



professionally delivering success

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### **Contract and Commercial 'surgeries'**

I currently provide in house Contract and Commercial 'surgeries' for a variety of Contractors, Subcontractors, Clients and Consultants .

These are carried out on regular basis (usually one day per month) where I visit the client's office or site. Here I address whatever issues you may have relating to contract matters, contract claims, potential or actual disputes together with any other matters that may relate to your commercial process or procedures.

I have in excess of 30 years experience in the construction industry. I am able to give an impartial view on such matters that may assist in your understanding or perception of an issue; drawing from my wealth of experience which I have gained whilst working under many forms of contract.

This can also provide clients with an opportunity to be 'challenged' on any matter before presenting it to their client or contractor.

These 'surgeries' will also provide a client a regular opportunity to review any matters for which they do not have the time or available resources to progress 'in house' .

Clients may require one day per month, or a day on a more 'ad hoc' basis. Either can be arranged by prior agreement.

**The domestic arrangements will be as follows -**

The client will provide the following -

- The Objectives of the "surgery" in advance
- Undertaking all administration required e.g. Invitations to any staff, provision of venue, refreshments, lunches etc.
- A suitable venue. In order to gain the best benefit this could be away from your office or in a dedicated room at your offices. In either case, this should be a room separate from other staff and free of external interruption.
- The room should contain a projection screen or other suitable display media for review of any information by those present
- A laptop compatible projector may also be required. If none is available, please advise us so that we may bring our own.
- The provision of refreshments for the day.

The day shall generally be from 9am to 5pm with some flexibility, and can be at any of your offices or sites in the UK. Further support can then be provided, if required, to follow up any matters arising.



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## Conditions

The cost of this service is -

- £ 1,050.00 per day ( excluding V.A.T. )
1. Should overnight accommodation be required, or any long-distance travel be involved, we reserve the right to charge for these at reasonable cost, in addition to the stated basic charge , this will be negotiated on enquiry.
  2. Should any day be cancelled or deferred at short notice (i.e. within 2 working days of due the date), we reserve the right to charge for the cancelled or deferred session at the rate stated.
  3. Our invoice will be rendered to you subsequent to the due day, for payment within 30 days of the date of invoice.
  4. Our standard terms and conditions will apply.

If you have any queries please do not hesitate to give me a call, a notice period of around 3-4 weeks is generally required .

A handwritten signature in black ink that reads 'K. Terry'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Kevin Terry  
Senior Consultant