

January 2, 2003

To Whom It May Concern:

It is my pleasure to recommend Doug Perez for a position as an administrator of a distant learning program.

I have had the opportunity to frequently interact with Mr. Perez. He has consistently presented himself as exceptionally hard working, knowledgeable, and professional.

Mr. Perez demonstrates considerable knowledge of technology and education. He demonstrates strong analytical skills and continually expands his knowledge base. Additionally, Mr. Perez's social and communication skills appear strong.

My overall impression of Mr. Perez is that he is an exceptionally hard worker. He demonstrates many qualities, which are essential to be a good educator. He appears very dedicated to learning and improving these skills, eagerly accepting challenging assignments that expanded his knowledge and abilities.

Mr. Perez's experience and expertise would be a strong addition to your department.

Cordially yours,

A handwritten signature in black ink, appearing to read 'R. Diaz', written in a cursive style.

Robert Diaz, Ed.S.
Program Specialist