

RESUME

Looking Glass Productions Ltd.

1990 - Present

Video Production

- I have produced and directed numerous video projects through my award-winning production company, Looking Glass Productions. Highlights include:
 - SIDS - Emergency Response, a training video for first responders (police, paramedics, etc) in dealing with SIDS incidents
 - Hiring Winners – 40 minutes of training modules used as components of a CIBC training package to assist managers in hiring high performance staff

Event Planning

- With my partner Kathy, Looking Glass has also organized and coordinated educational conferences and meetings for organizations such as the Career Education Society, Disability Resources Network and others. This entailed booking venues, scheduling speakers, organizing registration, preparing all print materials, mail-outs, name tags and evaluations.

Knowledge Network

1995 - 2006

Senior Producer/Director,

1985 - 1995

Producer/Director,

Responsible for the production of over 1000 broadcast television productions. This includes: individual and series programs; drama; documentaries; promotional videos; short vignettes; 'live' studio productions; university level telecourses; and webcasts (broadcast programming supported and streamed online and web specific production).

A complete CV is available upon request.

Duties included:

- Conceptualization of programs and web or print support materials
- Develop production plans for television/video programs
- Development, implementation and monitoring of budgets for program production
- Project Management of all phases of production
- Direct live or pre-taped studio productions and location shooting
- Supervise writers, creative writing and/or rewriting of scripts for production
- Survey and select on-location sites and supervise set design
- Book technical personnel and facilities
- Cast and hire actors
- Negotiate agreements with personnel
- Negotiate agreements for services of various companies required for production
- Communicate project expectations to technical staff
- Creatively assemble all production elements into a final program

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Page # 1

These productions were produced using both studio and electronic field production techniques combining interviews, cover footage, dramatic elements, photographs, archive footage, graphics, interactive telephone discussion, and text. Most programs were given significant post production resources including computer generated graphics, sound design and editing on either Avid non-linear or Betacam editing systems.

The majority of these programs were internally generated Knowledge Network projects but a significant number of projects were co-productions with external partners such as: Vancouver Fire Department, Transport Canada, The Citizens' Assembly on Electoral Reform, National Film Board, etc.

Vancouver Film School

2008

Instructor, Entertainment Business Management

Session instructor for:

- Tax Law and Business Structures.
- Copyright and Intellectual Property
- Production Budgeting
- Social Responsibility

Awards And Acknowledgements:

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| FREDDIE AWARD | (1995), International Health and Medical Film and Video Festival, San Francisco California, "SIDS - Emergency Response". |
| BRONZE PLAQUE | (1994), Columbus International Film & Video Festival, Columbus Ohio, "SIDS - Emergency Response". |
| FINALIST | (1999), New York Festivals, (Non-broadcast), "Nutrition and Home Support". (1996), New York Festivals, (Non-broadcast), "Performance Enhancement Plan - Orientation Video". |
| HONOURABLE MENTION | (2000), Columbus International Film & Video Festival, Columbus Ohio, "Grandma's Off to College" (1999), Columbus International Film & Video Festival, Columbus Ohio, "A Flood of Memories – 50th Anniversary of the Mission Flood". (1999), Columbus International Film & Video Festival, Columbus Ohio, "Nutrition and Home Support" (1995), Columbus International Film & Video Festival, Columbus Ohio, "Performance Enhancement Plan - Orientation Video". |
| AMTEC AWARD | (1995), Association for Media and Technology in Education in Canada, "Performance Enhancement Plan - Orientation Video". (1994), Association for Media and Technology in Education in Canada, "SIDS - Emergency Response". |
| NOMINATIONS | (2001), "Bright and Shiny Award" at BC Innovation Awards In Educational Technology "Your Future – Your Choice" (1996) Leo Awards – Best Informational Series (TV) "The Independent Eye" |

QUARTER CENTURY CLUB (2006) Canadian Association of Broadcasters in recognition of 25 years of honourable and distinguished service to the broadcasting industry of Canada.

Education & Workshops:

- 2008 - **BC Instructor's Diploma Program**
Vancouver Community College
- 2005 - "Managing IT Projects"
ExitCertified – Michael Crichlow PMP
- 2003 - **"Robert McKee's Story Seminar"**
2-day Screenwriting workshop – Vancouver Film School
- 1997 - **"Production and Financing Options for the B.C. Film & Television Industry"**
Insight Information Inc, chaired by Arthur Evrensel.
- 1995 - **"The Writers Journey"** - Christopher Vogler, Story development
U.B.C. Continuing Education
- **"The Pitch"** - Mia Shum, Project Development
Praxis Workshops, Vancouver, British Columbia
- 1990 - **"Directing Actors for Film"** - Michael Boucher, Instructor
Praxis Workshops, Vancouver, British Columbia
- **"Visions, Concepts and Practice"**
A seminar in film directing; Paul Gray, Instructor
- 1989 - **"Acting Techniques for Directors"** - Barry Primus, Instructor
"The Scene Directing Workshop" - Ralph Rosenblum, Instructor
International Film and Television Workshop, Rockport, Maine
- 1981 - **Diploma of Technology**
(Broadcast Communications - TV Production),
British Columbia Institute of Technology

Software And Systems:

- Extensive computer experience using both mac and PC

I have experience and competency using the following current software:

- Microsoft Office – Word, Excel, PowerPoint, Outlook
- Adobe – Photoshop, Pagemaker, InDesign, Acrobat, Illustrator
- Macintosh – Final Cut Pro, iLife (including iMovie and iDVD, iPhoto, etc)
- EP (Movie Magic) Scheduling & Budgeting
- Filemaker Pro
- Printshop (Premier and Presswriter)
- Numerous email and web browser applications

I have an understanding of the capabilities and have directed work using the following software:

- AVID video editing
- Pro Tools Audio editing
- Soft Image graphic/animation
- Adobe (Macromedia) Flash
- Adobe After Effects
- Liberty Paint