

Sample for Internal Control System
for smallholder coffee small holder group

Coffee Farmer Cooperative

| | | | |
|----------------|--|-----------------------|--|
| | | Date of inspection *2 | |
| Name of member | | Member number | |
| Address | | | |

Please fill out ALL boxes (if not relevant stroke: “—“)

| Area (complete) | - ha | | Animal husbandry | |
|------------------------|--------------|----------------------|------------------|--------|
| | Organic area | Not yet organic area | kind | number |
| coffee | | | cow | |
| Fruit and vegetable | | | buffalo | |
| | | | pig | |
| | | | duck | |
| | | | chicken | |
| Total farm area | | | | |

| | yes | no |
|---|-----|----|
| field records kept | | |
| Receipts of purchase (fertilizer, seed...) kept if relevant | | |

Please attach a drawing of all fields which allow the identification of every plot!

Producer :

Guarantor
or group leader:

Internal Inspector :

Production and use of inputs

| | variety | own | external | source | Plot number | Date of planting |
|---------------------------|---------|-----|----------|--------|-------------|------------------|
| Seed and seedlings | | | | | | |
| | | | | | | |

| Fertilizer | material | own | external | Amount of use (kg/ha) | Plot number | Date of application |
|--|----------|-----|----------|-----------------------|-------------|---------------------|
| Animal manure | | | | | | |
| | | | | | | |
| Compost Incl. ingredients | | | | | | |
| | | | | | | |
| Green manure and legumes | | | | | | |
| | | | | | | |
| Other fertilizers and soil conditioners Liquid fertilizer... | | | | | | |
| | | | | | | |
| | | | | | | |

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|---------------------|--|--|--|--|--|--|
| Weed control | | | | | | |
| | | | | | | |

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|---------------------|--|--|--|--|--|--|
| Pest control | | | | | | |
| | | | | | | |

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|-----------------------|--|--|--|--|--|--|
| Fungus control | | | | | | |
|-----------------------|--|--|--|--|--|--|

| | | | | | | |
|---------------------|--|--|--|--|--|--|
| Other inputs | | | | | | |
|---------------------|--|--|--|--|--|--|

Other remarks

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