

ETHIOPIA

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Ethiopia.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Gift—Missionaries—Not For Resale"

VALUE: State honest value.

2. USED CLOTHING

Do not send.

NOTE: The missionaries cannot receive used clothing.

3. PRINTED MATTER

MARK: "Used—No Value—Not for Resale"

VALUE: State no value.

NOTE: Large envelopes and small boxes come through customs the best. Shoebox-size boxes arrive much quicker than large boxes.

Airmail takes 8-20 days and surface mail 6 months-3 years.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

GHANA

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services) in Kansas City, and designate as cash LINKS for (name of missionary) in Ghana.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Personal Gift For Missionary—Not For Resale"

VALUE: State honest value.

NOTE: Ghana imports food from many different nations, including the USA. Mailing food items is **not** helpful since almost every American item is available, although expensive.

2. USED CLOTHING

MARK: "Used Clothing —Not For Resale" No monetary value.

3. PRINTED MATTER

MARK: "Religious Literature—Not For Resale"

VALUE: State honest value.

NOTE: It is least expensive to use mailing bags (M-bags) for books and pamphlets. Children's Bible story quarterly and missionary reading books are appreciated. **Do not send** used greeting or other Sunday School lesson material.

Surface mail takes over 3 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

**2007-2008 Assembly Year
GREETING CARDS (new or used)**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
 2. **MARK PACKAGE:** "Free Educational School Supplies—Not for Resale"
 3. **VALUE:** None (If post office insists on a value, put 50¢)
 4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
 5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface/boat mail.
 6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
 7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your districts LINKS coordinator.
 8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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Roxanne Alexander

Ul. Studentska 3
Kiev
UKRAINE
04050

Any cards

John Watton

P O Box AN 7847
Accra, West Africa
GHANA

Christmas card Fronts ONLY

INDIA

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in India.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Gift—Not For Resale"

VALUE: State low value (1/3 or less of the actual price paid).

NOTE: Itemize contents on customs slip. Pack food items in extra-heavy cardboard boxes, and wrap canned food individually if packed with boxed goods. Pack boxed and packaged goods in plastic bags.

2. USED CLOTHING

MARK: "Used Clothing—Not For Resale"

VALUE: State low value (Used value or 1/3 or less of the wholesale price).

NOTE: Wash garments and value as used. If several parcels are sent from one society, each parcel should have a different return address.

3. PRINTED MATTER

MARK: "Printed Matter"

VALUE: State low value (1/3 or less of the actual price paid).

NOTE: Send parcels ONLY if requested by the missionary. DO NOT PUT "REV" OR "CHURCH OF THE NAZARENE" ON THE PARCEL ANYWHERE. Weight limit on all parcels is **22 pounds**. Do not insure parcels.

Airmail takes 2-5 weeks and surface mail 4-6 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

INDIA
Reynolds Memorial Hospital

Unofficial LINKS Mailing Instructions

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing.

1. **PERSONAL PARCELS (Send only what is requested on Unofficial LINKS lists.)** Unofficial lists can be found on the NMI Web site at <www.nazarenemissions.org/LINKS>.

MARK: "No Commercial Value—Used Material—Not for Resale—Unsolicited Gift"
(Be sure to itemize contents of box on customs slip.)

VALUE: As low as possible, 1/3 or less of the actual price paid.

2. **USED CLOTHING (Do not send.)**
3. **PRINTED MATTER (Send only what is requested.)**

MARK: "No Commercial Value—Used Material—Not for Resale—Unsolicited Gifts"
(Send in small amounts and only items in good condition.)

NOTE: Address packages to Reynolds Memorial Hospital, Attn: Mrs. Vandana Kinkar, Stores in Charge.
Rolled bandages, empty pill bottles with labels removed, and used literature are requested on the unofficial LINKS lists.
DO NOT send any medicines.

It is good to pack items in plastic bags.

Weight limit on all parcels is 22 pounds. Do not insure parcels. Expect delivery after 4-6 months.

IMPORTANT: Do not put "Rev." or "Church of the Nazarene" on the parcel anywhere.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

2007-2008 Assembly Year MEDICAL REQUESTS

INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
2. **MARK PACKAGE:** "Gift—Not for Resale"
3. **VALUE:** None
4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface mail.
6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district's LINKS coordinator.
8. **E-Mail** Provide an e-mail address for acknowledgment of package.

NOTE: Do **NOT** send any medications that have expired or **will expire within six months** of shipping date (government regulations).

Nazarene Hospital-Kudjip

Attn: Judy Bennett
Box 456
Mt. Hagen, WHP 281
PAPUA NEW GUINEA

Laboratory Supplies

- ◆Urine dipsticks
- ◆Microscope slides
- ◆Lancets
- ◆Vacutainer tube needles (with matched holder multisample in 24G & 23G)
- ◆Alcohol prep pads
- ◆Hemocult slides/developer

Medical Supplies

- ◆IV Cannulas (intracaths) esp. sizes 18, 20, 22, but also sizes 16, 24
- ◆IV solutions
- ◆IV tubing (all kinds i.e. pediatric, adult, blood giving sets)
- ◆tape (all medical kinds)
- ◆pediatric intraosseous needles
- ◆syringes, esp. 5cc and 10 cc
- ◆lubricating jelly
- ◆tongue blades
- ◆spinal needles (esp. 22G, 3 ½ inch)
- ◆bandaids
- ◆gloves, esp. sterile pairs, size 7-9 (urgently need size 9), large exam gloves
- ◆rolled bandages

Theater/Operating Room

- ◆Scissors: suture, Mayo, Metzenbaum
- ◆surgical drape material
- ◆surgery scrub brushes
- ◆gelfoam or surgical hemostatic agents
- ◆penrose drains
- ◆scalpel blades
- ◆suction drains (Jackson Pratt or Hemovac)
- ◆4X4 gauze
- ◆razors (in prep for surgery)

Theater/Operating Room continued

- ◆ hats, masks, shoe covers for surgery
- ◆ prep gauze or sponges or balls
- ◆ large fascia (dexon, vicryl, PDS, Maxon)
- ◆ suture, skin (nylon, silk etc.) chromic and plain, esp. larger sizes (0,00) shapes/sizes)
- ◆ skin staples
- ◆ spinal needles
- ◆ Iodine solution plus alcohol skin solutions
- ◆ spinal anesthetics
- ◆ hydrogen peroxide
- ◆ sterile gauze (all

Ob/Gyn/Urology

- ◆ vaginal specula
- ◆ amniotomy hooks
- ◆ ultrasound transmission gel
- ◆ urostomy bags
- ◆ colostomy bags
- ◆ catheter bags
- ◆ Pap smear slide holders
- ◆ fetal doppler
- ◆ cytobrush or cervical broom (Pap smear)

Orthopedic Supplies

- ◆ cervical collars
- ◆ clavicle splints
- ◆ armlings
- ◆ elastic bandages

Diagnostic Sets

- ◆ spinal needles
- ◆ thoracentesis trays
- ◆ liver biopsy sets
- ◆ bone marrow biopsy sets

Medicines

- ◆ Any and all antibiotics, esp. quinolones (Cipro, Floxin, etc.), macrolides (zithromax, etc.) and cephalosporins
- ◆ NSAIDs
- ◆ Ulcer Rx's, (Prilosec, Prevacid, Pepto Bismal, etc.)
- ◆ Spironolactone
- ◆ Estrogens/Provera (medroxyprogesterone)
- ◆ Cytotec

Generic name (Common Brand Name)

- ◆ acetaminophen (Tylenol, etc.)
- ◆ naproxen (Aleve)
- ◆ famotidine (Pepcid, Pepcid AC)
- ◆ ranitidine (Zantac, Peptic Relief)
- ◆ loperamide (Imodium AD, Loacap)
- ◆ lotrimazole (Lotrimin, Mycelex, Canesten)
- ◆ permethrin (Elimite, Acticin, Nix, Kwellada-P)
- ◆ pyrethrin+piperonyl butoxide (RID)
- ◆ hydrocortisone cream or ointment (Hytone)
- ◆ pseudoephedrine (Sudafed, many others)
- ◆ iron supplements, various (many brands)
- ◆ vaginal yeast products (many brands)
- ◆ guaifenesin+dextromethorphan (Robitussin DM, many others)
- ◆ acetaminophen, aspirin, caffeine (Excedrin Migraine)
- ◆ bismuth subsalicylate (Pepto Bismol-tabs or suspension)
- ◆ ibuprofen (Motrin IB, Advil)
- ◆ cimetidine (Tagamet)
- ◆ nizatidine (Axid, Acid AR)
- ◆ ketoconazole (Nizoral)
- ◆ miconazole (Monistat-Derm, Micatin)
- ◆ mycystatin (Mycostatin)
- ◆ tolnaftate (Tinactin)
- ◆ chlorpheniramine (Chlor-Trimeton)
- ◆ calcium, various formulations (many brands)
- ◆ clemastine (Tavist)
- ◆ diphenhydramine (Benadryl)

*empty pill bottles are not currently needed

**2007-2008 Assembly Year
MISCELLANEOUS REQUESTS**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
 2. **MARK PACKAGE:** "Gift-No Commercial Value-Not for Resale"
 3. **VALUE:** None (If post office insists on a value, put 50¢)
 4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
 5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface mail.
 6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
 7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district LINKS coordinator.
 8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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Nazarene Hospital-Kudjip

Attn: Judy Bennett
Box 456
Mt. Hagen, WHP 281
PAPUA NEW GUINEA

Dish cloths and towels, bath towels.
Twin or double sheets, pillow cases.

Nazarene College of Theology

Attn: Hugh or Evelyn Friberg
P. O. Box 121
Siteki L300
KINGDOM OF SWAZILAND

Hand towels (can be used); hotel soap

PAPUA NEW GUINEA (PNG)

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Papua New Guinea (PNG).

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Gift—Not for Resale"

VALUE: State value of parcels at 1/3 or 1/4 retail prices.

NOTE: Individually wrap each food item in a plastic bag, with a newspaper between for protection. Pack food items in separate parcels from soaps, lotions, or perfumed articles so that the "flavors" don't mix.

2. USED CLOTHING

MARK: "Used Clothing—Not for Profit"

VALUE: State value of parcels at 1/3 or 1/4 retail prices, maximum \$10.

NOTE: Slacks for men should not be larger than size 36. Dresses for women should not be larger than size 14.

3. PRINTED MATTER

MARK: "Printed Matter—For Educational Purposes"

VALUE: State value of parcels at 1/3 or 1/4 retail prices, maximum \$10.

NOTE: State if printed matter is used. **Do not send** used Sunday School material.

NOTE: Except for specific needs noted in most recent Unofficial LINKS lists, contact missionaries before sending parcels to find out the current needs. In case of a change in missionary's status (i.e. moving or on home assignment), please give an alternative name and/or address for delivery.

Airmail takes 10-14 days and surface mail 4-5 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

PHILIPPINES

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Philippines.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Personal Gift for Missionary—Not for Sale"

VALUE: State honest value.

NOTE: Individually wrap each food item in a plastic bag, with a newspaper between for protection. Please pack food items in separate parcels from soaps, lotions, or perfumed articles so that the "flavors" don't mix.

2. USED CLOTHING

MARK: "Personal Gift for Missionary—No Value—Not for Sale"

VALUE: State honest value.

NOTE: Single boxes of used clothing can be sent but large shipments are not permitted.

3. PRINTED MATTER

MARK: "Free Gift for Missionary—Not for Resale" (if individual books are sent)
"Religious Educational Materials" (if groups of books are sent)

VALUE: State honest value.

IMPORTANT NOTE: Use only sturdy cardboard containers. Double wrap the content of the box in plastic bags and tape securely to prevent loss of items in case the cardboard container breaks. Reinforce outside of package with strong packing tape. Most packages come damaged. Packages under 10 pounds are best.

Airmail takes 1-3 weeks and surface mail 3-4 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

**2007-2008 Assembly Year
PLASTIC PILL BOTTLE REQUESTS**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
2. **MARK PACKAGE:** "Empty Medicine Bottles—Not for Resale" unless otherwise noted.
3. **VALUE:** None (If post office insists on a value, put 50¢)
4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface mail.
6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district LINKS coordinator.
8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**

NOTE: (1) Labels do not have to be completely removed.
(2) Send only prescription-type bottles.

Nazarene College of Theology
Attention: Hugh or Evelyn Friberg
P.O. Box 121
Siteki L300
KINGDOM OF SWAZILAND

Mark packages: "Empty Medicine Bottles—Not for Resale"

Reynolds Memorial Hospital
Attn: Mrs. Vandana Kinkar
Stores in Charge
Reynolds Memorial Hospital
Washim - 444 505
Maharashtra
INDIA

Mark packages: "No Commercial Value—Not for Resale and Unsolicited Gift"

**2007-2008 Assembly Year
ROLLED BANDAGE REQUESTS**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
 2. **MARK PACKAGE:** "Rolled Bandages—Not for Resale" unless otherwise noted.
 3. **VALUE:** None (If post office insists on a value, put 50¢)
 4. **DUTY:** Send \$2.00 per package to Global Treasury Services for all countries.
 5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface/boat mail.
 6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
 7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district LINKS coordinator.
 8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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Kudjip Nazarene Hospital

Attn: Judy Bennett
P O Box 456
Mount Hagen, WHP 281
PAPUA NEW GUINEA

Mark packages: "Rolled Bandages—Not for Resale"

Reynolds Memorial Hospital

Attn: Mrs. Vandana Kinkar
Stores in Charge
Reynolds Memorial Hospital
Washim - 444 505
Maharashtra
INDIA

Mark packages: "No Commercial Value—
Not for Resale and Unsolicited Gift"

**2007-2008 Assembly Year
SAMPLE MEDICINE REQUESTS**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
2. **MARK PACKAGE:** "Free Educational School Supplies—Not for Resale"
3. **VALUE:** None (If post office insists on a value, put 50¢)
4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface/boat mail.
6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your districts LINKS coordinator.
8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**

NOTE: Do **NOT** send any medications that have expired or **will expire within six months** of shipping date (government regulations).

CIS NCM

Roxanne Alexander
Ul. Studentska #3
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Kudjip Nazarene Hospital

Attn: Judy Bennett
P O Box 456
Mount Hagen, WHP 281
PAPUA NEW GUINEA

See note on expiration dates.

Send medicines wrapped in used clothing, only 1 or 2 bottles per box. Customs form should not state medicine. Box should be no larger than a shoe box and no more than 10 pounds. See note above.

**2007-2008 Assembly Year
SCHOOL/OFFICE SUPPLIES REQUESTS**

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for updated instructions.
 2. **MARK PACKAGE:** "Free Educational School Supplies—Not for Resale"
 3. **VALUE:** None (If post office insists on a value, put 50¢)
 4. **DUTY:** Send \$2 per package to Global Treasury Services for all countries.
 5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface/boat mail.
 6. **FORMS:** Place a Parcel Form (X-13) in each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from <www.nazarenemissions.org> (Downloads), or ordered from NPH for *postage only*.
 7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your districts LINKS coordinator.
 8. **E-MAIL:** **Provide an e-mail address for acknowledgment of package.**
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Nazarene College of Theology

Attn: Hugh or Evelyn Friberg
P. O. Box 121
Siteki L300
KINGDOM OF SWAZILAND

Okidata ribbon (stock #52102001 for Okidata Microline 192 Plus 9-pin printer), library spine label tape (Scotch "book tape," #845, 2 inch), magazine file boxes, pre-gummed book pockets (box of 500-standard deep style, #25-4250 at Demco.com), date due slips (#38-297 pre-gummed strip at top, 4 cols - 1,000).

Roxanne Alexander

Ul. Studentska 3
Kiev
UKRAINE
04050

Colored construction paper, felt material (especially primary colors), beads to make salvation bracelets (green, white, red, and black), and blue twine to string the bracelets, as well as regular twine.

SOLOMON ISLANDS

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Solomon Islands.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Gift—Not For Resale"

VALUE: New Items: State honest value.

Used Items: State "No Value" or use garage-sale value.

NOTE: All packages are opened, so be sure the label honestly reflects what is inside (if the contents are different from the label, it draws suspicion). For some items, the label does not need to be specific but can simply be marked "Personal Gift for Missionary."

Individually wrap each food item in a plastic bag (ziplock bags work well) with a newspaper between for protection. Please pack food items in separate parcels from soaps, lotions, or perfumed articles so that the "flavors" don't mix.

2. USED CLOTHING

MARK: "Used Clothing—Not For Profit"

VALUE: State as "No Value" or use garage-sale value.

3. PRINTED MATTER

MARK: "Printed Matter—Educational Materials"
"Religious Books"

VALUE: New Items: State honest value.

Used Items: State "No Value" or use garage-sale value.

NOTE: If using M-Bags, please place the books into smaller parcels within the M-Bag and address each parcel with complete address. Each parcel needs to be wrapped securely.

Airmail takes 2-3 weeks and surface mail 4-6 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

SWAZILAND

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Swaziland.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Personal Gift—Not For Resale"
"Unsolicited Gift—Not For Resale"

VALUE: State value of new articles at one fourth (1/4) the purchase price or less.

NOTE: Parcels of 11 lbs. should not be valued more than \$2-\$4.

Do not send jewelry of any kind.

(1) Use very general categories in listing your inventory. NEVER list food items individually (such as chocolate chips, etc.); value food items at 1/4 actual price. Put a very low value for customs purposes; otherwise, missionaries have to pay high rates—i.e., if you say \$60, they convert that into rands and charge the missionary.

(2) Send a letter on your church letterhead to the missionary stating the contents in the parcel are "free donations." There is no need to use the green parcel form as the above letter on letterhead is considered an official document.* (See sample below).

2. USED CLOTHING

MARK: "Used Clothing—Not For Resale—Free Distribution"

VALUE: State "No Commercial Value" rather than stating a money value.

NOTE: Do not send used clothing unless the missionary specifically asks for it and gives instructions. When requested, please send only clean and repaired clothing. Do not send slacks or shorts for ladies, or extremely heavy or immodestly cut clothing. Customs people are less likely to put extremely high duty on this type parcel if other items are mixed in such as stationary, toiletries, dehydrated foods, etc. Again, use very general categories in listing your inventory.

3. PRINTED MATTER

MARK: "Used Educational Books—Not For Resale"

VALUE: State "No Commercial Value" rather than stating a money value.

NOTE: Do not send any printed matter unless specifically requested.

4. HOSPITAL PARCELS

NOTE: Before sending any parcels to the hospital, contact Mrs. Val Young, at <naz@realnet.co.sz> or Box 1460, Manzini, SWAZILAND.

Address parcels in care of the hospital if the contents are for the hospital. **Do not send articles intended for missionaries to the hospital. Do not use a missionary's name** when sending items to the hospital. Used clothing should **not** be sent to the hospital. Send parcels containing items for both the missionaries and the hospital directly to the missionary with a note of the items to be given to the hospital.

All items should be wrapped in plastic bags and parcel should be tied and wrapped securely.

NOTE: Before sending any parcels, please contact the missionary directory for instructions. Be sure to do the following. (1) Send a letter on your church letterhead to the missionary stating the contents in the parcel are "free donations." There is no need to use the green parcel form as the above letter on letterhead is considered an official document.* (See sample below). (2) Use very general categories in listing your inventory.

Airmail takes 2-5 weeks and surface mail 2-4 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

***Sample letter on church stationary to send with parcels going to Swaziland.**

Dear (Missionary or Institution):

On (date) our church sent you a parcel(s) of things which we are donating to you and your work in Swaziland. All of the items are for your assistance and the assistance of the Swazi people. Nothing is for resale or for commercial use.

Included in the parcel(s) are (include the appropriate items); for example, dehydrated foods, stationary items, health and beauty items, used clothing, used empty pill bottles, and linens.

We are happy for the opportunity to help you and the Swazi people, and we trust that these goods will soon be freely distributed to those in need.

Sincerely yours,

Your Name
Name of the Church

UKRAINE

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services (formerly General Treasurer's Office) in Kansas City, and designate as cash LINKS for (name of missionary) in Ukraine.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending packages, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PACKAGES

A company, out of New Jersey, called **MEEST-AMERICA** will send packages to Ukraine. To send packages through them use the following steps:

- a. call 1-800-288-9949
- b. they will send UPS mailing labels
- c. take the package(s) and label(s) to the UPS office
(no money necessary at this step)
- d. MEEST will bill the person mailing the package
\$20 per box and \$1.29 per pound (usually cheaper than the Post Office.)
- e. Customs Form will need to be completed with the following:

Name of missionary
ul. Students'ka #3
Kyiv 04050
UKRAINE

Phone: 8-044-38-483-6034

- f. notify the missionary that a parcel is coming.

2. USED CLOTHING:

MARK: "Used Clothing—Not For Resale"

An official letter must be sent to the missionaries prior to shipping stating:

- a. number of packages shipped
- b. list of contents of each package
- c. that it is **Humanitarian Aide – Not For Resale**

Used Clothing—OK to send through regular mail.

3. PRINTED MATERIAL:

MARK: "Books—Not For Resale"

VALUE: State honest value.

NOTE: Books and printed matter may go through regular mail. Please send books that are in Russian print. The USA and Canada have tremendous resources for Russian books, especially Bible helps (encyclopedias, dictionaries, and concordances). If you want to **purchase** books for the missionaries in Ukraine, check with the company that specializes in Russian literature at the following address and have them **send** the books to the missionary.

Halley's Bible Handbook
World Christian Ministries
Suite 213, 7240
Woodbine Ave.
Markham, Ontario
CANADA L3R 1A4

Letters take about 2-3 weeks airmail and airmail packages take about 1-2 months. Surface mail takes a very long time and is not recommended.

DUTY: Send \$2 duty money per package to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.

2007-2008 Assembly Year USED LITERATURE REQUESTS

MAILING INSTRUCTIONS

1. **SIZE & WEIGHT:** Check with your local post office for instructions on M-Bag mailing.
 2. **MARK PACKAGE::** "Printed Material—Not for Resale" unless otherwise noted.
 3. **VALUE:** None (If post office insists on a value, put 50¢)
 4. **DUTY:** Send \$2 per parcel to Global Treasury Services for all countries.
 5. **COST OF MAILING:** Check with your local post office for cost per pound when sending by surface mail or M-Bag mailing.
 6. **FORMS:** Place a Parcel Form (X-13) each package mailed. This form is included in the annual NMI convention packet and may be copied. It may also be downloaded from www.nazarenemissions.org (Downloads), or ordered from NPH for *postage only*.
 7. **INFORM:** Write the missionary (contact person) whenever a box is mailed, stating when the box was sent and what was sent. E-mail address is available from your district's LINKS coordinator.
 8. **E-MAIL:** **Provide an e-mail address for acknowledgement of package.**
-

David Ackerman

Asia-Pacific Nazarene Theological Seminary
Ortigas Ave. Ext., Kaytikling
Taytay, 1920 Rizal
PHILIPPINES

- NMI missions books and resource books
- *Holiness Today*
- *Reflecting God*
- Sunday school material for children, (if unused) youth, and adult
- *Youthwalk* (devotional for youth)
- Hymnals

Important: Use HEAVY cardboard boxes, WRAP items in plastic wrap or bags and tape closed, then DOUBLE TAPE outside package with strong tape.

Beverly Gruver

Asia-Pacific Nazarene Theological Seminary
Ortigas Ave. Ext., Kaytikling
Taytay, 1920 Rizal
PHILIPPINES

- NMI missionary books with tapes
- Unused Sunday school material for all ages
- Children's and youth story papers
- Adult quarterlies
- *Reflecting God* or other such devotionals

George Miller

P O Box 712
Honiara
SOLOMON ISLANDS

- *Holiness Today* (2000 to present)
- *Reflecting God*
- Hymnals
- NMI Reading Books (any date)
- NMI Mission Resource Books (2002 on)
- Sunday school material for children (teaching pictures and story books only)

George Miller, continued

- Sunday school material for Adult (especially Dialogue series)
- *Youthwalk* (devotional for youth)

Send bound or boxed together in M-Bag through the post office marked "Printed Matter—Surface Mail." Write our address on **each package in the M-bag.**

Rev. D. Mokebe

Church of the Nazarene
Box 1055 Harare
ZIMBABWE, AFRICA

- *Youthwalk* (devotional for youth)
- *Holiness Today* (2001 to present)
- Hymns

Reynolds Memorial Hospital

Attn: Mrs. Vandana Kinkar
Stores in Charge
Reynolds Memorial Hospital
Washim - 444 505
Maharashtra
INDIA

- Devotional books
- Bibles (preferably NIV or other modern English)
- Recent missionary books
- Hymn books

*Mark parcels: "No Commercial Value—Used Material—Not for Resale and Unsolicited Gift"

Beverly Shute

P O Box 8974
Addis Ababa
ETHIOPIA

- *Holiness Today* (1995 to present)

Airmail takes one month. Packages may be sent regular post.

John Watton

Box AN 7847
Accra, West Africa
GHANA

- *Holiness Today* (2000 to present)
- *Bible Illustration* teaching guides (NPH)
- Colored Bible story pictures

Mark packages: "Used material—No Cash Value—Not for Resale"

ZIMBABWE

Mailing Instructions

CASH LINKS—Send LINKS money directly to Global Treasury Services in Kansas City, and designate as cash LINKS for (name of missionary) in Zimbabwe.

Inquire at your nearest post office for the most recent mailing instructions, forms to be used, and cost of mailing. **Before sending parcels, please contact the missionaries to be sure they want to receive them.**

1. PERSONAL PARCELS

MARK: "Free Unsolicited Gift—No Commercial Value"

VALUE: State low value.

NOTE: Address "Church of the Nazarene, C/O Rev. _____" for less duty.

2. USED CLOTHING

MARK: "Used Clothing—Unsolicited Gift—No Commercial Value"

VALUE: State low value.

3. PRINTED MATTER

MARK: "Printed Matter—Free Unsolicited Gift—Not For Resale"

VALUE: State low value.

NOTE: Be sure **every** package has some value on it. If no value is listed, officials open the parcel and estimate a value.

Airmail takes 20-30 days and surface mail 3-4 months.

DUTY: Send \$2 duty money per parcel to Global Treasury Services. Make checks payable to "General Treasurer," and mark as "Duty Fund." The missionary will be reimbursed for duty charges from this fund.