

AWARD NOMINATION FORM

CANDIDATE INFORMATION

DATE: _____ AWARDS PERIOD: JAN-JUN _____ JUL-DEC _____

NAME _____ CLUB NUMBER _____

ADDRESS _____

PHONE NUMBERS _____ HM _____ WK _____

TERM _____ Annual _____ Semi-Annual

AWARD - CHECK ONE:

- | | | |
|--|--|--|
| <input type="checkbox"/> President | <input type="checkbox"/> V.P. Public Relations | <input type="checkbox"/> Sergeant-At-Arms |
| <input type="checkbox"/> V.P. Education | <input type="checkbox"/> Secretary | <input type="checkbox"/> Rookie of the Year |
| <input type="checkbox"/> V.P. Membership | <input type="checkbox"/> Treasurer | <input type="checkbox"/> Toastmaster of the Year |

GO TO APPROPRIATE SECTION FOR AWARD NOMINATION CRITERIA.

PRESIDENT

- Home Club Attendance Percentage _____
- Lead Club by Promoting Excellence _____
- Attended Club Officers Training _____
- Attended Exec. Council Meetings _____
- Proxy Sent on Time _____
- Semi-Annual Reports Sent on Time _____
- Informs Club on District/Division Activities _____
- Attended ___% of Area Council Meetings _____

V.P. EDUCATION

- Home Club Attendance Percentage _____
- Club Education Schedule Accurate/Updated _____
- Member Goals Outlined & Tracked _____
- Dynamic Club Meetings _____
- Attend Exec. Council Meeting _____
- Encourage Participation in other TM Programs _____
- Administer Speech Contests _____
- Attended Club Officers Training _____
- Attended ___% of Area Council Meetings _____

V.P. MEMBERSHIP

- Home Club Attendance Percentage _____
- Member Goals Defined _____
- Executed Membership Building Contest _____
- Oriented and Inducted New Members _____
- Attended ___% of Area Council Meetings _____
- Attended Exec. Council Meetings _____
- Attended Club Officers Training _____

V.P. PUBLIC RELATIONS

- Attended Club Officers Training _____
- Planned and Executed Public Relations Program _____
- Attended Other Toastmasters Events _____
- Produced Publicity Materials _____
- Home Club Attendance Percentage _____
- Attended Exec. Council Meetings _____
- Club Bulletin Timely/Informative _____

SECRETARY

- Home Club Attendance Percentage _____
- Club Minutes Accurate _____
- Attended Exec. Council Meeting _____
- Record Exec. Council Minutes _____
- Attended Club Officers Training _____
- Semi-Annual Reports on Time _____
- Guest Information Recorded _____
- New Officers Reported to TMI Timely _____
- Circulated TIPS, Supply Catalog, TM Magazine _____

TREASURER

- Home Club Attendance Percentage _____
- Semi-Annual Reports on Time _____
- Club Treasurer Reports Timely _____
- Club Annual Budget _____
- Provide Bank with New Signature Card _____
- Attended Exec. Council Meetings _____
- Attended Club Officers Training _____
- Sent Dues Statements Timely _____
- Collected Payable Dues _____
- Submitted Club Account for Audit _____

