

So you've signed your contract, now what?



An Author's Guide to the Editorial Process

Personalized Production Chart

Step 1: Send in Materials

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What We'll Need From You

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- olor iustrud tion heniamet, velenim nisim ver incipsum
- erilit lutpat. Ut nos autatio eugiati onsecte tat velit, sis dit wisl utpatue raeassequat volor iriusci liquam vel
- Pat, vent nit ad eugue tie del digna feu
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When We'll Need These Items

Deadline (Fill in the date): _____

Personalized Production Chart

Step 2: Editorial Process

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What We'll Be Doing for You

- Pat, vent nit ad eugue tie del digna feu
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- erilit luptat. Ut nos autatio eugiati onsecte tat velit, sis dit wisl utpatue raessequat volor iriusci liqu

When We'll Be Finished

Deadline (Fill in the date): _____

Style Sheet

Paragraphs

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Pictures

- Pat, vent nit ad eugue tie del digna feu
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Pictures

- Pat, vent nit ad eugue tie del digna feu
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Style Sheet

Capitalization

- Pat, vent nit ad eugue tie del digna feu
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Punctuation

- Pat, vent nit ad eugue tie del digna feu
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Footnotes

- Pat, vent nit ad eugue tie del digna feu
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Who to Contact for Certain Issues

Copyright Laws

Jon Fuller
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Production Questions

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Formatting Issues

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Contract Issues

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Deadline Questions

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Contacts



Personalized Production Chart

Step 3: Proofs

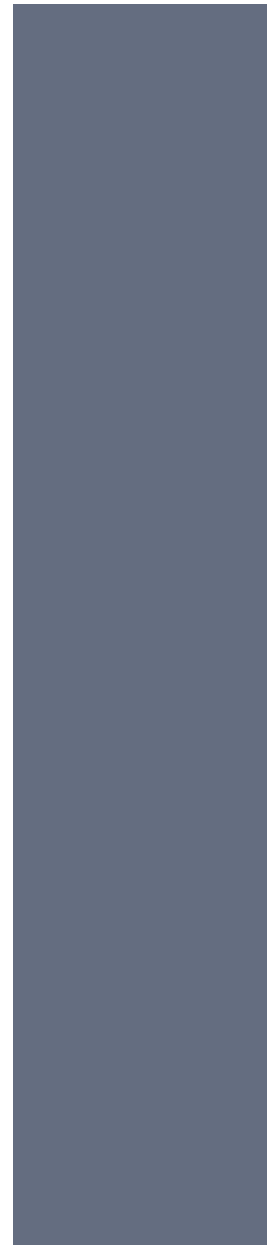
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What We'll Need From You

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- Pat, vent nit ad eugue tie del digna feu
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When We'll Need These Items

Deadline (Fill in the date): _____



Personalized Production Chart

Step 4: After The Editing Process

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What We'll Need From You

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- Pat, vent nit ad eugue tie del digna feu
- gait irilla consequis nonullan utat d
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What We'll Be Doing

- Pat, vent nit ad eugue tie del digna feu
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When We'll Need These Items

Deadline (Fill in the date): _____