

## Przywara Daily Warm Up Questions - 8<sup>th</sup> Grade

- What does Microsoft Excel do? What do people use Excel for in the real world?
- What is a spreadsheet? What is a spreadsheet cell used for?
- What types of data can be entered into a cell in Excel?  
What is the difference between a worksheet and a workbook?
- Why is it important to have a common vocabulary when starting a new program or task? How can knowing these basic terms help you?
- How are columns identified in a worksheet? How are rows identified? What are spreadsheet gridlines?
- What is a spreadsheet formula used for?  
What does the Auto-Sum button do? What information makes up the “cell reference?”
- What would you use to check spelling on a spreadsheet? How is every formula started? What does the “auto fit” command do?
- How can a cell be highlighted? How can you highlight an entire column? How can you highlight an entire row?
- Which menu contains the command to add a new worksheet? How many columns are available in Excel? How many rows?
- What is the difference between the fill color and font color buttons?  
Describe what each button looks like:
- What are the 4 cell alignment buttons that are available on the toolbar?
- Tapping enter after entering text into a cell will cause what to happen? The green check mark on the formula bar will do what? How can I highlight several cells at the same time?

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- What does the Auto Sum button look like? When creating a formula, what does the colon mean? List the 4 basic operations that excel can perform. List the name of what the answer is called for each operator:
  
- Where is the Auto Fill handle located? What symbol is used for absolute referencing and where must it be placed? What does the MIN function do? What does the MAX function do?
  
- What tool bar menu needs to be accessed to place a function into a cell? What does the percent style button do to a cell or cells?
  
- Explain the step by step process to place a pattern inside of a cell: Name three ways to add a border to the cells in your spreadsheet.
  
- Explain the process for adding worksheets in a workbook. How can you change the name of a worksheet?
  
- I would like to remove the gridlines from my spreadsheet. Explain the process to do this:
  
- Define:       Fixed Expense,  
                  Variable Expense,  
                  Discretionary Income,  
                  Savings.
  
- What is the difference between “gross” income and “net” income: What is the purpose of taxes:
  
- How can you fill in a cell with color by only using the mouse?
  
- How can you fill in a cell with color by only using the mouse? Explain the process to move a worksheet from one workbook to another:
  
- How will you use Excel in your career as well as in your household? How can you add 10 new rows in a spreadsheet?

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- Why is creating a budget a “personal” activity? In our school, who do you think has a budget and why?
- What is Insurance: Name 4 types of insurance: Why is it important to read the directions to an activity more than once:
- What is DEBT: Why would anyone want to be in debt? Write an Excel formula to add cells A3 through A10:
- What is a down payment? What is an insurance premium? What is a deductible?
- What is a domain name? What is a firewall and how is it used at H.B. duPont?
- On the budget webquest several people are showing a negative number on their budget (Green Column). WHY?
- Explain where adjustments to the spending in your budget can take place and why?
- List 3 things that you learned from the budget webquest? Be prepared to explain.
- Do you think that you could live on a minimum wage salary for the rest of your life? How can you ensure that this won't happen to you? What would you see if you toured a Bank?
- Evaluate your budget and list your fixed costs and your variable costs. Which of these costs were you able to change when you were in debt?

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