

DOCUMENTARY REQUIREMENTS FOR LOCATIONAL CLEARANCE

TWO (2) SETS OF THE FOLLOWING:

1. Any of the following requirements relative to RIGHT OVER LAND

a. Certified True Copy of Certificate of Title (at least one month before the application). In case registered in the name of the applicants

b.1 certified true copy of latest tax declaration; and

b.2 affidavit to the effect that:

- * The applicant is the owner of the property subject of the application;
- * The reasons why the property is not yet titled;
- * That the property is situated within alienable and disposable lands and outside land reserved for the public domain;
- * That the property is free from liens and encumbrances, or stating the liens and encumbrances of the property;
- * That the property is not tenanted (in case the property is planted to rice & corn)

c. In case the property is not registered in the name of the applicant, submit duly notarized Deed of Sale or Deed of donation, or Contract of Lease or Authorization to Use land, whichever is applicable of title or in the absence of title, the tax declaration and pro-forma affidavit as described in item (b) hereof.

2. VICINITY MAP showing the existing land uses within the prescribed radius from the lot boundary of the project site.

3. Complete set of Building Plans with Site Development plan showing the project site lot area boundaries and dimensions of proposed improvement within the project site; the plan shall be drawn to scale.

4. BILL OF MATERIALS/PROJECT COST ESTIMATES

5. FILING AND LEGAL RESEARCH FEES

OTHER REQUIREMENTS FOR MANUFACTURING INDUSTRIES

1. Sketch plan/lay-out of machineries plus flow chart of manufacturing process.

2. Current real estate tax receipt.

3. Sanitary permit

4. Environment Compliance Certificate (ECC)

5. Description of Industry detailing the following information

- type and volume of raw materials
- average production output/capacity
- electric power and water consumption requirement
- industrial waste (liquid, solid, gas); method of disposal
- employment size; hired or family members
- other pertinent information e.g. profession, status, type and nature of building used
- if project is long existing, show proof of early existence e.g. business permit mayors permit, etc.

6. Clearance from DAR

7. Permit for operation of deepwell from National Water Resources Council (NWRC)