

Please print or type

Owner: _____

Address: _____

Phone: _____

Model type: _____

Description of desired changes-give full details (or attach exhibits) of purpose and/or reason, type, color of materials to be used and location on the property:

If the change is for a structural change, ground planting, fencing, rearrangement, etc., attach a sketch or architectural plan.

Instructions

1. Prepare a sketch or a written description of the proposed improvement or change in sufficient detail so that the Board can make a decision.
2. Provide a site plan including unit location, and indicate where on the property the improvement is to be located.
3. All proposed improvements must meet local building codes, state or local laws. Your signature indicates that these standards will be met. Applications to any Department of the township or to any other governmental authority for a permit to make an addition, alteration or improvement in or to any unit must be approved by the Board if Directors of the Keats Glen Association.