



REPUBLIC OF THE PHILIPPINES
City of Caloocan
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BIDS AND AWARDS COMMITTEE

November 30, 2006

Invitation to Apply for Eligibility and to Bid

Name of Project: *Various Office, Janitorial, Electrical and School Supplies and Equipment*

Brief Description: *Supply and delivery of assorted office, janitorial, electrical and school supplies and equipment to various city departments/offices*

1. The City of Caloocan, through the *General Fund of the 2006 Annual Budget of the City as per Sangguniang Panlungsod Ordinance No. 1102 s. 2005 and Continuing Appropriations from the General Fund of the 2005 Annual Budget of the City as per Sangguniang Panlungsod Ordinance No. 0387 s. 2004*, intends to apply the sum of *One Million Four Thousand Nine Hundred Seventy Nine Pesos (P 1,004,979.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply of *Various Office, Janitorial, Electrical and School Supplies and Equipment*. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The City of Caloocan now invites Bids from eligible Bidders for *the supply and delivery of assorted office, janitorial, electrical and school supplies and equipment to various city departments and offices*. Delivery of the GOODS is required within *thirty (30) calendar days from receipt of Notice to Proceed*. The description of an eligible Bidder is contained in Section II of the Bidding Documents, ITB.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act," and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested Bidders may obtain further information from the City of Caloocan and inspect the Bidding Documents at the address given below from *8:00 a.m. to 5:00 p.m.* during working days.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee in the amount of *One Thousand Five Hundred Pesos (P1,500.00)*. The method of payment will be *in cash or cashier's/certified check*. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
6. Bids and eligibility requirements must be delivered to the address below on or before *December 20, 2006 at 2:30 pm*. All Bids must be accompanied by a Bid security in any of the forms listed below and in the amount herein listed:

Form	Amount
* Bank guarantee	1.5 % of the Approved Budget for the Contract
* Surety Bond	2.5 % of the Approved Budget for the Contract

or an equivalent amount in a freely convertible currency Late Bids shall not be accepted.

7. Bid opening shall be at 2:30 pm on December 20, 2006 at the *Bidding Room of the Bids and Awards Committee, Caloocan City Hall, A. Mabini St., this City*. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.

In case the above mentioned schedules are declared as *non-working days*, the affected activities will be held on the *following working day* at the designated time.

8. Prospective bidders should have completed a similar contract with a value at least 50% of the ABC within the last three (3) years.
9. The City of Caloocan reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

BAC Secretariat

Office of the Bids and Awards Committee

2nd Floor, Caloocan City Hall, A. Mabini St., Caloocan City 1400

Telephone/Fax Number: 324-4961

(Sgd.) Atty. ROMEO LL. ALCANTARA, JR.
BAC Chairman