



MISSION PARK OF SANTA CLARA

SEPTEMBER 2008

NEWSLETTER



GUIDING PRINCIPLES AND PRIORITIES OF OPERATIONS

The Association, Board and Management Company makes decisions based on these priorities:

Life/ Safety Protection

Preservation of Physical Structures

Maintain Property Values

Aesthetics and Community Standards



NEXT BOARD MEETING SCHEDULE FOR 2008

The Board of Directors has scheduled their regular open meetings to be held on the second Wednesdays' of the selected months. The final meeting date of 2008 is November 12. All of the meetings are held in the HOA clubhouse and begin at 6:00 p.m. with the Owners' Forum scheduled at the beginning of the meeting to listen to the community for the first 20 minutes of the business meeting. We hope to see you at an upcoming meeting.



POOL CLOSURE DATE

The pool area will close for the season on October 19th, 2008. On that date, all pool access will be turned off to all homeowners.

POOL NEWS

Summer extended hours

6:30 a.m. to 9:00 p.m. on Friday and Saturday.

6:30 a.m. to 8:30 p.m. on Sunday to Thursday.

The security guard will monitor to insure all users have cleared the facilities before closing time. If you see or live near the pool and see ANYONE in the pool after these hours, you are instructed to call Santa Clara Police Department @615.5580 to remove them. Thank you.

POOL SECURITY AND SAFETY

All homeowners and tenants must have an active FOB to access the pool area. You must use your pool FOB to gain entry to the pool. The Security Guard will enforce use of the FOB to gain entry and as proof of residence.

The Security Guard will monitor the pool rules and also will be in charge of monitoring the parking of the Association. Security will be authorized to tow any person found to be violating these rules. Anyone caught by Security to be in violation of these rules will also be reported to Management.



MOTOR COURTYARD PARKING



Homeowners may now park their vehicles in the guest parking area of the motor courtyard parking. Homeowners may not store vehicles or park in the guest parking area for longer than 72 hours. Any homeowner who violates these rules may be subject to citation and towing. Thank you for your compliance.



REMINDER: LEASING YOUR HOME

CRIME ALERT & RECOMMENDATIONS

Per the CC and R's you must register each of the names and contact information of your Tenants within 10 days of leasing your homes with the Management Company. For security purposes, the Management Company will enforce this rule and will fine if not owners providing details within the time required. Also, please remember that all homeowners leasing their units must have their residents fill out an addendum to the lease confirming they have been provided copies of all of the governing documents (Pool rules, CC&R's, Bylaws, and Association Guidelines).

If you see any suspicious persons or activity going on within the development, please follow the procedure below:

Failure to notify the Management Company of tenant information within 10 days of the commencement of the lease will result in a \$100 fine payable by the homeowner. This information is required to help provide proper use and security for all of the common areas within the Mission Park development. If your Tenant is in violation of any of the rules, you as the Landlord will be assessed the fine. Thank you for your cooperation.

Call Santa Clara Police Department @615.5580 and file a police report with their office and have them respond (if necessary)

Contact both Security and the Management Company to report the issue.

CREDIT CARD ASSESSMENT PAYMENTS NOW AVAILABLE ONLINE!

Massingham & Associates now offers a service that allows you to make assessment payments online by credit card! To do this, visit www.massingham.com and click the "Pay Assessments" link on the Home Page. Please note that there is a convenience fee to use this service.

ANY SPRINKLER HEADS BROKEN, FOBS NEED REACTIVATION, HOA QUESTIONS???? WHO DO YOU CALL?

Massingham 540.5050

Important Phone Numbers and Reminders

Massingham & Associates, South Bay	408-540-5050
Mark Bonvechio, Association Manager	408-540-5025
Escrow	510-780-8587, ext. 331
Accounts Receivable	408-540-5030
Dinsmore Landscape Company	408-595-2680
HOA Emergency Phone Number	866-673-5415
HOA Fax	408-371-5130

