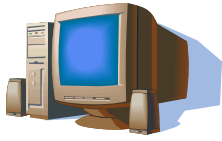


Mark McGee-Pasceri  
730 Sproul Rd.  
Bryn Mawr, PA 19010

Ms. Helen Weiss  
Personal Director  
National Computer Sales  
15 Main Street  
Hartford, CT 06109

# Mark McGee-Pasceri



markmcgeepasceri@yahoo.com      Phone      (610)      329-3012,      Fax      (610)      888-8888,      E-mail      730 Sproul Road Bryn Mawr PA 19010

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March 14, 2008

Ms. Helen Weiss  
Personal Director  
National Computer Sales  
15 Main Street  
Hartford, CT 06109

Dear Ms. Weiss

I am responding to the full time computer sales position advertised in yesterday's *New°England°Tribune*. As indicated on the enclosed resume, I have the credentials you are seeking and believe I can be a valuable asset to National Computer Sales.

I recently received my bachelor's degree in information and computer technology from Harford College. The following table outlines my areas of concentration.

|                                   |          |
|-----------------------------------|----------|
| Computer Hardware                 | 30 hours |
| Computer Software and Programming | 21 hours |
| Professional Communication        | 15 hours |
| Business                          | 15 hours |

In addition to my coursework, I have the following sales and computer experience.

- Worked as an intern at Computer Discount Sales, selling hardware and software components to home and small business customers
- At Hartford College, tutored students having difficulty with computer classes
- Prepared all fliers and newsletters for the New England Ski Club

As you can see by my resume, I am well qualified for the position. I will call you next week so we can set up a time to discuss my career opportunities at National Computer Sales. If you would like to speak to me before then, please call me at (610) 688-2447.

Sincerely,

Mark McGee-Pasceri

Enclosure: Resume

