

Elizabeth Bereznak

Objective	To obtain a full-time sales position with a major computer or electronics company in the New England area.		
Education	2001-2005	Hartford College	Hartford, CT
	Information and Computer Technology		
	▪ B.S., December 2005		
	▪ A.S., December 2003		
areas of concentration	Computer Hardware		
	Computer Software and Programming		
	Professional Communications		
	Business		
Awards received	Deans' List, every semester		
	Gamma Phi Sigma Honors Society, 2002-2005		
	Hartford College Outstanding Senior, 1 st Place, 2005		
Interests and activities	Association of Sales Representatives, junior member		
	Big Brothers Big Sisters of Hartford, volunteer		
	Computer Club, treasurer		
	New England Ski Club, publicity coordinator		
Languages	English (fluent)		
	Japanese (fluent)		
	Knowledge of sign language		
Work experience	2002 - 2005	Computer Discount Sales	Plantsville, CT
	Intern		
	▪ Sold hardware and software components to home and small business customers		
	▪ Arranged and configured in-store computer hardware, software, and		

network displays

- Logged and replied to computer-related customer e-mail, fax, and telephone inquiries

Volunteer
experience

As a Big Brother, I spend at least eight hours every week with my Little Brother-hoping to make a difference in this youth's life.