Name _____
Graduation Year: _____ M F
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____

International Dues

_____ New members X $18.00 (US) = $ _____
_____ New members X $9.00 (US) = $ _____
For new members joining after April 15

_____ Total new members = $ _____

District Dues

_____ New members X $ _____ = $ _____
_____ New members X $ _____ = $ _____

_____ Total new members = $ _____

** Pay by check or money order. Do not mail cash. Include one copy of completed membership form with dues payment.*
Complete 3-part form and mail one copy to Circle K International at the address above with the dues check, one copy to the district official, and keep one copy for the club's files.