

Maria Llana
408 Conestoga Rd
Radnor, PA 19087

Mr. Paul Ramos
Personnel director
Juniper Culinary Academy
202 Park Boulevard

Maria Llanaeza



22 Fifth Street, Juniper, NV 89268 * Phone: 420-555-2939 * E-mail: lhc@world.net

February 25, 2009

Mr. Paul Ramos
Personnel director
Juniper Engineer Institute
202 Park Boulevard
Juniper, NV 89268

Dear Mr. Ramos

I am responding to Engineer position that you recently advertised in the *Juniper Daily Herald*. As indicated on the enclosed resume, I have the credentials you are seeking and believe I can be a valuable asset to Juniper Engineer Institute.

Reading comprehension	30 hours.
Problem solving	15 hours
Active listening	15 Hours
Mathematics	21 hours

In addition to my coursework, I have the following engineer experience:

- I was involved in the project "Lead the Way"
- I built a train model and a puzzle cube.
- I have taken numerous classes of technology.

Sincerely,

Maria Llanaeza

Enclosure