

Peer-Editing Checklist

Name of the Writer _____ Title of Project _____
 Peer Editor _____ Group _____

Writer	Peer Editor	Initial the column for each item after you have checked the paper carefully.
		I/the writer followed directions.
		I/the writer read the paper for understanding.
		I checked the paper for complete sentences.
		I/the writer used correct grammar.
		I/the writer have spelled all words correctly.
		I/the writer checked for correct capitalization.
		Each sentence ends with a proper punctuation.
		Commas and quotation marks are used correctly.
		I/the writer indented the beginning of each paragraph.
		I/the writer followed the writing process.
		My/the writer's writing is focused on one important idea or topic.
		My/the writer's introduction attracts a reader's attention.
		The title fits the piece and gets a reader interested.
		I/the writer replaced weak words with specific words.
		I/the writer deleted unnecessary words by combining short sentences.
		I/the writer deleted over used words (then, and, so).
		I/the writer checked for correct punctuation. (?, !, .)

Writer	Peer Editor	Initial the column for each item after you have checked the paper carefully.
		Have all the instructions been followed? Yes or No
		Check to see if the margins and spacing is set correctly.
		Does the essay have unity throughout the paragraphs?
		Did the writer use transitions from one paragraph to another?
		Did the student use a hook or an attention-getter?
		Does the first paragraph lead you to want to read more?
		Are there any statistics, anecdotes, facts, or examples used to create interest in the essay?
		Did the student support all the main ideas?
		Does the conclusion leave you with a take-away value that leaves you thinking about the essay?
		Do the sentences flow smoothly? Do the paragraphs flow smoothly from one to another?

Writer: Writing this piece was: (Circle ONE) *hard work* *not so hard* *easy*

Why? _____

Editor: Editing this piece was: (Circle ONE) *hard work* *not so hard* *easy*

Why? _____

Suggestions: _____