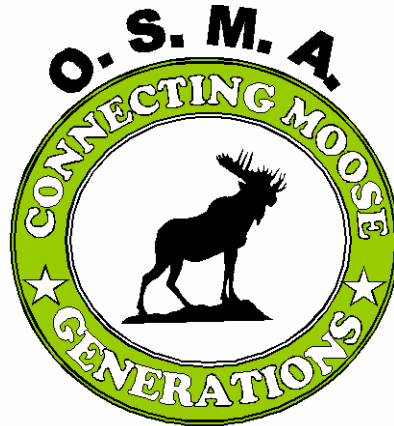
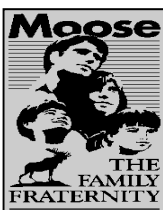


A START UP GUIDE FOR A MOOSE TEEN CLUB COMMITTEE

From



**Family Day &
Teen Committee**



A START UP GUIDE FOR A MOOSE TEEN CLUB COMMITTEE.

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1. Page 1. Contents.
2. Page 2. Introduction by John Sipes Ohio State Moose Association Secretary and International Family Activities Committeeman.
3. Page 3. Intent of this Publication.
4. Page 4-8 Preparing to meet the challenge. (Section 1 Formation Schematic)
5. Page 9. Publication primer “ Our Next Shinning Star”.
6. Page 10-12. Club Organization (Section 2 Organizational Schematic)
7. Page 13-20. By-Laws.
8. Page 21 Suggested Logo..
9. Page 22-23 Release forms
10. Membership Cards. (Ohio) Use Avery ten per sheet Business cards 5371, 5376, 5377, 25371 and 5911 templates
11. Membership Cards (Others) Use Avery ten per sheet Business cards 5371, 5376, 5377, 25371 and 5911 templates

Introduction by

**Ohio State Moose Association Secretary
And
International Family Activities Committeeman John Sipes**

The Loyal Order of Moose since its earliest days has taken pride in the concepts of taking care of our children at Mooseheart, the Child City and caring for our elders at Moosehaven, our City of Contentment. Each in its own right is an endeavor beyond reproach.

The Moose organization has continued to grow and serve mankind in many varied ways, offering its members and their communities' opportunities that otherwise would not have been available to them.

This Moose Teen Club guidebook presents itself as a continuation of commitment to the men and women members of the moose in creating a *"stepping stone"* from childhood...to that of becoming a member of the Loyal Order of Moose or Women of The Moose. It is not intended to be presented as a *"no-change policy,"* but as noted previously, a *"guideline"* in establishing a Teen Club for your Lodge and Chapter.

It is our hope this guidebook will help the lodges in our fraternity to further their opportunities for our members and their families in the creation of "Teen Clubs" as an extension of our "Family Fraternity," the Loyal Order of Moose.



Intent of this Publication.

The intention of this publication is both to encourage Moose Lodges to create Moose Teen Club Committees and to provide assistance to them in doing so.

I have heard the view expressed, that Teen Club Committees, are a service purely for the teens. With the Lodge getting little in return. It is my contention, Teens Clubs have a great deal to offer towards the long term success of a Moose Lodge. Its hard to understand how some members of our fraternity, with its long term commitment to the ideals of service, family values, life skill training and education, could fail to identify the Teen Club as an opportunity to pass on these ideals to our young.

Teen Clubs can be an important part of Moose Fraternity, but they must be identified as such and not just an after thought, a means to keep teens out of members hair. Indeed if a lodge starts its planning to have a teen club when there are teen problems, they have started too late. A Moose Lodge has much to gain from a well run Teen Club. Teens, will perform much valuable service to the lodge if given the opportunity, and enjoy themselves doing so. Moreover they will continue to give back to the order long after their teen years, as adult members of both the Lodge and Chapter. The successful Teen Club is an effective training ground for future leaders of our order.

Upon being appointed O.S.M.A. Family Day and Teen Chairman, I sought a better understanding of how Lodges viewed the Teen Club activity. All Lodges within the state were surveyed. Whilst the response was very poor, the replies gave some indications of areas of difficulty and concern. Those who responded were quite enthusiastic about Teen Clubs. Well over 90% of the respondents had or wanted a Teen Club. Of the near 70% who wanted a club all of them also wanted help in forming it. I felt those who took the time and effort to reply deserved my attention. I have responded by creating this guide.

Included in this handbook is a copy of the BY-LAWS and event release forms for Teen Clubs from the General Governor's Office to assist you in setting up a Teen Club.

Also there is a page of Teen Club Cards (will come as an additional attachment) which can be copied and laminated or copied onto Business Cards Sheets for your use. It is my hope the State Board will agree to a uniform card throughout the state.

Preparation for Forming a Teen Club.

Two areas emerged as needing attention, as a result of the survey. One, lodges clearly indicated they would welcome some help in forming the club. The other was the difficulties some expected in managing and maintaining successful units. This publication offers suggestion as to how these may be dealt with.

The first is addressed in the suggested Formation Schematic.

The second in the Organization Schematic.

It should be noted however these are helpful suggestions and not mandated changes. The Teen Club constitution clearly defines the operational process of these clubs. It is possible, for the most part to introduce these suggestions within that framework. It is important however that Lodges look beyond their immediate membership profile when they begin to plan for their Teen Club. In its planning a lodge should look, not at what the current age range is. A club has the potential to attract members from the full age range of the teen years. Remember the Teen years amount to seven, so plan for activities that encompass such a span. Also the greater your success the more you are likely to attract new members, the more fluid your teen club age profile will be.

Therefore the Lodge should set firm guidelines in the Lodge Teen Club By Laws, to accomplish this. Of the two problems inherent in our model, this one is the hardest to deal with. It is a matter of both perception and of detail. The members perception that Teen Clubs are not a formal part of our structure, that they are seen more akin to a sporting section than part of a fraternal operation. This is an educational problem and once recognized is easily dealt with.

Preparing to meet the challenge.

The responses to the 2001 survey of all Ohio State Moose Lodges with regards to Teen Clubs clearly identified a good number of Lodges;

- a. Wish to form a Teen Club.
- b. But also wanted some assistance in forming one.

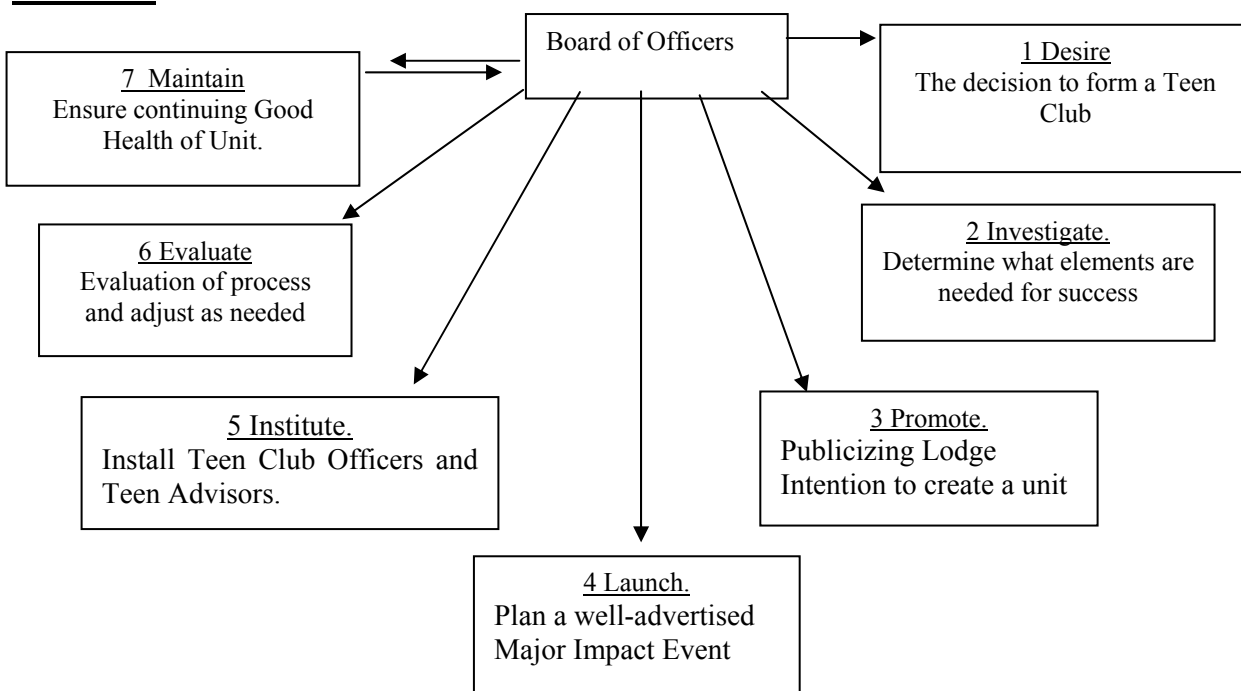
Clearly there is a desire from those lodges, for a unified structure to assist in the formation of such units. The following schematic was developed to provide a uniform system of planning and evaluation. Use of this schematic will ensure all stages will be given ample attention.

An area of concern identified by the survey was the question of the lack of advisors volunteering. This indeed could be a problem, but the many successful clubs indicate Advisors are there to be had. The Governor should seek out members who show an interest and

willingness to become involved. By identifying this role as a major contributor to the added value to the lodge membership, he may increase the interest in this role.

However sometimes a member is unwilling to take on what they see as a too big a role, if need be sub-divide this role into interest groups, such as Club Activity, Sports, Charitable activities and Dances, etc. It is better to have 1 or 2 lead advisors and other activity advisor than have the Club fail because it was seen as too much involvement. Clearly it is better to have advisors in place early in the process, do not despair if this doesn't happen. There will be many more opportunities to attract them as the Club becomes more of a reality.

Suggested Schematic to be followed by Lodge Officers when forming a Moose Lodge Teen Club.



The Decision to form a Teens Unit.

There are many factors which could prompt the Lodge Officers to consider forming a Teen Club. These could include ;

- a. The realization there is a growing number of teens in the social quarters.
- b. A wish to control those teens who attend social quarters.
- c. Pressure from a member or group of members.
- d. The realization your Lodge hasn't a club, while others around you have.
- e. Visiting other Lodges which has one, and seeing the added value it gives the Lodge.

- f. The age profile of your Lodge is getting younger.
- g. As a means of lowering your Lodge age profile.
- h. Recognition that in some communities Grandparents are taking on the role of parents.
- i. A philosophical belief that a Family Fraternity should cater for all members of the family.
- j. As an added attraction to be used to increase membership.
- k. Or just simply to keep teens off the streets.

This list is not complete; you will probably find many more. However, the value of a well run stable Teen Club is such that one would hope Lodge Officers would begin to consider its value before being pressured to do so.

Determine what element are needed to ensure success.

Having decided to form a Teen Club, take some time to investigate what the Club would need to succeed. Be aware that for every good reason given to form a club there will be those who will give you one why your Lodge shouldn't have one or why it will fail. From the list of reasons given overleaf you will see it is not necessary to have lots of teens in the social quarters before starting this process. Indeed if you wait for that, you are likely to be starting the process later than you should have. Some of the elements needed for success are;

- a. Recognition that a fair degree of autonomy within the Social Quarters by-law must be allowed. While Teen Clubs will do a lot of volunteer work around the lodge they are not just a working party.
- b. Construction of a mechanism for the Teens to grow and develop leadership skills. Recognize they could be your future leaders; encourage them to act as such.
- c. Create ways for Teens to raise money and allow them to decide how to use that money.
- d. Encouragement for teens to give back to the Lodge, the Fraternity and the Community.
- e. Acceptance of them as an important part of Lodge life, not just an after thought. Demand in return they to fulfill their obligations. Act within the rules. Leave the meeting room tidy etc. Publish regular reports of their activities.

This is not an exhaustive list each Lodge will likely have different needs. Spend time identifying them for your lodge, document them. These will form the basis of the Teen Club by-laws of your Lodge. Try to ensure you have the majority of the elements of success identified, documented and in place, to avoid sudden changes at later stages. These will only confuse, and could create disillusionment among helpers.

Publicize Lodge intention to create a unit.

In many ways this is the most important stage of the whole process. There is much to be accomplished during this phase. This is where the real selling of the value of the Teen Club

takes place. The promotion of the new venture should take place over a pre-determined period of time, ending with the launch.

Be very positive, be bold. Don't advertise it as "*The Lodge would like to start a Teen Club*" or "*The Lodge is thinking about starting a teen Club*" make it more like "*In order to serve our membership better the Lodge will be starting a Teen Club*" or "*Lodge XXX creates committee to form Teen Club*" Use the Lodge newsletter to do this. There may be members who are very interested but do not come to the social quarters often. Notices on the bulletin board will not attract interest from them.

Publish articles about the things teens are doing inside and outside the lodge, the help they give at the picnic's etc., maybe it's a sports achievement at the school, or an academic achievement, winning a dance competition or band achievement. This will reinforce member's images of the positive role models within our Family Fraternity.

Publish reports on things the fraternity is doing with teen involvement, like the Youth Congress, and Yellowstone Park Also report on what other Moose Lodges Teen Clubs are doing, such as the field trips, amusement park visits and the 2001 Teen Team Challenge. Try to get a member's teen children to put something in the newsletter about their interest etc.

While doing all this, start to identify teens and members who will form the basis of your group. Encourage them to talk to others, in readiness for the Big Launch Night. Decide on the launch date and publish it a couple of months in advance.

Launch. Plan this as a well advertised major impact event.

This is where all your hard work pays off. Invite members who are parents and grandparents to bring their teen children and grandchildren. Don't just have a meeting of interested parties. Make it a major event. Invest in it, make it a pizza party or a spaghetti dinner, make it something special. Even if it fails to bring the desired result, it will still be known as a great happening. This is an inexpensive way of getting together a group which will pay dividend's. It will be much easier next time to get a group together.

Explain the object of the event, if you have already chosen the Teen Advisors introduce them to the gathering. Allow them time to enthuse to those in attendance on the benefits the club will bring. If you haven't yet got the advisers, there is no better time to get them than now. Ask for volunteers, it is my experience that in these circumstances someone will come forward and do a really great job, it seldom fails.

Introduce the Teens, who are already on board, this will encourage others there to join in. Set an Installation date and encourage all in attendance to be there.

Run some fund raising activities, for the purpose of creating a fund for the new group to start with, This is yet another way of demonstrating how the Lodge values the Club. Once this is completed make the rest of the evening a fun event.

Formal Institution- Install Teen Club Officers & Advisors

There is very little which needs to be written about this. All lodges and Chapters do this on a regular basis. The important thing to remember is, that to the Teens and their parents, this is as big event as any other installation. If the club is to succeed it must be seen as a valuable and valued part of the Lodge activity.

Evaluation- Meet Teen Club Officers, Teen Club Advisors to evaluate progress make necessary adjustments.

It's important that the Board of Officers take the time to meet with the Teen Advisors and Teen Officers, once the Club is in operation to review the progress of the unit. Are expectations, being met? For both parties. Is there something which was over looked etc.? Ensure that necessary adjustments are made.

Ensuring continued good health of Teens Unit.

The Teen Club advisors will report to the Officers on the progress of the club, however it is also important for there to be a regular forum between the Board of Officers and the Teen Club, devoted to their aspiration and ideals, their desires and needs. These need not be too often but they must be a regular feature of the management and maintenance of the club.

Having done all this, even if it didn't end with the formation of a Teen Club this time don't abandon your efforts. It should be re-addressed periodically. Lodge needs change for all kinds of reasons. Your Lodge age profile is always changing. Your town may be growing, adding extra homes. Improved schools will bring new residents. Company's relocating to your town or wherever an increased membership opportunity exists. All of these will effect the member profile of your Lodge. Even where your Lodge age profile remains static, at some point your members children and/or grandchildren will become teenagers, ***So keep trying and good luck to you in your endeavors.***

Publish in your Lodge newsletter as a primer for the start of your campaign to create a Teens Club and use it in conjunction with the Schematic provided. Please remove this heading before using.

Our Next Shining Star.

By Bob Goldsmith.

O.S.M.A. Family day & Teens Chairman.

Every culture, has its stars. People who by a combination of effort, ability and experience become leaders. Role models, who inspire by example. There are many tales of people being acclaimed as overnights successes. Yet, who in reality have spent many years honing their skills, harnessing their talents, learning their trade. Devoting time and energy investing in their future. Few sporting personalities make it to the majors without going through the AAA or College system. Rarely can a person excel without such a training ground. Mankind has devised many ways to encourage such investment. Every discipline, be Academic, Professional, Technical, Military, Sport and yes even our own fraternity has such a mechanism.

Our structure encourages members to take appointed office and progress through to elected offices in the Lodge, Moose Legion, District and State Association gaining experience and honing their abilities as they do so. While this is a learning process, it can hardly be likened to the minors. Yet there is another proving ground which, alas is often overlooked. The Moose Teen Club. Where our youth will instinctively learn the philosophical ideals and fundamentals beliefs of our fraternity and have fun doing so.

Lodges which have a Teen Club are investing in their future. There are numerous examples of the quality and dedication Moose Teen Club activists bring to our fraternity as full members. Teen clubs are as much about the future as the present. Not only does its members learn what it takes to becomes a leader, They learn that no man is an island, that we all are citizens together contributing to and receiving from the larger community. Fundamental to our beliefs is the precept "The good which we send into the lives of others comes back into our own." And this is implicit in the membership of Teen Clubs.

Is there any among us who believes that a, member bringing a good grasp of these concepts and ideals to membership of our fraternity is any less equipped, or able to then someone coming to Moose as an adult? I think not. Unfortunately, sometimes we miss the forest for the trees. Often, in the process of managing the present, we fail to plan for the future. Some Teen Clubs are operating to meet the needs of teens as they are now and not as long term contributors to the fraternity's future. Unfortunately youth often gets a negative press from the media. Yet our experience shows the opposite is true. Take time to reconsider the value a Teen Club could bring your Lodge, both now and in the future, but do so viewing it as the MOOSE AAA, the minor league for our future SHINING STARS.

The difficulties some expected in managing and maintaining successful units.

Moving to the second concern expressed in the survey, which arises in part from the definition of teenagers. It is somewhat more difficult to correct. Teen Clubs encompass the group of young people aged from 13 to 20 years of age. I believe this could makes the group difficult to supervise. The conflicts inherent between the age groups has the potential to create internal stresses which could impair the success of our clubs.

Any parent knows that children at one end of the age range have little or nothing in common with those at the other end. Indeed, it is unlikely parents of the younger kids would allow them to do the things the 17 + year old like, want and in fact do. So we have a built in conflict, for its human nature for the young to mimic those who are often seen as hero's. It is also human nature for the older siblings not to want their younger siblings in their space. However the younger members of the Club derive much benefit from the interaction with their older peers. While at the same time the older members gain valuable leadership skills from their interaction with the young. So the age range traditional to our Teen clubs may creates internal conflicts, yet at the same time these are also valuable life skills learning experiences. Making Teen Clubs a worthwhile addition to any lodge, but difficult to start, to manage and to maintain.

This may only be problem of structure, and with some minor modifications, ways of reaping all the benefits of the age range without the conflicts can be achieved. What is needed, I believe, is a means of preserving and even lowering the current age range, while allowing the various members the space their age group needs but while maintaining a coherent unity of purpose. For your consideration I offer the following suggestion.

A single program which operates on three levels of involvement. Thus creating a mechanism whereby the younger members have their own defined area of activity. An area of joint activity with the older teens. While at the same time giving, the older group defined opportunities to participate in activities which preclude the younger group. This scheme is based on the recognition of the problems the age range brings to the clubs and introduces a means of turning a weakness into a strength. It considers the question of age, in that by these grouping, younger people could be assimilated easier.

It is extremely important that lodge officers take great care in understanding the dynamics of the young before moving on. Don't be frightened off by these dynamics, good planning make them a rewarding operation for all concerned. Identify and deal with them in the second section of the formation schematic with your By Laws, don't wait for things to happen and then try to deal with them

Included is a schematic which I believe, will achieve these objectives. For the purpose of explaining the concept each group has been given an acronym to identify them in the

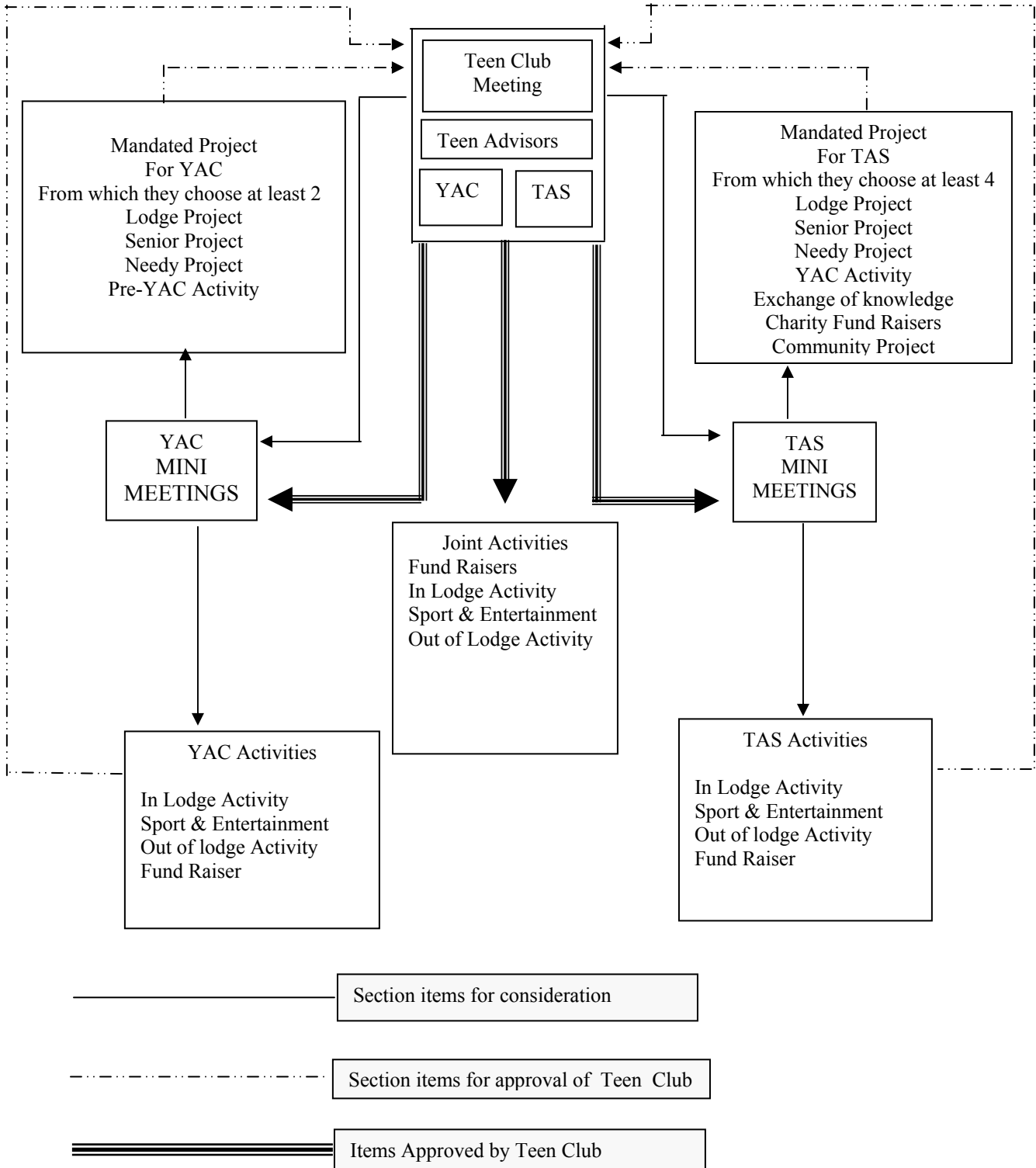
schematic. It is likely these would change if the scheme was accepted. 13 to 16 group are the **Young Achievers Club** or **YAC**. 17 to 20 are **Teens to Adult Section** or **TAS**. The earlier we get our youth successfully involved, the more it will enhance the clubs value. The format is based upon the belief, that a more formal structure will bring about a greater acceptance by the lodge members of the clubs role as part of the fraternity. This image needs to be put in place by the Lodge officers. If they do not project a positive image of value, how can we expect the average member to.

The Lodge should constructed the Teen Club By Laws to;

- a. Create predetermined goals.
- b. Allow for growth and recognition.
- c. Allow flexibility for the groups to work together yet also determine, their own activities.

The responsibilities created within this structure will enhance the training value of the Teen Club. It is suggested that success in these two levels could bring rewards which may encourage longer Teen Club member participation. For example each group will have a list of mandated projects from which they would choose a given number. The younger group for example, would have to work on 2 projects each year selected from their list of 4. Successful completion of these project would earn each participating member a recognition award. Other awards could be created by the Lodge similar to the Teen of the Year, Personal Education Achievements, Sporting Achievements. A combination of these awards that were achieved over a predetermined number of years could be used to reward a Teen member in their last teen club year towards Lodge or Chapter membership. Such changes would not only benefit the Teen Club and Lodges, it would strengthen the bond between the young and older members of our fraternity for the long term good of the order.

Suggested activity structure of Teen Clubs.



BY-LAWS OF

_____ Lodge No. _____

LOYAL ORDER OF MOOSE
TEEN CLUB

ARTICLE I

Name

The name of this activity group shall officially be known as the
_____ Lodge No. _____ Loyal Order of Moose Teen Club.

ARTICLE II

Purpose

The purpose for which this club is organized is to bring together in closer social communication the dependents and relatives of members of _____ Lodge No. _____ and/or Chapter No. _____ between the ages of thirteen (13) and twenty (20).

ARTICLE III

Composition

SECTION (1) Membership in this club shall consist of dependents and immediate relatives of members in good standing of _____ Lodge No. _____ and/or Chapter No. _____. Original membership will not be jeopardized at any time because of the non-affiliation of a parent, guardian, grandparent or immediate family relative, but one immediate relative must be a member in good standing of the Loyal Order of Moose or the Women of the Moose.

SECTION (2) Good standing members of the club shall be members whose membership dues are paid in full and not in arrears.

ARTICLE IV

Authority

This club shall at all times be amenable to and under the supervision of the Board of Officers of _____ Lodge No. _____. A Chairman/Advisor who shall be the Governor of the lodge or a lodge member appointed by the Governor shall represent the Board of Officers of this club. The Governor or his appointee shall not be entitled to vote. A Copy of

these by-laws shall be adopted by the lodge after adoption by the Teen Club members and become a permanent record of the lodge.

ARTICLE V
Officers

The elective officers of the club shall consist of the following: President, Vice President, Secretary and Treasurer.

The voting Board of Officers shall consist of the above stated officers plus the past President, provided he or she shall have completed the term for which he or she was elected or appointed and served continuously for not less than 180 days.

ARTICLE VI
Term of Office

The term of office shall be for one (1) year commencing with the first scheduled meeting in the month of May.

SECTION (1) Vacancies in any office shall be filled by the Board of Officers of the club for the un-expired term.

SECTION (2) The Board of Officers shall be have the power to declare any office vacant if in its opinion the occupant has failed to perform the duties of the office,

ARTICLE VII
Nomination and Election of Officers

SECTION (1) Nominations for elective officers shall be made from the floor at the first and second regular meeting in the month of March.

SECTION (2) The election of officers shall be held annually on the first regular meeting in the month of April.

ARTICLE VIII
Meetings.

SECTION (1) Meetings will be held on _____ at ___ (a.m.) (p.m.) unless rescheduled by the lodge due to conflict. If the meeting falls on a holiday or special occasion and must be canceled, the meeting may be omitted or re-scheduled in the discretion of the Teen Club Board of Officers.

SECTION (2) The date of any meetings rescheduled by the Teen Club Board of Officers must be approved by the lodge Chairman/Advisor.

SECTION (3) The annual business meeting shall be held in the month of May each year. At the annual meeting the order of business shall be:

- 1 Minutes of previous annual meeting.
- 2 Report of Officers.
- 3 New Business.
- 4 Installation of new officers.

SECTION (4) A special meeting of the club may be called by the Chairman/Advisor, the Board of Officers or whenever one-third (1/3) of the members in good standing of the club make a written request to the Chairman/Advisor for a special meeting specifying the reasons or object of the meeting. Not less than seven (7) days written notice of the meeting shall be personally given to or mailed to members. Only business specified in the notice of special meeting shall be voted on.

SECTION (5) All meetings shall be conducted according to parliamentary rules and open discussion on all measures shall be permitted and encouraged. If the President deems it necessary, he/she may appoint a parliamentarian to decide all parliamentary questions or issues.

SECTION (6) The Board of Officers shall meet on the _____ of each and every month.

SECTION (7) No person other than the Chairman/Advisor, volunteer adult advisors, lodge officers and good standing members of the club shall be present at a meeting of the club unless that person has been specially invited by the Teen Club's Board of Officers. Unless asked for comment by the President, presiding officer, or Chairman/Advisor(s), no lodge members in attendance shall interrupt or disrupt the meeting.

ARTICLE IX Duties of Officers

SECTION (1) It shall be the duty of the President to preside at all meetings, preserve order and apply and enforce all rules of the club. The Board of Officers shall appoint committee chairmen after receiving a recommendation from the President. Standing sub-committees shall include Community Service Committee, and teen Club Activities Committee. Membership in each committee shall include the appointed Chairperson and at least four (4) members selected by the Chairperson.

SECTION (2) The Vice President shall assist the President in preserving order and shall preside at meetings in the absence of the President. The Vice President shall visit the sick or distressed and a committee may be appointed by the Board of Officers to assist in these duties.

SECTION (3) Secretary shall possess, maintain and keep current all club records and books (i.e. membership, etc.). The Secretary shall keep accurate minutes of all proceedings and meetings. The Secretary at the next meeting after receipt shall read all reports and communications pertaining to the club.

SECTION (4) The Treasurer shall receive all monies of the club and deposit the same with the Administrator of the lodge for deposit into the general fund of the lodge. From the general fund, the lodge Administrator shall write a check for the deposit into a separate savings account designated as the Teen Club Account. The Treasurer shall receive a receipt for all funds turned over to the Administrator of the lodge. Withdrawals from the Teen Club Saving Account shall only be at the written request of the Teen Club, signed by the President, Secretary and Club Chairman/Advisor after approval by the Teen Club members. Savings withdrawal shall be deposited into the lodge general fund and appropriate disbursement made by check as authorized. A small petty cash fund of \$_____ shall be permitted for incidentals. The Treasurer shall give a financial report at each meeting including receipts and disbursements to petty cash fund, which shall be under his/her exclusive control.

SECTION (5) Non-voting appointed officers shall include: Sergeant of Arms, Chaplain, Community Service Chairperson and Activities Chairperson. The Board of Officers may make other appointments, as deemed appropriate and advisable to serve at its discretion.

SECTION (6) The Chaplain shall open and close all meetings with an appropriate prayer and assist the Vice President in visitation of the sick.

SECTION (7) The Sergeant at Arms shall perform the duties of checking all membership cards at the door prior to meeting to verify that all members in attendance are in good standing. The Sergeant at Arms shall notify the President of anyone desiring to be heard at the meeting. The Sergeant at Arms shall remove any person ordered to leave by the President.

SECTION (8) The Board of Officers shall fill any vacancy among the officers by majority vote at a regular monthly meeting of the Board of Officers for the un-expired term.

SECTION (9) Any member of the board of Officers absent from three (3) consecutive monthly meetings of the Board of Officers or regular membership meetings without being excused by the presiding officer shall be deemed to have resigned as a member of the Board.

ARTICLE X
Membership Dues

Teen Club membership dues shall be \$_____ per year, payable annually or semi-annually. Any member failing to pay his/her dues within fifteen (15) day after they become due and payable or who fails to pay any indebtedness owed to the club within thirty (30) days after a bill for the same has been rendered, shall be suspended from all privileges of membership and remain suspended until the full amount of the indebtedness has been paid. Any moneys collected for the club shall be immediately turned over to the Treasurer.

ARTICLE XI
Disciplinary Proceedings

SECTION (1) The Board of Officers may temporarily suspend, pending a hearing, any member alleged to be in violation of the published rules or who has engaged in behavior improper or prejudicial to the interest of the club. No member, shall at any time, do or say anything which might bring discredit upon the club or the Loyal Order of Moose.

SECTION (2) The Board of Officers shall conduct a hearing after the suspended member has received not less than seven (7) days written notice of the hearing. The Notice of hearing shall state the date, time, place of hearing and the specific charge(s) of alleged misconduct. The suspended member shall be afforded the right to confront his accuser(s) and review the evidence. The member shall be afforded the opportunity to present evidence and rebuttal. The decision of the Board of Officers shall be by the greater weight of evidence. The decision of The Board of Officers may include, but are not limited to, the following: (1) take no action, (2) reprimand, (3) impose a reasonable fine, or (4) suspend or revoke membership privileges in the club as deemed appropriate in accordance with the evidence.

SECTION (3) A member found guilty of a charge by the Board of Officers shall have the right, within ten (10) days of receipt of the written decision of the Board of Officers, to appeal the decision to the Chairman/Advisor who may uphold, overturn or modify the decision of the Board of Officers.

ARTICLE XII
Rules and Regulations

- 1 responsible volunteer adult advisors approved by the lodge Board of Officers shall supervise all outside activities.
- 2 Guest privileges shall be restricted to three (3) persons, male or female, per member of a certain pre-designated functions.

- 3 All outside activities of the club shall be restricted to members and their qualified guest(s) only, with proper adult supervision.
- 4 Each member and qualified guest(s) shall have a signed parental consent slip for the every "outside " function.
- 5 No fund raising projects shall be entered into without prior approval of the lodge Board of Officers and in compliance with the General Laws of the Supreme Lodge.
- 6 No member shall be elected to the Board of Officers unless he/she has been a member of the club for a least six (6) months and has been of regular attendance.
- 7 Any member bringing a guest to a Teen club function shall be responsible for the conduct of the guest at all times.
- 8 All guests must be between 13 and 20 years of age.
- 9 Once an activity has begun, no one shall leave the premises unless an adult advisor gives permission. Anyone leaving an activity without permission shall not be permitted to return.
- 10 No food or beverages will be allowed during the meetings unless approved by the Board of Officers.
- 11 The possession, use or consumption of any alcoholic beverages and nonprescription drugs is absolutely prohibited. Any member found guilty of violating this rule shall be suspended pending a disciplinary hearing and membership may be revoked if found guilty by the Board of Officers after a hearing.
- 12 Obscene, profane, indecent, abusive or other inappropriate language will not be tolerated at any function. Offenders shall be reprimanded by the board or club officer's and may be suspended pending a disciplinary hearing.
- 13 Lodge property shall not be used at any time unless the lodge Board of Officers grant permission
- 14 Neither the Social Quarters of the lodge nor any other area where alcoholic beverages are dispensed shall be used without approval of the lodge House Committee.

- 15 Meeting and other functions are to be in casual dress unless otherwise noted. Socials may be divided into age groups as deemed appropriate by the club's Board of Officers. The club shall adopt a dress code, which may be reviewed annually.
- 16 There will be NO DRINKING of alcoholic beverages by Advisors during any function of the Teen Club.

- 17 Teens may drive with the approval of the Chairman/Advisor if properly licensed and insured. Passengers must have parental consent to ride with another Teen Club member when participating in any club function. All advisors that drive will follow in a caravan and at the posted speed limit, or slower, when attending an outside function.

- 18 The lodge shall be left clean at all times and all Teen Club equipment or property is to be stored or disposed of properly.

- 19 All sports activities shall require signed release forms approved or furnished by Moose International.

- 20 NO SMOKING shall be allowed by any member of the Teen Club during any function of the Teen Club. The Board of Officers shall adopt smoking fines and impose fines against any member violating this rule or allowing their guest(s) to violate this rule. Repeated or flagrant violations shall result in disciplinary action.

- 21 The President may impose reasonable fines against any member for disruption of meetings, rule infractions, dress code infractions inappropriate behavior, etc. Failure to pay a fine reasonably imposed by the President within thirty (30) days shall place the member in a state of suspension until the fine is paid.

- 22 If any duly adopted club rule is violated, disciplinary action may be taken including suspension from the Teen Club at the discretion of the Teen Club's Board of Officers pending a hearing as set out in Article XI

- 23 Any article or section of these by-laws or rule and regulations may be amended by a majority vote at any general meeting of the Teen Club's membership provided that notice of the proposed change(s) are in writing and has been read at least three (3) general meetings, after adoption by the lodge membership. The amendment must be approved by the General Governor, subject to the General Laws of the Loyal Order of Moose.

ARTICLE XIV
Conditions

The Teen Club shall, at all times, be amenable to and under the supervision of the lodge, Moose International, Inc. the Supreme Lodge, its officers, its Executive Committee, the Supreme Council and bound and governed by the Constitution of Moose International and the Supreme Lodge and General Laws of the Supreme Lodge and By-Laws of Moose International.

SIGNED AND IN EFFECT this the _____ day of _____

Teen Club President

(LODGE SEAL)

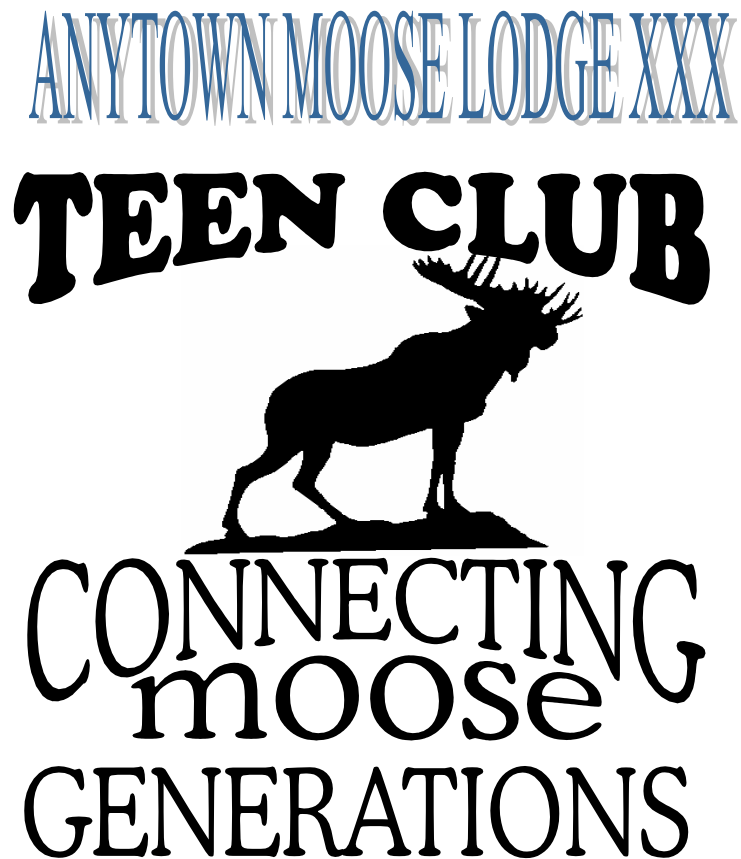
Lodge Governor

Lodge Administrator

APPROVED THIS THE _____ day of _____.

_____ **General Governor Moose International.**

The Logo displayed below received the most votes in an informal survey at an O.S.M.A. Mid-Year Convention from a selection of 10 Teen Club Logo's. It is hoped a common Logo will become the standard so as to highlight the validity of a Teen Club Committee as part of the Moose Lodge Committee Structure. It is also suggested the lodge name and number be added to establish the bond between lodge and teen club committee. This is most important as more out of lodge activities are developed.



MOOSE ASSOCIATION

RELEASE/PERMISSION FORM

EVENT

DATE

IN CONSIDERATION of the acceptance of my son/daughter to participate in the above stated event, I hereby waive, release, and discharge any and all claims for damages, death, personal injury, or property damage which I may have, or which may subsequently occur to my son/daughter as a result of his/her participation in this event.

THIS Release is intended to discharge Moose International, Inc. an Indiana Corporation, the _____ Moose Association, a _____ Corporation, and /or any sponsoring Lodge(s), their respective agent(s) and employee(s) from and against any and all liability even though liability may arise out of negligence or carelessness on the part of the person(s) or entity(s) mentioned above.

The terms hereof shall serve as a release and assumption of risk for my heirs, executors, successors, administrators and assigns in exchange for his/her participation in this event.

I, the undersigned, acknowledge that I am the parent/legal guardian of the participant and that my son/daughter is under no physical disability that would prohibit his/her involvement in this event.

My signature indicates that my son/daughter has my permission to participate in this event.

My signature also indicates that should it become necessary for my son/daughter to be transported to and from this event, my permission is granted.

I, the undersigned attest and affirm that I have read this document and that the statements for the above are true and agreed to.

PARTICIPANT

(PRINT/TYPE NAME)

BY: _____
PARENT/LEGAL GUARDIAN

RELEASE

EVENT

DATE

THE undersigned, herein referenced, make application to enter the event above indicated.

IN CONSIDERATION of the acceptance of my application to enter this event, I hereby waive, release, and discharge any and all claims for damages, death, personal injury, or property damage, which I may have, or which may subsequently occur to me as a result of my participation in this event. This Release is intended to discharge MOOSE INTERNATIONAL, INCORPORATED, any State or Provincial Moose Association and/or any sponsoring Lodge(s), their respective agent(s) and employee(s) from and against any and all liability arising out of, or connected in any way with my participation in this event, even though liability may arise out of negligence or carelessness on the part of the person(s) or entity(s) mentioned above.

THE terms hereof shall serve as a release and assumption of risk for my heirs, executors, successors, administrators and assigns in exchange for my participation in this event.

I, the undersigned, acknowledge that I am twenty one (21) years of age or older and under no physical disability that would prohibit my involvement in this event.

I, the undersigned, attest and affirm that I have read the rules of this event and agree to abide by said rules. I also affirm that the statements set forth above are true and correct.

I have read and agreed to the conditions stated above.

PARTICIPANTS SIGNATURE

PARTICIPANTS LODGE/CHAPTER NAME, & NO

TEEN CLUB



CONNECTING
moose
GENERATIONS

Teen Club Membership Card

Lodge.....

Name.....Date.....

TEEN CLUB



CONNECTING
moose
GENERATIONS

Teen Club Membership Card

Lodge.....

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GENERATIONS



Teen Club Membership Card



Lodge.....



Name.....Date.....



TEEN CLUB State Association _____ **Moose**
 
CONNECTING moose **Teen Club Membership Card**
GENERATIONS Lodge.....
Name.....Date.....



TEEN CLUB State Association _____ **Moose**
 
CONNECTING moose **Teen Club Membership Card**
GENERATIONS Lodge.....
Name.....Date.....



TEEN CLUB State Association _____ **Moose**
 
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