

## BASIC CEREMONIES

LENGTH: 3 ½ hours

OBJECTIVES: At the conclusion of this course the participants will be able to plan the following ceremonies:  
Opening, Closing, Investiture and/or Rededication, Flag, Bridging and Court of Awards.

TIME	CONTENT	METHOD	TRAINER'S NOTES	RESOURCES / MATERIALS
10 min	Sign-in / Welcome Nametags	Nametags: Thumbprint critters (4-6) Mouse, Flower, Inchworm, Pine tree, Bug, Owl Hand out course description and goals.	Have display of nametags the participants can make or have them already made. Poster with goals on it.	Markers, construction paper, ink pads, pins.  Have them take ceremonies quiz. Hand out planning work sheet.
15 min	Introductions / Opening	Trainers: Introduce self. Trainees: Introduce self and explain what a ceremony is to them.	Record what is said.	Blackboard and chalk. Or Poster board / Newsprint flip chart and markers.
15 min	Types of Ceremonies	Lecture: Types of ceremonies listed in objectives. Formal vs. Informal Working within your budget.	Poster board with types on it.	Poster board / Newsprint flip chart and markers. Or have poster already made.
15 min	Reasons for Ceremonies	Lecture / Discussion	Include these ceremonies: Opening, Closing, Investiture, Rededication, Flag, Bridging, Court of Awards, Installation of Patrol Officers, Scouts Own, Thinking Day, Juliette Low's Birthday, GS Birthday, Leader Appreciation.	Poster with types / add reasons, markers. Or have poster already made.

15 min	Age Guidelines	Lecture / Discussion	Include: Length of Ceremony, Safety, and Girl participation in planning.	Safety-wise
20 min	Introduction to Planning	Lecture / Discussion	Introduce planning tool.	Poster of planning tool, preferably laminated.
10 min	Break	Refreshments available		
30 min	Planning	Using nametags, form planning groups of 3-5 people. Participants from other groups can be used when ceremony is presented.	Have types of ceremonies on slips of paper for participants to draw out of a hat.	Extra planning tools. Ceremonies books. Have props available (sashes for flag ceremony, candles, table cloths, candelabra, etc.)
15 min	Presentation of Ceremonies	Each group presents their ceremony.	Trainers need to take notes on what was good and what could be improved.	
20 min	Discussion of Ceremonies	Discussion	Include what expenses they would have incurred had this been done on troop level, how to substitute for age levels (e.g. paper candles for Brownies or flashlights).	
10 min	Evaluation and Closing			Enrichment evaluation forms. Certificates.