

KERIANNE LANGLOIS
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Professional Objective: Seeking an entry-level position compiled with hands on experience in order to launch further opportunity.

Education: Johnson & Wales University, North Miami, Florida.

- ◇ Bachelors of Science in Marketing Candidate May 2005
- ◇ Associate of Science in Fashion Merchandising Degree May 2003
- ◇ Overall GPA 3.73, Magna Cum Laude

Skills: Leadership Skills

- ◇ Elected to participate in Presidential Leadership Team to represent the University.
- ◇ Developed Leadership skills by performing 4 hours community service per week throughout the executive offices and the community.

Time Management Skills

- ◇ Excellent Time Management skills developed through working 40 hours per week while a full time student and participating in extra curricular activities.

Computer Skills

- ◇ Microsoft Windows 2003, Microsoft Office, Adobe InDesign and Internet savvy.
- ◇ Exhibited typing speed at 80 words per minute.
- ◇ Excellent 10 key skills; Average 2400 FPH.

Employment Experience:

- ◇ **Proof Operator**, Bank of America, Miami, FL. June 2003 - Present
- ◇ **Relay Communications Assistant**, Precision Response Corporation (Sprint Relay Account), Miami, FL. March 2002 – June 2003.
- ◇ **Internship**, Dillard's, Pembroke Pines, FL. November 2002 – March 2003.
- ◇ **Sales Associate**, Burdines, Aventura, FL. September 2001 – March 2002.
- ◇ **Receptionist**, Mariner Health of Melbourne, Melbourne, FL. November 2000 – September 2001.
- ◇ **Sales Representative**, East Coast Marketing, Melbourne, FL. October 1999-November 2000.

Honors: Bright Futures Scholarship, Dean's List – 8 trimesters, Presidential Academics Award, Presidential Leadership Team Scholarship, University Award.

References: Available Upon Request.