

Serial No

Application for registration will not be accepted if the same is not complete in all respects and the required documents are not submitted along with the application

FORM 101

(See rule 8 of The Maharashtra Value Added Tax Rules, 2005)

Application for Registration under section 16 of The Maharashtra Value Added Tax Act, 2002

To

I hereby apply for grant of registration certificate under section 16 of The Maharashtra Value Added Tax Act, 2002

1) Name of the Applicant (in block letters)

2) Name and style of business (in block letters)

3) Full address of the principal place of business

Pin code

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a) Telephone No. (with STD code)

b) Fax No (with STD code)

c) Email address

4) Occupancy status of the principal place of the business (Please tick the appropriate box)

<i>Owned</i>	<i>Rented</i>	<i>Leased</i>	<i>Rent free</i>
<i>Others (please specify)</i>			

5) Full address of the additional place(s) of business / Godown(s) / Warehouse(s)

(If space is insufficient please attach separate statement)

6) Constitution (Please tick the appropriate box)

<i>Proprietary</i>	<i>Partnership</i>	<i>Pvt. Ltd. Co.</i>	<i>Public Ltd. Co.</i>
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15) Application for registration is made on account of (Please tick the appropriate box)	(a)	Voluntarily
	(b)	Opening additional place of business
	(c)	Change in the constitution
	(d)	Part transfer of business
	(e)	Full transfer of business
	(f)	Shifting of place of business
	(g)	Becoming liable to pay tax under the CST Act, 1956
	(h)	Exceeding the prescribed turnover limit
15 a)	Application for voluntary registration Introduction by a registered dealer a) Name of the dealer b) Registration Certificate No. under MVAT Act, 2002 c) Signature OR Introduction by Sales Tax Practitioner duly listed under section 82 of the Act or a Chartered Accountant or a Cost Accountant or an Advocate a) Name of the agent b) Membership No c) Signature	
15 b)	Application for opening additional place of business • Full address of the additional place of business • Date on which additional place of business has been opened	
15 c)	Change in the constitution	Change in the constitution from _____ to _____ with effect from _____
15 d)	Part transfer of business	Business transferred to M/s. _____ with effect from _____
15 e)	Full transfer of business	Business transferred to M/s. _____ with effect from _____
15 f)	Shifting of place of business	Place of business shifted to the address given below:

15 g)	Becoming liable to pay tax under the CST Act, 1956	With effect from _____
15 h)	Exceeding the prescribed turnover limit	

The following are the sales and purchases effected from the commencement of business on the basis of which the application for RC has been made.

Sales

Date of sale	Name & address of the vendee	Bill No.	R.C.No.	Commodity	Amount (Rs.)

Purchases

Date of purchase	Name & address of the vendor	Bill No.	R.C.No.	Commodity	Amount (Rs.)

(If the space is insufficient please attach a separate statement)

Turnover for the purpose of section 3 having exceeded the relevant limit during this year as an importer / other dealer, the particulars of which are furnished herein below:

- a. Value of taxable goods sold or purchased from 1st April _____ to _____ is Rs. _____
- b) Turnover of all sales of business from 1st April _____ to _____ is Rs. _____
- c) Value of any goods imported into the State of Maharashtra from 1st April _____ to _____ is Rs. _____
- d) Turnover of taxable goods purchased or sold during the year first exceeded Rs 10,000 on _____
- e) Turnover of all sales and value of purchases in respect of all places of business during the year first exceeded the limit applicable under section 3(4) of the Maharashtra Value Added Tax Act, 2002 on _____

- 16) A copy of my recent photograph is furnished with this application as required by sub rule (7) of rule 6.
- 17) The above statements are true to the best of my knowledge and belief
- Place _____
- Date _____
- Signature _____
- Status and authority therefor _____

Documents to be furnished alongwith the application

- 1) Copy of Partnership Deed, Memorandum and Articles of Association, as the case may be
- 2) Proof of permanent residential address
- 3) Antecedents of Proprietor/ Partners or Directors
- 4) Copy of ownership deed/rent receipts of place of business / place of residence, leave and licence agreement or consent letter if sub-tenant.
- 5) Copy of rationing card of Proprietor /Partners with photocopy of the first and last pages
- 6) Two latest passport size photographs of the Applicant*.
- 7) Copy of certificate under Municipal Act , Factory Act , Shop and Establishment Act and other Licences as applicable.
- 8) Copy of Income Tax Order, if any, and a copy of PAN Card
- 9) Latest Returns/Chalans position in case of shifting of place of business and change in the constitution.
- 10) Required Court Fee Stamp for CST Registration Certificate application except for shifting
- 11) Challan in original in payment of registration fees
- 12) Requirement specific for registration on account of change in the constitution or transfer of business:--
 - a) Copy of Partnership Deed, Desolution Deed, or Transfer Deed as the case may be
 - b) Latest Returns / Challans position
 - c) A copy of the last assessment order
 - d) No dues certificate from the dealer

* Not applicable to the Director , Manager, Secretary , or Principal Officer or a person duly authorised to act on behalf of a Public Limited Company, Public Trust, Corporation, Local Authority or a Department of a Government.

INSTRUCTIONS

1. Please fill in all the details in the application and ensure that the required information and / or the required documents are attached along with the application. Please note that application for Registration will not be accepted if the same is not complete in all respects and the required documents are not submitted along with the application.
2. Filling in the details of PAN and bank current account number is mandatory for dealers making application for voluntary registration.
- 3) In address, the following details are to be included;
Room/Flat No., Name of the building, Municipal No. of the Building, Road, Ward/ locality, village, Post Office, Taluka, District, Pin Code No.

For Office use only

Date of receipt of application

Application verified by

Issue of Registration Certificate approved by

Details of Registration Certificate:

- (i) Number _____
(ii) Issue date _____
(iii) Effect date _____

Date on which dealer has been called for photo attestation and collection of Registration Certificate

Officer before whom the dealer should appear

Acknowledgment

Received an application from the applicant mentioned below in Form 101 for registration under section 16 of the Maharashtra Value Added Tax Act 2002

Serial .No.	
Name of the Applicant	
Name and style of business	
Date of receipt of application	
Date on which dealer has been called for photo attestation and collection of Registration Certificate	
Name and Designation of the Officer before whom the dealer should appear	Name : _____ Designation :