

Dear New UCSF Student,

Welcome to UCSF! All UCSF students are required to submit documentation of the health requirements established by their school. This letter describes the process and specific information that must be submitted before you are allowed to receive registration materials and begin the process.

If your health information has not been submitted and processed before you attempt to register, you may also encounter a \$50 late registration fee. To make sure your information is processed before you register, plan to complete the Student Health Service Immunization Form, visit your healthcare provider and mail your signed immunization form by July 1, 2002.

Please read this entire packet VERY carefully! If you have questions about this process after thoroughly reviewing the packet, check the Student Health Website at <http://saawwww.ucsf.edu/health> or call Student Health at (415) 476-1281.

## Health Requirements

A description of health requirements is listed in the tables below. Your information should be submitted to Student Health on the forms included in this packet. The forms are entitled "Student Health Services: Immunization Form 2002" and the two page form "New Student Intake Form". **The immunization form must be signed by your healthcare provider as verification of your immunization status.**

Immunization	Required Elements Submitted via Immunization Form 2001
TB skin test	TB skin test within 3 months prior to entering school. <ul style="list-style-type: none"><li>▪ If previous positive reading and NO INH THERAPY, must submit a chest x-ray report not greater than three months old to your primary care provider for verification.</li><li>▪ If previous positive reading and 6 months or greater of INH THERAPY, must submit a chest x-ray taken at time of diagnosis and documentation of the INH therapy to your primary care provider for verification.</li></ul>
Hepatitis B	At least 2 of 3 doses for Hepatitis B or positive Hepatitis B surface antibody, or evidence of prior infection. (Final dose required during first semester).
Varicella (chicken pox)	two doses of vaccine or positive titer
Measles	two doses of vaccine (measles or MMR) or positive titer
Mumps	one dose of vaccine (mumps or MMR) or positive titer
Rubella	one dose of vaccine (rubella or MMR) or positive titer

General Health Information	Required Elements Submitted via New Student Intake Forms
Allergies	Allergies to medications, foods, environment, etc.
Health History	Past surgeries, hospital admissions, or chronic medical conditions.
Medications	Over the counter or prescription medications you take regularly or periodically.
Health Insurance Coverage	If you currently have healthcare insurance or plan to have insurance in addition to the Student Health Insurance Plan, please submit the name of that carrier as well as the termination date of the policy if applicable.

**Meeting the Health Requirements: Follow these simple steps!**

Read this entire packet **carefully**.



Have you received all necessary immunizations? (listed on the one page form entitled "Immunization Form 2002")

↙ Yes

No ↘

\* Collect written documentation of the required immunizations to present to your healthcare provider (physician, nurse practitioner or physician's assistant).



Obtain missing immunizations or titers.  
(NOTE: The 1<sup>st</sup> and 2<sup>nd</sup> Hepatitis B doses must be received one month apart; give yourself enough time to complete both doses.)



Schedule an appointment with a healthcare provider. (Consider scheduling your appointment within the 3 months prior to beginning school to meet the TB skin test requirement).



Make sure your healthcare provider has read the enclosed "Letter to Provider".



During your appointment, present your immunization documentation and the one page immunization form to your healthcare provider; obtain signature.

**Note:** Your provider must SIGN the form; no clinic stamps will be accepted.



Mail the one page SIGNED "Immunization Form" and "New Student Intake Form" to Student Health Services.

**Note:** This form must be received by Student Health before you are allowed to register and attend classes!

The Registrar's Office mails registration packets in August. If your health & other requirements are not met, you will not be included in this mailing.



Log on to verify Student Health's receipt of your documentation.  
<http://saawww.Ucsf.edu/newstudent>

**Note:** A description of how to access this site and the necessary user id and PIN numbers are included in this packet. See the cover letter for this mailing.

- \* If you do not have the written documentation of your immunizations, call the medical office where you received the immunization and ask them to mail or fax the documentation to you. If you are unable to locate previous records, have titers drawn to establish immune status. A memo has been enclosed for you to give to your healthcare provider stating that proof of immunity is required to attend UCSF. Present this memo if your healthcare provider asks for documentation of need before ordering titers.

## Documentation Standard

A physician, nurse practitioner, or physician's assistant must review your immunization documentation and sign the one page Immunization Form 2002. Student Health accepts the provider's signature as verification that all information is true and accurate.

The "Other Health Information" (medications, allergies, etc.) need not be verified by a provider. It will become part of your medical chart.

**Please ensure your immunization form is received by Student Health By July 1, 2002 so that you may receive your registration information.**

## Healthcare for a Spouse, Partner, or Children

Student Health offers a dependent care plan. This plan allows your spouse, domestic partner, or adult dependent to receive medical care.

The UCSF Student Health Insurance Dependent Plan is priced competitively with other insurance plans. To ascertain if this plan will meet the needs for your spouse, partner, or adult dependent, call Student Health Services NOW! We are trying to plan for the expected patient volume and would love to know if you have need of a plan like this.

Details on the current plan is posted on <http://saawww.ucsf.edu/health/depCare.htm>. Application forms are available on-line or contact Melissa Morales at [morales@saa.ucsf.edu](mailto:morales@saa.ucsf.edu).

## Final Health Requirements Checklist

- Receive titers or immunizations for all necessary health requirements.
- Obtain signature from your healthcare provider.
- Mail the completed and signed Immunization Form and the New Student Intake to:

UCSF Student Health Services  
New Student Packets  
500 Parnassus Box 0722  
San Francisco, CA 94143-0722

Thank you and welcome to UCSF!

The Student Health Services Staff

