

ROTARY CLUB OF KISSIMMEE BAY
P.O. Box 420225
KISSIMMEE, FL 34742-0225

APPLICATION FOR SUPPORT GUIDELINES

THE ROTARY CLUB OF KISSIMMEE BAY RESTRICTS ITS FUNDING POLICY TO LOCAL (CENTRAL FLORIDA) NEEDS AND ENDEAVORS.

THE CLUB'S BOARD OF DIRECTORS MEET ON THE FIRST TUESDAY OF EACH MONTH

HOW TO APPLY

ORGANIZATIONS/INDIVIDUALS WISHING TO APPLY FOR FUNDS SHOULD SUPPLY A COMPLETED ONE COPY OF A FULLY DEVELOPED PROPOSAL.

THE PROPOSAL SHOULD INCLUDE THE FOLLOWING AND BE FORWARDED TO THE ADDRESS ABOVE BY THE 25TH OF THE MONTH PRIOR TO THE MEETING OF THE BOARD.

FOR ORGANIZATIONS SEEKING SUPPORT

- COMPLETE THE APPLICATION PROVIDED AND ATTACH TO YOUR PROPOSAL
- DESCRIPTION OF THE ORGANIZATION'S PRINCIPAL OBJECTIVES (MISSION STATEMENT)
- BRIEF HISTORY OF THE ORGANIZATION, INCLUDING STATEMENT OF SPECIFIC LOCAL IMPACT
- QUALIFICATIONS OF THE ORGANIZATION/INSTITUTION (KEY STAFF MEMBERS)
- BRIEF DESCRIPTION OF PROJECT OR SPECIFIC NEED FOR SUPPORT (INCLUDE A PROJECT BUDGET)
- EXPECTED OUTCOME OF THE PROJECT INCLUDING STATEMENT OF SPECIFIC LOCAL IMPACT OF ORGANIZATION
- PROPOSED BUDGET FOR ORGANIZATION'S CURRENT FISCAL YEAR
- SOURCE(S) OF OTHER FUNDING (IF APPLICABLE)
- INDICATE IF YOUR ORGANIZATION PROVIDES SERVICES OR SUPPORT TO OSCEOLA COUNTY

FOR INDIVIDUALS SEEKING SUPPORT

- COMPLETE THE APPLICATION PROVIDED AND ATTACH TO YOUR REQUEST
- CLEARLY AND CONCEISLY STATE THE REASON FOR THE REQUESTED SUPPORT
- STATE HOW THIS SUPPORT WILL IMPROVE QUALITY OF LIFE FOR INDIVIDUAL AND THEIR CAREGIVER(S)
- SOURCE(S) OF OTHER FUNDING (IF APPLICABLE)

FOLLOW-UP PROCESS

PROPOSALS WILL BE REVIEWED UPON RECEIPT. ADDITIONAL INFORMATION MAY BE REQUESTED. ONCE ALL REQUIRED INFORMATION IS RECEIVED, THE PROPOSAL WILL BE PRESENTED AT THE NEXT REGULARLY SCHEDULED MEETING OF THE BOARD OF DIRECTORS.

ONCE A DECISION IS MADE BY THE BOARD, THE CLUB PRESIDENT WILL COMMUNICATE THE DECISION TO THE APPLICANT.

FOR FURTHER INFORMATION, CONTACT LINDA CLARKE, CLUB GRANT CHAIR AT: LDCLARKE@CFL.RR.COM